

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#001 - St. Peter's School, Black Tickle

K-9, 11-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	4	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	94.0	84.3	84.2
Homeroom Period (taking attendance, etc.)	5.0	1.7	2.4
Scheduled Preparation Time	1.0	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	40.0	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	39.9	48.3
Other	40.0	74.3	77.9
Total	140.0	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	7.4	3.7
Scheduled School Administration Time	30.0	49.9	35.6
Scheduled Instructional Time	60.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	57.9	80.3
Other	40.0	65.1	84.4
Total	160.0	158.3	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 1 - Labrador

#002 - Henry Gordon Academy, Cartwright

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	89.4	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.7	1.7	2.4
Scheduled Preparation Time	9.3	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.6	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.5	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	64.7	39.9	48.3
Other	166.9	74.3	77.9
Total	246.0	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	10.0	7.4	3.7
Scheduled School Administration Time	50.0	49.9	35.6
Scheduled Instructional Time	40.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	10.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.0	57.9	80.3
Other	90.0	65.1	84.4
Total	134.0	158.3	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 1 - Labrador

#003 - Goose High School, Happy Valley-Goose Bay

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.7	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.4	1.7	2.4
Scheduled Preparation Time	14.5	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.4	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.9	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.9	39.9	48.3
Other	38.0	74.3	77.9
Total	80.8	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	60.0	72.9	79.0
Behavioural/Therapeutic Counselling	20.0	12.8	10.2
Scheduled Instructional Time	20.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	40.8	68.0
Other	0.0	48.0	44.3
Total	52.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.7	7.4	3.7
Scheduled School Administration Time	23.3	49.9	35.6
Scheduled Instructional Time	62.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	1.3	0.2	1.0
Scheduled Preparation Time	9.3	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	2.3	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	21.8	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.3	57.9	80.3
Other	50.0	65.1	84.4
Total	110.2	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#004 - Our Lady Queen of Peace, Happy Valley-Goose Bay

5-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	25	297	4,559
ESR Response Rate:	96.7	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.2	84.3	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.7	2.4
Scheduled Preparation Time	12.3	11.6	10.2
Library/Learning Resource Centre	1.3	1.5	2.0
Other	1.2	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.2	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	37.0	39.9	48.3
Other	43.4	74.3	77.9
Total	101.7	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	27.0	40.8	68.0
Other	0.0	48.0	44.3
Total	38.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	7.4	3.7
Scheduled School Administration Time	70.0	49.9	35.6
Scheduled Instructional Time	21.5	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	3.5	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	53.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	78.0	57.9	80.3
Other	60.0	65.1	84.4
Total	191.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#005 - Peacock Elementary, Happy Valley-Goose Bay

K-4

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	25	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.6	84.3	84.2
Homeroom Period (taking attendance, etc.)	3.5	1.7	2.4
Scheduled Preparation Time	9.5	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.5	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.2	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	29.8	39.9	48.3
Other	41.3	74.3	77.9
Total	96.3	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	80.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	20.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	45.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	40.8	68.0
Other	0.0	48.0	44.3
Total	69.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	7.4	3.7
Scheduled School Administration Time	65.0	49.9	35.6
Scheduled Instructional Time	20.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	10.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	42.5	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	13.5	57.9	80.3
Other	0.0	65.1	84.4
Total	56.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#006 - St. Michael's School, Happy Valley-Goose Bay

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	297	4,559
ESR Response Rate:	85.2	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.7	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.9	1.7	2.4
Scheduled Preparation Time	9.9	11.6	10.2
Library/Learning Resource Centre	2.5	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	52.2	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	15.5	39.9	48.3
Other	42.0	74.3	77.9
Total	109.7	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	30.0	72.9	79.0
Behavioural/Therapeutic Counselling	25.0	12.8	10.2
Scheduled Instructional Time	25.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	5.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	15.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	40.8	68.0
Other	60.0	48.0	44.3
Total	121.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	17.5	7.4	3.7
Scheduled School Administration Time	56.5	49.9	35.6
Scheduled Instructional Time	26.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	31.5	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	96.0	57.9	80.3
Other	0.0	65.1	84.4
Total	127.5	158.3	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 1 - Labrador

#007 - Amos Comenius Memorial, Hopedale

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.7	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.1	1.7	2.4
Scheduled Preparation Time	12.7	11.6	10.2
Library/Learning Resource Centre	0.5	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.7	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.3	39.9	48.3
Other	0.0	74.3	77.9
Total	62.9	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	7.4	3.7
Scheduled School Administration Time	100.0	49.9	35.6
Scheduled Instructional Time	0.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	57.9	80.3
Other	0.0	65.1	84.4
Total	63.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#008 - A. P. Low Primary, Labrador City

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.6	84.3	84.2
Homeroom Period (taking attendance, etc.)	4.1	1.7	2.4
Scheduled Preparation Time	10.2	11.6	10.2
Library/Learning Resource Centre	1.8	1.5	2.0
Other	1.3	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	54.5	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.9	39.9	48.3
Other	0.0	74.3	77.9
Total	108.5	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	60.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.0	40.8	68.0
Other	0.0	48.0	44.3
Total	117.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	15.0	7.4	3.7
Scheduled School Administration Time	69.0	49.9	35.6
Scheduled Instructional Time	3.5	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	12.5	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	60.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	57.9	80.3
Other	0.0	65.1	84.4
Total	180.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#009 - Labrador City Collegiate, Labrador City

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.1	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	11.9	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	32.3	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.8	39.9	48.3
Other	54.0	74.3	77.9
Total	111.1	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	26.0	72.9	79.0
Behavioural/Therapeutic Counselling	50.0	12.8	10.2
Scheduled Instructional Time	24.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	36.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	40.8	68.0
Other	0.0	48.0	44.3
Total	60.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	12.5	7.4	3.7
Scheduled School Administration Time	64.5	49.9	35.6
Scheduled Instructional Time	23.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	48.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.0	57.9	80.3
Other	0.0	65.1	84.4
Total	94.0	158.3	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 1 - Labrador

#010 - Menihek High School, Labrador City

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	86.0	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.3	1.7	2.4
Scheduled Preparation Time	13.8	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	39.8	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.1	39.9	48.3
Other	130.4	74.3	77.9
Total	201.2	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	100.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	7.0	7.4	3.7
Scheduled School Administration Time	33.0	49.9	35.6
Scheduled Instructional Time	51.6	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	8.4	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	41.9	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.1	57.9	80.3
Other	76.0	65.1	84.4
Total	148.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#012 - J.C. Erhardt Memorial, Makkovik

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.6	84.3	84.2
Homeroom Period (taking attendance, etc.)	4.1	1.7	2.4
Scheduled Preparation Time	9.3	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.0	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	54.7	39.9	48.3
Other	58.5	74.3	77.9
Total	122.2	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	15.0	7.4	3.7
Scheduled School Administration Time	20.0	49.9	35.6
Scheduled Instructional Time	14.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	51.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	63.0	57.9	80.3
Other	0.0	65.1	84.4
Total	76.0	158.3	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 1 - Labrador

#013 - Mud Lake Elementary, Mud Lake

K-1,3,6-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	100.0	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	0.0	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	40.0	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	39.9	48.3
Other	0.0	74.3	77.9
Total	70.0	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	0.0	7.4	3.7
Scheduled School Administration Time	0.0	49.9	35.6
Scheduled Instructional Time	100.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	57.9	80.3
Other	100.0	65.1	84.4
Total	137.0	158.3	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 1 - Labrador

#014 - Jens Haven Memorial School, Nain

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	24	297	4,559
ESR Response Rate:	74.3	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	78.6	84.3	84.2
Homeroom Period (taking attendance, etc.)	1.2	1.7	2.4
Scheduled Preparation Time	16.2	11.6	10.2
Library/Learning Resource Centre	2.6	1.5	2.0
Other	1.2	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.2	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.9	39.9	48.3
Other	16.4	74.3	77.9
Total	85.5	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	10.0	7.4	3.7
Scheduled School Administration Time	90.0	49.9	35.6
Scheduled Instructional Time	0.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	80.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	100.0	57.9	80.3
Other	40.0	65.1	84.4
Total	220.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#015 - Lake Melville School, North West River

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	297	4,559
ESR Response Rate:	92.3	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.9	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.4	1.7	2.4
Scheduled Preparation Time	8.5	11.6	10.2
Library/Learning Resource Centre	2.1	1.5	2.0
Other	2.1	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.8	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.1	39.9	48.3
Other	0.0	74.3	77.9
Total	62.9	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	7.4	3.7
Scheduled School Administration Time	54.0	49.9	35.6
Scheduled Instructional Time	36.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.0	57.9	80.3
Other	0.0	65.1	84.4
Total	57.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#016 - B.L. Morrison All Grade, Postville

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.8	84.3	84.2
Homeroom Period (taking attendance, etc.)	11.0	1.7	2.4
Scheduled Preparation Time	7.2	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.3	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	26.7	39.9	48.3
Other	18.0	74.3	77.9
Total	56.0	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	7.4	3.7
Scheduled School Administration Time	45.0	49.9	35.6
Scheduled Instructional Time	50.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	4.0	57.9	80.3
Other	0.0	65.1	84.4
Total	16.0	158.3	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 1 - Labrador

#017 - Northern Lights Academy, Rigolet

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	85.7	84.3	84.2
Homeroom Period (taking attendance, etc.)	1.3	1.7	2.4
Scheduled Preparation Time	13.0	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	34.2	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.8	39.9	48.3
Other	12.0	74.3	77.9
Total	87.0	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	0.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	40.8	68.0
Other	0.0	48.0	44.3
Total	0.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	15.0	7.4	3.7
Scheduled School Administration Time	30.0	49.9	35.6
Scheduled Instructional Time	10.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	5.0	3.2	6.3
Library/Learning Resource Centre	20.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.9	80.3
Other	0.0	65.1	84.4
Total	12.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#018 - Peenamain McKenzie, Sheshatshiu

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	31	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	77.4	84.3	84.2
Homeroom Period (taking attendance, etc.)	1.7	1.7	2.4
Scheduled Preparation Time	10.5	11.6	10.2
Library/Learning Resource Centre	6.8	1.5	2.0
Other	2.8	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.9	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.8	39.9	48.3
Other	90.8	74.3	77.9
Total	155.5	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	60.0	72.9	79.0
Behavioural/Therapeutic Counselling	20.0	12.8	10.2
Scheduled Instructional Time	8.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	12.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	40.8	68.0
Other	12.0	48.0	44.3
Total	72.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	7.4	3.7
Scheduled School Administration Time	75.0	49.9	35.6
Scheduled Instructional Time	15.0	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	75.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	57.9	80.3
Other	0.0	65.1	84.4
Total	195.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#019 - Mushuau Innu Natuashish School, Davis Inlet

K-12

	School information withheld due to number of teachers less than 2.	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:		1	297	4,559
ESR Response Rate:	School information withheld due to a teacher response rate less than 50%.	8.3	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Scheduled Instructional Time	84.3	84.2
Homeroom Period (taking attendance, etc.)	1.7	2.4
Scheduled Preparation Time	11.6	10.2
Library/Learning Resource Centre	1.5	2.0
Other	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.9	48.3
Other	74.3	77.9
Total	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Guidance Counselling	72.9	79.0
Behavioural/Therapeutic Counselling	12.8	10.2
Scheduled Instructional Time	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.6	0.1
Scheduled Preparation Time	0.0	0.5
Library/Learning Resource Centre	0.0	0.0
Other	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.8	68.0
Other	48.0	44.3
Total	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Staff Supervision and Evaluation	7.4	3.7
Scheduled School Administration Time	49.9	35.6
Scheduled Instructional Time	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.2	1.0
Scheduled Preparation Time	3.2	6.3
Library/Learning Resource Centre	1.2	0.7
Other	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.9	80.3
Other	65.1	84.4
Total	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 1 - Labrador

#381 - J.R. Smallwood Primary & Elementary, Wabush

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	297	4,559
ESR Response Rate:	100.0	92.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.4	84.3	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	14.6	11.6	10.2
Library/Learning Resource Centre	0.0	1.5	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	33.2	27.3	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.9	39.9	48.3
Other	24.0	74.3	77.9
Total	101.1	141.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	72.9	79.0
Behavioural/Therapeutic Counselling	0.0	12.8	10.2
Scheduled Instructional Time	0.0	10.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	3.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	27.0	29.7	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	40.8	68.0
Other	72.0	48.0	44.3
Total	149.0	118.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	7.4	3.7
Scheduled School Administration Time	85.5	49.9	35.6
Scheduled Instructional Time	14.5	34.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.2	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	2.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	45.0	35.3	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	54.0	57.9	80.3
Other	0.0	65.1	84.4
Total	99.0	158.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#022 - William Gillett Academy, Charlottetown, LAB

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.5	89.2	84.2
Homeroom Period (taking attendance, etc.)	4.2	2.3	2.4
Scheduled Preparation Time	3.3	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.1	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	176.2	47.1	48.3
Other	0.0	56.4	77.9
Total	193.2	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	28.0	25.6	35.6
Scheduled Instructional Time	65.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	7.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	245.0	68.5	80.3
Other	0.0	74.7	84.4
Total	245.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#023 - Sacred Heart AG, Conche

K-1,3-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	98.5	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	1.5	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	27.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	73.3	47.1	48.3
Other	145.0	56.4	77.9
Total	245.3	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	25.0	25.6	35.6
Scheduled Instructional Time	72.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	3.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	30.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	68.5	80.3
Other	180.0	74.7	84.4
Total	250.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#024 - James Cook Memorial, Cook's Harbour

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	6	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	97.0	89.2	84.2
Homeroom Period (taking attendance, etc.)	3.0	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.7	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	26.0	47.1	48.3
Other	9.0	56.4	77.9
Total	51.7	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.5	3.7
Scheduled School Administration Time	19.0	25.6	35.6
Scheduled Instructional Time	71.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	18.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	68.5	80.3
Other	0.0	74.7	84.4
Total	78.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#025 - St. Joseph's All Grade, Croque

K-3,5-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	96.3	89.2	84.2
Homeroom Period (taking attendance, etc.)	3.8	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.5	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.5	47.1	48.3
Other	35.0	56.4	77.9
Total	111.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	14.0	25.6	35.6
Scheduled Instructional Time	86.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	68.5	80.3
Other	0.0	74.7	84.4
Total	44.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#026 - H.G. Fillier Academy, Englee

K,2-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.3	89.2	84.2
Homeroom Period (taking attendance, etc.)	1.1	2.3	2.4
Scheduled Preparation Time	11.6	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	1.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	8.4	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	33.0	47.1	48.3
Other	15.6	56.4	77.9
Total	57.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	46.0	25.6	35.6
Scheduled Instructional Time	53.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	1.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	200.0	68.5	80.3
Other	0.0	74.7	84.4
Total	216.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#027 - Canon Richards High School, Flower's Cove

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.7	89.2	84.2
Homeroom Period (taking attendance, etc.)	3.3	2.3	2.4
Scheduled Preparation Time	4.0	6.6	10.2
Library/Learning Resource Centre	2.2	0.6	2.0
Other	7.8	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	52.0	47.1	48.3
Other	24.0	56.4	77.9
Total	106.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.0	3.5	3.7
Scheduled School Administration Time	25.0	25.6	35.6
Scheduled Instructional Time	69.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	4.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	30.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	68.5	80.3
Other	0.0	74.7	84.4
Total	90.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#028 - Straits Elementary, Flower's Cove

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.7	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.9	2.3	2.4
Scheduled Preparation Time	5.7	6.6	10.2
Library/Learning Resource Centre	0.8	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.9	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.5	47.1	48.3
Other	120.0	56.4	77.9
Total	176.4	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	48.0	25.6	35.6
Scheduled Instructional Time	48.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	4.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	68.5	80.3
Other	120.0	74.7	84.4
Total	205.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#030 - Mountain Feild Academy, Forteau

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.2	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.8	2.3	2.4
Scheduled Preparation Time	13.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.1	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	68.1	47.1	48.3
Other	48.0	56.4	77.9
Total	140.2	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.0	3.5	3.7
Scheduled School Administration Time	37.5	25.6	35.6
Scheduled Instructional Time	48.5	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	7.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.0	68.5	80.3
Other	0.0	74.7	84.4
Total	56.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#032 - Truman Eddison Memorial, Griquet

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.3	89.2	84.2
Homeroom Period (taking attendance, etc.)	3.0	2.3	2.4
Scheduled Preparation Time	4.7	6.6	10.2
Library/Learning Resource Centre	1.9	0.6	2.0
Other	4.1	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.7	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.6	47.1	48.3
Other	12.0	56.4	77.9
Total	50.3	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.5	3.7
Scheduled School Administration Time	40.0	25.6	35.6
Scheduled Instructional Time	50.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	32.0	68.5	80.3
Other	0.0	74.7	84.4
Total	48.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#034 - Hawke's Bay Elementary, Hawke's Bay

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	89.0	89.2	84.2
Homeroom Period (taking attendance, etc.)	2.0	2.3	2.4
Scheduled Preparation Time	6.0	6.6	10.2
Library/Learning Resource Centre	3.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.5	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	29.0	47.1	48.3
Other	9.0	56.4	77.9
Total	55.5	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	25.0	25.6	35.6
Scheduled Instructional Time	75.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	16.0	68.5	80.3
Other	80.0	74.7	84.4
Total	111.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#036 - St. Paul's Elementary, L'Anse au Loup

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	79.5	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.8	2.3	2.4
Scheduled Preparation Time	9.0	6.6	10.2
Library/Learning Resource Centre	1.2	0.6	2.0
Other	9.5	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.3	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.2	47.1	48.3
Other	70.4	56.4	77.9
Total	144.8	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	26.0	25.6	35.6
Scheduled Instructional Time	74.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	30.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	68.5	80.3
Other	0.0	74.7	84.4
Total	90.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#037 - St. James Elementary, Lodge Bay

K-1,3,5-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	100.0	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	9.0	47.1	48.3
Other	0.0	56.4	77.9
Total	9.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	0.0	25.6	35.6
Scheduled Instructional Time	100.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	45.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	68.5	80.3
Other	0.0	74.7	84.4
Total	57.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#039 - Mary Simms AG, Main Brook

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.3	89.2	84.2
Homeroom Period (taking attendance, etc.)	18.7	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.2	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	26.0	47.1	48.3
Other	84.8	56.4	77.9
Total	124.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	10.0	25.6	35.6
Scheduled Instructional Time	90.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	68.5	80.3
Other	0.0	74.7	84.4
Total	88.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#040 - St. Mary's AG, Mary's Harbour

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	96.3	89.2	84.2
Homeroom Period (taking attendance, etc.)	3.7	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	8.7	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	61.0	47.1	48.3
Other	144.4	56.4	77.9
Total	214.1	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.5	3.7
Scheduled School Administration Time	30.0	25.6	35.6
Scheduled Instructional Time	60.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	65.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	68.5	80.3
Other	96.0	74.7	84.4
Total	281.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#041 - Raymond Ward Memorial, Norman Bay

K-2,4,5,7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	100.0	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	55.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	47.1	48.3
Other	40.0	56.4	77.9
Total	125.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	0.0	25.6	35.6
Scheduled Instructional Time	100.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	55.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	68.5	80.3
Other	120.0	74.7	84.4
Total	205.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#042 - Pinsent's Arm School, Pinsent's Arm

2,4,8,10

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	100.0	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	55.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	47.1	48.3
Other	180.0	56.4	77.9
Total	265.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	0.0	25.6	35.6
Scheduled Instructional Time	100.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	55.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	68.5	80.3
Other	180.0	74.7	84.4
Total	265.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#046 - D.C. Young School, Port Hope Simpson

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	91.4	89.2	84.2
Homeroom Period (taking attendance, etc.)	1.1	2.3	2.4
Scheduled Preparation Time	5.3	6.6	10.2
Library/Learning Resource Centre	0.7	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.2	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.2	47.1	48.3
Other	17.7	56.4	77.9
Total	77.1	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	90.0	98.3	79.0
Behavioural/Therapeutic Counselling	10.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	50.0	25.6	35.6
Scheduled Instructional Time	50.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	3.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	6.0	68.5	80.3
Other	0.0	74.7	84.4
Total	9.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#047 - Roncalli Central High, Port Saunders

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.2	89.2	84.2
Homeroom Period (taking attendance, etc.)	2.9	2.3	2.4
Scheduled Preparation Time	7.3	6.6	10.2
Library/Learning Resource Centre	0.4	0.6	2.0
Other	5.2	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.8	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	37.8	47.1	48.3
Other	46.7	56.4	77.9
Total	104.3	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.5	3.5	3.7
Scheduled School Administration Time	22.5	25.6	35.6
Scheduled Instructional Time	61.8	65.7	51.6
Homeroom Period (taking attendance, etc.)	5.3	0.7	1.0
Scheduled Preparation Time	3.3	3.2	6.3
Library/Learning Resource Centre	0.5	0.2	0.7
Other	5.3	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.3	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	71.0	68.5	80.3
Other	22.5	74.7	84.4
Total	109.8	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#048 - St. Theresa's Elementary, Port au Choix

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.1	89.2	84.2
Homeroom Period (taking attendance, etc.)	3.1	2.3	2.4
Scheduled Preparation Time	5.9	6.6	10.2
Library/Learning Resource Centre	0.7	0.6	2.0
Other	7.1	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	37.6	47.1	48.3
Other	19.5	56.4	77.9
Total	73.1	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	50.0	25.6	35.6
Scheduled Instructional Time	45.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	5.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	105.0	68.5	80.3
Other	6.0	74.7	84.4
Total	126.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#049 - Pistolet Bay School, Raleigh

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	98.3	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	1.8	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.4	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.6	47.1	48.3
Other	182.4	56.4	77.9
Total	246.4	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	23.0	25.6	35.6
Scheduled Instructional Time	77.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	68.5	80.3
Other	100.0	74.7	84.4
Total	169.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#050 - Basque Memorial, Red Bay

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	250	4,559
ESR Response Rate:	94.7	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	99.5	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	0.5	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	33.2	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	27.7	47.1	48.3
Other	12.0	56.4	77.9
Total	72.9	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.0	3.5	3.7
Scheduled School Administration Time	12.0	25.6	35.6
Scheduled Instructional Time	86.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.4	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	5.6	68.5	80.3
Other	0.0	74.7	84.4
Total	6.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#052 - Harriot Curtis Collegiate, St. Anthony

8-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.8	89.2	84.2
Homeroom Period (taking attendance, etc.)	3.2	2.3	2.4
Scheduled Preparation Time	11.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	2.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.5	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.5	47.1	48.3
Other	30.0	56.4	77.9
Total	99.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	44.8	68.0
Other	72.0	48.0	44.3
Total	120.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	3.5	3.5	3.7
Scheduled School Administration Time	21.8	25.6	35.6
Scheduled Instructional Time	63.8	65.7	51.6
Homeroom Period (taking attendance, etc.)	1.0	0.7	1.0
Scheduled Preparation Time	10.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.9	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	89.0	68.5	80.3
Other	20.7	74.7	84.4
Total	135.6	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#053 - St. Anthony Elementary, St. Anthony

K-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.8	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.9	2.3	2.4
Scheduled Preparation Time	11.3	6.6	10.2
Library/Learning Resource Centre	2.1	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	44.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.3	47.1	48.3
Other	23.1	56.4	77.9
Total	111.5	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	49.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	44.8	68.0
Other	24.0	48.0	44.3
Total	109.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	19.5	3.5	3.7
Scheduled School Administration Time	31.5	25.6	35.6
Scheduled Instructional Time	44.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	5.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	38.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	78.0	68.5	80.3
Other	17.5	74.7	84.4
Total	133.5	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#054 - St. Lewis Academy, St. Lewis

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	97.0	89.2	84.2
Homeroom Period (taking attendance, etc.)	1.0	2.3	2.4
Scheduled Preparation Time	2.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	55.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	47.1	48.3
Other	33.7	56.4	77.9
Total	128.7	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	27.0	25.6	35.6
Scheduled Instructional Time	73.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	55.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	68.5	80.3
Other	0.0	74.7	84.4
Total	95.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#055 - Our Lady of Labrador, West St. Modeste

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	98.3	89.2	84.2
Homeroom Period (taking attendance, etc.)	1.7	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	39.2	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.7	47.1	48.3
Other	106.0	56.4	77.9
Total	190.8	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.5	3.7
Scheduled School Administration Time	30.0	25.6	35.6
Scheduled Instructional Time	65.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	60.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	200.0	68.5	80.3
Other	30.0	74.7	84.4
Total	290.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#056 - William's Harbour School, Williams Harbour

1,3,5,7,9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	100.0	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	0.0	6.6	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	40.0	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	47.1	48.3
Other	0.0	56.4	77.9
Total	90.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	0.0	25.6	35.6
Scheduled Instructional Time	100.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	68.5	80.3
Other	0.0	74.7	84.4
Total	90.0	169.4	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#387 - Bayview Regional Collegiate, St. Lunaire

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	95.7	89.2	84.2
Homeroom Period (taking attendance, etc.)	1.5	2.3	2.4
Scheduled Preparation Time	2.5	6.6	10.2
Library/Learning Resource Centre	0.3	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.8	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	27.2	47.1	48.3
Other	65.0	56.4	77.9
Total	114.0	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	44.8	68.0
Other	0.0	48.0	44.3
Total	0.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.5	3.5	3.7
Scheduled School Administration Time	27.0	25.6	35.6
Scheduled Instructional Time	68.0	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	3.5	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	33.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.0	68.5	80.3
Other	7.5	74.7	84.4
Total	71.5	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#474 - Cloud River Academy, Roddickton

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.7	89.2	84.2
Homeroom Period (taking attendance, etc.)	0.7	2.3	2.4
Scheduled Preparation Time	10.1	6.6	10.2
Library/Learning Resource Centre	0.5	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.8	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.7	47.1	48.3
Other	103.6	56.4	77.9
Total	156.2	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	44.8	68.0
Other	0.0	48.0	44.3
Total	120.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.5	3.7
Scheduled School Administration Time	55.0	25.6	35.6
Scheduled Instructional Time	42.5	65.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.7	1.0
Scheduled Preparation Time	0.0	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	0.0	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	9.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	68.5	80.3
Other	120.0	74.7	84.4
Total	219.0	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 2 - Northern Peninsula/Labrador South

#475 - Viking Trail Academy, Plum Point

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	250	4,559
ESR Response Rate:	100.0	99.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.2	89.2	84.2
Homeroom Period (taking attendance, etc.)	3.1	2.3	2.4
Scheduled Preparation Time	12.9	6.6	10.2
Library/Learning Resource Centre	0.8	0.6	2.0
Other	0.0	1.3	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.3	23.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.3	47.1	48.3
Other	13.8	56.4	77.9
Total	74.4	126.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	98.3	79.0
Behavioural/Therapeutic Counselling	0.0	1.7	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.0	16.5	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	20.0	44.8	68.0
Other	0.0	48.0	44.3
Total	37.0	109.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	3.5	3.7
Scheduled School Administration Time	17.5	25.6	35.6
Scheduled Instructional Time	59.5	65.7	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.7	1.0
Scheduled Preparation Time	7.8	3.2	6.3
Library/Learning Resource Centre	0.0	0.2	0.7
Other	6.3	1.1	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.3	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.0	68.5	80.3
Other	20.0	74.7	84.4
Total	83.3	169.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#057 - St. Peter's Academy, Benoit's Cove

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.3	84.8	84.2
Homeroom Period (taking attendance, etc.)	5.3	1.7	2.4
Scheduled Preparation Time	10.7	10.8	10.2
Library/Learning Resource Centre	2.7	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.6	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.9	43.2	48.3
Other	47.2	92.2	77.9
Total	107.7	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	90.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	10.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	20.0	56.5	68.0
Other	0.0	27.2	44.3
Total	36.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.7	3.7
Scheduled School Administration Time	39.5	31.6	35.6
Scheduled Instructional Time	54.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	4.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	51.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	111.0	69.0	80.3
Other	0.0	152.9	84.4
Total	162.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#060 - C.C. Loughlin Elementary, Corner Brook

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	396	4,559
ESR Response Rate:	73.5	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.6	84.8	84.2
Homeroom Period (taking attendance, etc.)	1.8	1.7	2.4
Scheduled Preparation Time	7.5	10.8	10.2
Library/Learning Resource Centre	4.2	1.8	2.0
Other	2.9	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.8	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.7	43.2	48.3
Other	101.1	92.2	77.9
Total	158.6	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	30.0	67.6	79.0
Behavioural/Therapeutic Counselling	70.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	56.5	68.0
Other	40.0	27.2	44.3
Total	140.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	12.5	3.7	3.7
Scheduled School Administration Time	67.5	31.6	35.6
Scheduled Instructional Time	20.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	0.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	85.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.5	69.0	80.3
Other	0.0	152.9	84.4
Total	109.5	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#062 - G.C. Rowe Junior High, Corner Brook

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	396	4,559
ESR Response Rate:	93.1	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.4	84.8	84.2
Homeroom Period (taking attendance, etc.)	2.4	1.7	2.4
Scheduled Preparation Time	13.3	10.8	10.2
Library/Learning Resource Centre	2.9	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.8	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	63.9	43.2	48.3
Other	111.7	92.2	77.9
Total	192.4	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	6.3	3.7	3.7
Scheduled School Administration Time	39.0	31.6	35.6
Scheduled Instructional Time	45.8	54.1	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.6	1.0
Scheduled Preparation Time	6.3	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	1.3	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	65.7	69.0	80.3
Other	62.3	152.9	84.4
Total	143.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#063 - Herdman Collegiate, Corner Brook

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	24	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.4	84.8	84.2
Homeroom Period (taking attendance, etc.)	1.9	1.7	2.4
Scheduled Preparation Time	13.1	10.8	10.2
Library/Learning Resource Centre	1.7	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	33.9	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	19.8	43.2	48.3
Other	121.0	92.2	77.9
Total	174.8	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	56.5	68.0
Other	0.0	27.2	44.3
Total	36.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.3	3.7	3.7
Scheduled School Administration Time	22.3	31.6	35.6
Scheduled Instructional Time	64.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.5	0.6	1.0
Scheduled Preparation Time	8.8	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	54.7	69.0	80.3
Other	8.5	152.9	84.4
Total	103.2	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#065 - Humber Elementary, Corner Brook

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	396	4,559
ESR Response Rate:	96.2	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.1	84.8	84.2
Homeroom Period (taking attendance, etc.)	3.5	1.7	2.4
Scheduled Preparation Time	9.2	10.8	10.2
Library/Learning Resource Centre	3.2	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	34.1	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	70.4	43.2	48.3
Other	94.3	92.2	77.9
Total	198.7	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	92.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	8.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	140.0	56.5	68.0
Other	0.0	27.2	44.3
Total	160.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.7	3.7
Scheduled School Administration Time	42.5	31.6	35.6
Scheduled Instructional Time	40.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	5.5	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	1.5	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	37.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	69.0	69.0	80.3
Other	270.0	152.9	84.4
Total	376.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#066 - J.J. Curling Elementary, Corner Brook

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	396	4,559
ESR Response Rate:	95.8	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.3	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	10.5	10.8	10.2
Library/Learning Resource Centre	6.3	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.1	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	47.0	43.2	48.3
Other	145.8	92.2	77.9
Total	206.9	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.7	3.7
Scheduled School Administration Time	44.0	31.6	35.6
Scheduled Instructional Time	45.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.5	0.6	1.0
Scheduled Preparation Time	5.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.0	69.0	80.3
Other	232.0	152.9	84.4
Total	293.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#067 - Presentation Junior High, Corner Brook

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.4	84.8	84.2
Homeroom Period (taking attendance, etc.)	1.4	1.7	2.4
Scheduled Preparation Time	14.2	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.4	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.7	43.2	48.3
Other	40.0	92.2	77.9
Total	90.0	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	43.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	57.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	56.5	68.0
Other	0.0	27.2	44.3
Total	53.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.6	3.7	3.7
Scheduled School Administration Time	29.6	31.6	35.6
Scheduled Instructional Time	58.4	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	9.4	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	41.6	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	142.8	69.0	80.3
Other	23.0	152.9	84.4
Total	207.4	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#068 - Regina High School, Corner Brook

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	23	396	4,559
ESR Response Rate:	83.9	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.6	84.8	84.2
Homeroom Period (taking attendance, etc.)	1.9	1.7	2.4
Scheduled Preparation Time	13.2	10.8	10.2
Library/Learning Resource Centre	1.7	1.8	2.0
Other	0.6	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.2	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	33.3	43.2	48.3
Other	75.3	92.2	77.9
Total	127.8	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	56.5	68.0
Other	0.0	27.2	44.3
Total	102.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.0	3.7	3.7
Scheduled School Administration Time	12.4	31.6	35.6
Scheduled Instructional Time	69.8	54.1	51.6
Homeroom Period (taking attendance, etc.)	2.2	0.6	1.0
Scheduled Preparation Time	13.6	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	18.4	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	27.0	69.0	80.3
Other	171.0	152.9	84.4
Total	216.4	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#069 - Sacred Heart Elementary, Corner Brook

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.9	84.8	84.2
Homeroom Period (taking attendance, etc.)	1.9	1.7	2.4
Scheduled Preparation Time	9.3	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.0	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	68.4	43.2	48.3
Other	138.9	92.2	77.9
Total	224.3	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	50.0	31.6	35.6
Scheduled Instructional Time	41.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	2.5	0.6	1.0
Scheduled Preparation Time	5.5	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	1.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	29.5	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.0	69.0	80.3
Other	270.0	152.9	84.4
Total	341.5	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#070 - St. Gerard's Elementary, Corner Brook

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	77.0	84.8	84.2
Homeroom Period (taking attendance, etc.)	1.0	1.7	2.4
Scheduled Preparation Time	12.0	10.8	10.2
Library/Learning Resource Centre	10.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.3	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	56.1	43.2	48.3
Other	100.0	92.2	77.9
Total	177.3	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	60.0	67.6	79.0
Behavioural/Therapeutic Counselling	14.0	11.0	10.2
Scheduled Instructional Time	18.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	8.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	7.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	56.5	68.0
Other	0.0	27.2	44.3
Total	79.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	10.0	31.6	35.6
Scheduled Instructional Time	6.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	0.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	84.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	69.0	80.3
Other	250.0	152.9	84.4
Total	318.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#072 - Holy Cross All Grade School, Daniel's Harbour

1-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	90.0	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	10.0	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	26.0	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	43.2	48.3
Other	10.0	92.2	77.9
Total	66.0	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	33.0	31.6	35.6
Scheduled Instructional Time	62.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	5.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	69.0	80.3
Other	10.0	152.9	84.4
Total	66.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#073 - Deer Lake Elementary, Deer Lake

4-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.5	84.8	84.2
Homeroom Period (taking attendance, etc.)	3.0	1.7	2.4
Scheduled Preparation Time	11.3	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	1.2	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.1	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	86.6	43.2	48.3
Other	14.3	92.2	77.9
Total	123.1	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	11.5	3.7	3.7
Scheduled School Administration Time	56.0	31.6	35.6
Scheduled Instructional Time	32.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	0.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.5	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	210.0	69.0	80.3
Other	216.0	152.9	84.4
Total	438.5	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#074 - Templeton Collegiate, Gillams

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.3	84.8	84.2
Homeroom Period (taking attendance, etc.)	2.2	1.7	2.4
Scheduled Preparation Time	12.3	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	1.2	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.2	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.2	43.2	48.3
Other	36.0	92.2	77.9
Total	87.4	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	61.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	28.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	11.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	32.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	56.5	68.0
Other	0.0	27.2	44.3
Total	56.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	3.8	3.7	3.7
Scheduled School Administration Time	39.0	31.6	35.6
Scheduled Instructional Time	46.8	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.8	0.6	1.0
Scheduled Preparation Time	6.3	6.8	6.3
Library/Learning Resource Centre	3.5	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.4	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	93.3	69.0	80.3
Other	0.0	152.9	84.4
Total	107.6	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#075 - Hampden Academy, Hampden

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	396	4,559
ESR Response Rate:	91.7	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.6	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.8	1.7	2.4
Scheduled Preparation Time	6.6	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.8	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	16.0	43.2	48.3
Other	60.0	92.2	77.9
Total	96.8	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	55.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	37.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	8.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	56.5	68.0
Other	0.0	27.2	44.3
Total	34.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.7	3.7
Scheduled School Administration Time	20.5	31.6	35.6
Scheduled Instructional Time	58.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	7.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	4.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.5	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	69.0	80.3
Other	30.0	152.9	84.4
Total	103.5	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#077 - Howley Elementary, Howley

K-5

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	0.0	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	0.0	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	43.2	48.3
Other	0.0	92.2	77.9
Total	0.0	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	0.0	31.6	35.6
Scheduled Instructional Time	100.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	0.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	75.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.0	69.0	80.3
Other	60.0	152.9	84.4
Total	180.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#079 - St. James All Grade, Lark Harbour

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.6	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	11.4	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	2.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.5	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.0	43.2	48.3
Other	77.0	92.2	77.9
Total	126.5	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	6.0	3.7	3.7
Scheduled School Administration Time	57.0	31.6	35.6
Scheduled Instructional Time	35.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.6	1.0
Scheduled Preparation Time	0.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.5	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.0	69.0	80.3
Other	9.0	152.9	84.4
Total	69.5	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#080 - Northshore Elementary, Meadows

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.9	84.8	84.2
Homeroom Period (taking attendance, etc.)	2.1	1.7	2.4
Scheduled Preparation Time	8.9	10.8	10.2
Library/Learning Resource Centre	0.2	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.6	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	71.2	43.2	48.3
Other	144.9	92.2	77.9
Total	239.7	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	30.0	67.6	79.0
Behavioural/Therapeutic Counselling	30.0	11.0	10.2
Scheduled Instructional Time	40.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	54.0	56.5	68.0
Other	60.0	27.2	44.3
Total	132.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.7	3.7
Scheduled School Administration Time	39.5	31.6	35.6
Scheduled Instructional Time	45.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.6	1.0
Scheduled Preparation Time	4.0	6.8	6.3
Library/Learning Resource Centre	4.5	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	18.2	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	140.0	69.0	80.3
Other	0.0	152.9	84.4
Total	158.2	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#081 - Holland's Memorial, Norris Point

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.9	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.6	1.7	2.4
Scheduled Preparation Time	14.6	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.6	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.4	43.2	48.3
Other	30.0	92.2	77.9
Total	99.1	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.7	3.7	3.7
Scheduled School Administration Time	28.7	31.6	35.6
Scheduled Instructional Time	53.7	54.1	51.6
Homeroom Period (taking attendance, etc.)	1.7	0.6	1.0
Scheduled Preparation Time	11.0	6.8	6.3
Library/Learning Resource Centre	3.3	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	68.0	69.0	80.3
Other	24.0	152.9	84.4
Total	112.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#082 - Pasadena Elementary School, Pasadena

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	396	4,559
ESR Response Rate:	77.8	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.0	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	13.0	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.7	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.4	43.2	48.3
Other	112.0	92.2	77.9
Total	162.1	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	1.0	31.6	35.6
Scheduled Instructional Time	86.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	1.0	0.6	1.0
Scheduled Preparation Time	12.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	28.0	69.0	80.3
Other	1,020.0	152.9	84.4
Total	1,064.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#083 - Pasadena Academy, Pasadena

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	396	4,559
ESR Response Rate:	91.3	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	79.3	84.8	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.7	2.4
Scheduled Preparation Time	10.0	10.8	10.2
Library/Learning Resource Centre	3.5	1.8	2.0
Other	4.8	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.4	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	14.2	43.2	48.3
Other	13.0	92.2	77.9
Total	44.5	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	71.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	29.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	15.0	56.5	68.0
Other	12.0	27.2	44.3
Total	45.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	37.3	31.6	35.6
Scheduled Instructional Time	52.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.8	0.6	1.0
Scheduled Preparation Time	5.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	5.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.3	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.5	69.0	80.3
Other	0.0	152.9	84.4
Total	49.8	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#086 - Rocky Harbour Elementary, Rocky Harbour

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.7	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.4	1.7	2.4
Scheduled Preparation Time	10.9	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.1	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	77.1	43.2	48.3
Other	79.5	92.2	77.9
Total	181.8	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	48.0	31.6	35.6
Scheduled Instructional Time	38.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	14.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	22.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	20.0	69.0	80.3
Other	0.0	152.9	84.4
Total	42.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#088 - Main River Academy, Pollard's Point

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	396	4,559
ESR Response Rate:	94.1	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	91.0	84.8	84.2
Homeroom Period (taking attendance, etc.)	1.2	1.7	2.4
Scheduled Preparation Time	7.8	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.3	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	51.0	43.2	48.3
Other	152.3	92.2	77.9
Total	223.6	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.7	3.7
Scheduled School Administration Time	47.0	31.6	35.6
Scheduled Instructional Time	43.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	5.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	10.5	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	105.0	69.0	80.3
Other	0.0	152.9	84.4
Total	115.5	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#089 - Jakeman All Grade, Trout River

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	89.0	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.8	1.7	2.4
Scheduled Preparation Time	8.8	10.8	10.2
Library/Learning Resource Centre	0.6	1.8	2.0
Other	0.9	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.1	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.9	43.2	48.3
Other	90.2	92.2	77.9
Total	146.2	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	11.5	3.7	3.7
Scheduled School Administration Time	31.5	31.6	35.6
Scheduled Instructional Time	26.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	5.5	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	14.5	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	50.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	150.0	69.0	80.3
Other	0.0	152.9	84.4
Total	200.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#388 - Cow Head School Complex, Cow Head

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	91.2	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.4	1.7	2.4
Scheduled Preparation Time	7.9	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.5	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	31.2	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	33.9	43.2	48.3
Other	24.1	92.2	77.9
Total	89.3	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	40.0	67.6	79.0
Behavioural/Therapeutic Counselling	40.0	11.0	10.2
Scheduled Instructional Time	20.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	100.0	56.5	68.0
Other	0.0	27.2	44.3
Total	130.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.0	3.7	3.7
Scheduled School Administration Time	25.3	31.6	35.6
Scheduled Instructional Time	66.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.8	0.6	1.0
Scheduled Preparation Time	6.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	33.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.0	69.0	80.3
Other	43.5	152.9	84.4
Total	114.5	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#389 - Elwood Primary, Deer Lake

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.5	84.8	84.2
Homeroom Period (taking attendance, etc.)	3.4	1.7	2.4
Scheduled Preparation Time	9.2	10.8	10.2
Library/Learning Resource Centre	3.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.4	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	35.4	43.2	48.3
Other	158.1	92.2	77.9
Total	217.9	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	15.0	3.7	3.7
Scheduled School Administration Time	36.0	31.6	35.6
Scheduled Instructional Time	41.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.6	1.0
Scheduled Preparation Time	6.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.8	69.0	80.3
Other	210.0	152.9	84.4
Total	271.8	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#390 - Elwood Regional High School, Deer Lake

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.1	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.7	1.7	2.4
Scheduled Preparation Time	13.3	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	3.9	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.5	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.9	43.2	48.3
Other	56.2	92.2	77.9
Total	119.6	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	75.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	20.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	5.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	56.5	68.0
Other	12.0	27.2	44.3
Total	54.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	18.5	31.6	35.6
Scheduled Instructional Time	65.7	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	10.5	6.8	6.3
Library/Learning Resource Centre	5.3	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	11.9	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.8	69.0	80.3
Other	62.0	152.9	84.4
Total	134.7	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#391 - Xavier Junior High, Deer Lake

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.1	84.8	84.2
Homeroom Period (taking attendance, etc.)	1.0	1.7	2.4
Scheduled Preparation Time	13.4	10.8	10.2
Library/Learning Resource Centre	2.2	1.8	2.0
Other	2.2	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.8	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.8	43.2	48.3
Other	114.0	92.2	77.9
Total	161.6	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.2	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	56.5	68.0
Other	12.0	27.2	44.3
Total	93.2	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.3	3.7	3.7
Scheduled School Administration Time	32.5	31.6	35.6
Scheduled Instructional Time	57.3	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	9.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.6	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	69.0	80.3
Other	42.0	152.9	84.4
Total	118.6	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#392 - St. Francis Elementary, Parsons Pond

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	96.0	84.8	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	4.0	10.8	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	0.0	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	64.0	43.2	48.3
Other	13.0	92.2	77.9
Total	92.0	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	25.0	31.6	35.6
Scheduled Instructional Time	71.0	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	4.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	0.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	33.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	69.0	80.3
Other	44.0	152.9	84.4
Total	197.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 3 - Deer Lake/Corner Brook/St. Barbe

#393 - Bonne Bay Academy, Woody Point

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	396	4,559
ESR Response Rate:	100.0	96.5	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.4	84.8	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.7	2.4
Scheduled Preparation Time	9.1	10.8	10.2
Library/Learning Resource Centre	0.9	1.8	2.0
Other	0.6	0.8	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.0	21.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	6.8	43.2	48.3
Other	28.0	92.2	77.9
Total	45.8	157.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	67.6	79.0
Behavioural/Therapeutic Counselling	0.0	11.0	10.2
Scheduled Instructional Time	0.0	19.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.6	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	56.5	68.0
Other	0.0	27.2	44.3
Total	0.0	100.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	26.5	31.6	35.6
Scheduled Instructional Time	65.5	54.1	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.6	1.0
Scheduled Preparation Time	5.0	6.8	6.3
Library/Learning Resource Centre	0.0	0.8	0.7
Other	3.0	2.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	27.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	25.0	69.0	80.3
Other	0.0	152.9	84.4
Total	42.0	249.3	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#091 - A. J. Matthews/St. John Central, Burgeo

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.9	85.2	84.2
Homeroom Period (taking attendance, etc.)	3.0	2.3	2.4
Scheduled Preparation Time	13.1	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	5.4	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	42.7	48.3
Other	4.0	75.3	77.9
Total	33.4	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	50.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	42.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	2.0	0.1	0.1
Scheduled Preparation Time	6.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	46.2	68.0
Other	12.0	12.0	44.3
Total	48.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.2	3.5	3.7
Scheduled School Administration Time	10.8	30.7	35.6
Scheduled Instructional Time	69.2	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.8	1.3	1.0
Scheduled Preparation Time	10.4	6.4	6.3
Library/Learning Resource Centre	2.2	0.3	0.7
Other	6.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.5	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	122.8	83.5	80.3
Other	78.0	73.8	84.4
Total	214.3	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#092 - Grandy's River Collegiate, Burnt Islands

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.6	85.2	84.2
Homeroom Period (taking attendance, etc.)	0.8	2.3	2.4
Scheduled Preparation Time	13.7	11.4	10.2
Library/Learning Resource Centre	0.8	0.6	2.0
Other	1.2	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	26.9	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.1	42.7	48.3
Other	109.2	75.3	77.9
Total	184.2	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	50.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	50.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	1.0	46.2	68.0
Other	0.0	12.0	44.3
Total	1.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	21.0	3.5	3.7
Scheduled School Administration Time	50.0	30.7	35.6
Scheduled Instructional Time	29.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	39.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	180.0	83.5	80.3
Other	352.0	73.8	84.4
Total	571.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#096 - Our Lady of the Cape School, Cape St. George

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	89.0	85.2	84.2
Homeroom Period (taking attendance, etc.)	1.5	2.3	2.4
Scheduled Preparation Time	9.5	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.1	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.7	42.7	48.3
Other	0.0	75.3	77.9
Total	67.8	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	50.0	30.7	35.6
Scheduled Instructional Time	25.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	75.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	300.0	83.5	80.3
Other	0.0	73.8	84.4
Total	375.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#097 - St. James Elementary, Channel-Port Aux Basques

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.4	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.2	2.3	2.4
Scheduled Preparation Time	11.3	11.4	10.2
Library/Learning Resource Centre	1.1	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.5	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	19.8	42.7	48.3
Other	64.0	75.3	77.9
Total	101.3	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	76.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	15.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	9.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	84.0	46.2	68.0
Other	0.0	12.0	44.3
Total	100.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.5	3.7
Scheduled School Administration Time	57.5	30.7	35.6
Scheduled Instructional Time	27.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	7.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	3.5	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	46.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	20.0	83.5	80.3
Other	0.0	73.8	84.4
Total	66.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#098 - St. James Junior High, Channel-Port Aux Basques

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.0	85.2	84.2
Homeroom Period (taking attendance, etc.)	1.3	2.3	2.4
Scheduled Preparation Time	13.0	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.7	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	39.0	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.3	42.7	48.3
Other	27.0	75.3	77.9
Total	90.4	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	51.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	49.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.6	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	69.0	46.2	68.0
Other	0.0	12.0	44.3
Total	92.6	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.3	3.5	3.7
Scheduled School Administration Time	24.0	30.7	35.6
Scheduled Instructional Time	60.3	56.7	51.6
Homeroom Period (taking attendance, etc.)	1.0	1.3	1.0
Scheduled Preparation Time	13.5	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	35.9	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.0	83.5	80.3
Other	44.0	73.8	84.4
Total	124.9	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#099 - St. James Regional High School, Channel-Port Aux Bas

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.0	85.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	14.0	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	31.2	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.8	42.7	48.3
Other	39.0	75.3	77.9
Total	107.0	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	53.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	47.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	31.4	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.8	46.2	68.0
Other	0.0	12.0	44.3
Total	68.2	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.0	3.5	3.7
Scheduled School Administration Time	10.4	30.7	35.6
Scheduled Instructional Time	71.6	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	14.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	31.4	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.4	83.5	80.3
Other	128.3	73.8	84.4
Total	191.1	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#101 - Grand Bruit AG, Grand Bruit

5

School information
withheld due to number
of teachers less than 2.

Number of Teachers:

<u>School</u>	<u>District</u>	<u>Province</u>
1	296	4,559

ESR Response Rate:

100.0	97.7	94.7
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Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.3	2.4
Scheduled Preparation Time	11.4	10.2
Library/Learning Resource Centre	0.6	2.0
Other	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.7	48.3
Other	75.3	77.9
Total	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	63.9	79.0
Behavioural/Therapeutic Counselling	11.8	10.2
Scheduled Instructional Time	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.1	0.1
Scheduled Preparation Time	1.1	0.5
Library/Learning Resource Centre	0.0	0.0
Other	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.2	68.0
Other	12.0	44.3
Total	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	3.5	3.7
Scheduled School Administration Time	30.7	35.6
Scheduled Instructional Time	56.7	51.6
Homeroom Period (taking attendance, etc.)	1.3	1.0
Scheduled Preparation Time	6.4	6.3
Library/Learning Resource Centre	0.3	0.7
Other	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	83.5	80.3
Other	73.8	84.4
Total	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#102 - All Saints All-Grade, Grey River

K,2-5,8-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	4	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	99.0	85.2	84.2
Homeroom Period (taking attendance, etc.)	0.3	2.3	2.4
Scheduled Preparation Time	0.7	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.3	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	144.0	42.7	48.3
Other	0.0	75.3	77.9
Total	154.3	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	10.0	30.7	35.6
Scheduled Instructional Time	90.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	44.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	83.5	80.3
Other	48.0	73.8	84.4
Total	152.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#103 - LeGallais Memorial, Isle aux Morts

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	89.0	85.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	11.0	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	26.7	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	102.5	42.7	48.3
Other	17.0	75.3	77.9
Total	146.2	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	8.0	3.5	3.7
Scheduled School Administration Time	30.0	30.7	35.6
Scheduled Instructional Time	51.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	11.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	105.0	83.5	80.3
Other	12.0	73.8	84.4
Total	142.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#104 - Douglas Academy, La Poile

K,3,7-10

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	95.5	85.2	84.2
Homeroom Period (taking attendance, etc.)	4.5	2.3	2.4
Scheduled Preparation Time	0.0	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	1.9	42.7	48.3
Other	0.0	75.3	77.9
Total	16.9	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	0.0	30.7	35.6
Scheduled Instructional Time	97.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	3.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	83.5	80.3
Other	0.0	73.8	84.4
Total	24.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#106 - Our Lady of Lourdes Elementary, Lourdes

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.0	85.2	84.2
Homeroom Period (taking attendance, etc.)	0.9	2.3	2.4
Scheduled Preparation Time	10.4	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.7	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.8	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.2	42.7	48.3
Other	91.0	75.3	77.9
Total	150.0	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	50.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	50.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	46.2	68.0
Other	0.0	12.0	44.3
Total	48.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	73.0	30.7	35.6
Scheduled Instructional Time	25.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	2.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	28.0	83.5	80.3
Other	0.0	73.8	84.4
Total	45.0	197.9	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 4 - Cormack Trail

#110 - Piccadilly Central High, Piccadilly

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	75.6	85.2	84.2
Homeroom Period (taking attendance, etc.)	4.7	2.3	2.4
Scheduled Preparation Time	19.7	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.9	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.3	42.7	48.3
Other	71.0	75.3	77.9
Total	119.1	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	100.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	26.2	30.7	35.6
Scheduled Instructional Time	60.5	56.7	51.6
Homeroom Period (taking attendance, etc.)	4.2	1.3	1.0
Scheduled Preparation Time	9.2	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.2	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	28.4	83.5	80.3
Other	24.0	73.8	84.4
Total	77.6	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#111 - St. Thomas Aquinas, Port au Port East

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.9	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.0	2.3	2.4
Scheduled Preparation Time	11.1	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.0	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	42.7	48.3
Other	3.0	75.3	77.9
Total	32.0	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	3.5	3.7
Scheduled School Administration Time	28.5	30.7	35.6
Scheduled Instructional Time	53.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	1.0	1.3	1.0
Scheduled Preparation Time	10.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	45.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	51.0	83.5	80.3
Other	11.5	73.8	84.4
Total	107.5	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#113 - St. Boniface All Grade, Ramea

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.3	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.0	2.3	2.4
Scheduled Preparation Time	10.7	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.6	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.0	42.7	48.3
Other	223.3	75.3	77.9
Total	290.9	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	12.5	3.5	3.7
Scheduled School Administration Time	12.5	30.7	35.6
Scheduled Instructional Time	66.5	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	7.0	6.4	6.3
Library/Learning Resource Centre	1.5	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.3	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	58.5	83.5	80.3
Other	121.5	73.8	84.4
Total	194.3	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#114 - St. Michael's Elementary, Rose Blanche

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.5	85.2	84.2
Homeroom Period (taking attendance, etc.)	1.0	2.3	2.4
Scheduled Preparation Time	15.5	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.0	42.7	48.3
Other	12.0	75.3	77.9
Total	81.0	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	23.0	30.7	35.6
Scheduled Instructional Time	66.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	11.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.0	83.5	80.3
Other	12.0	73.8	84.4
Total	81.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#115 - Our Lady of Mercy Elementary, St. George's

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.3	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.7	2.3	2.4
Scheduled Preparation Time	10.0	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.0	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	9.2	42.7	48.3
Other	24.0	75.3	77.9
Total	57.2	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	60.0	30.7	35.6
Scheduled Instructional Time	40.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	170.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	450.0	83.5	80.3
Other	0.0	73.8	84.4
Total	620.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#116 - Appalachia High School, St. George's

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	296	4,559
ESR Response Rate:	75.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.0	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.0	2.3	2.4
Scheduled Preparation Time	13.0	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.6	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	10.7	42.7	48.3
Other	80.0	75.3	77.9
Total	112.2	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	46.2	68.0
Other	0.0	12.0	44.3
Total	56.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	17.5	30.7	35.6
Scheduled Instructional Time	72.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	1.0	1.3	1.0
Scheduled Preparation Time	9.5	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	29.5	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	22.5	83.5	80.3
Other	0.0	73.8	84.4
Total	52.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#118 - Stephenville Elementary, Stephenville

4-5

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.4	85.2	84.2
Homeroom Period (taking attendance, etc.)	3.8	2.3	2.4
Scheduled Preparation Time	10.8	11.4	10.2
Library/Learning Resource Centre	1.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	37.5	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	41.5	42.7	48.3
Other	170.0	75.3	77.9
Total	249.0	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	50.0	63.9	79.0
Behavioural/Therapeutic Counselling	50.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.5	3.7
Scheduled School Administration Time	52.5	30.7	35.6
Scheduled Instructional Time	37.5	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	66.5	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	83.5	80.3
Other	0.0	73.8	84.4
Total	106.5	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#119 - Stephenville High, Stephenville

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	28	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	80.8	85.2	84.2
Homeroom Period (taking attendance, etc.)	3.3	2.3	2.4
Scheduled Preparation Time	13.2	11.4	10.2
Library/Learning Resource Centre	2.1	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.2	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	51.4	42.7	48.3
Other	81.3	75.3	77.9
Total	146.9	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	46.2	68.0
Other	0.0	12.0	44.3
Total	49.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	8.3	3.5	3.7
Scheduled School Administration Time	23.8	30.7	35.6
Scheduled Instructional Time	57.8	56.7	51.6
Homeroom Period (taking attendance, etc.)	4.2	1.3	1.0
Scheduled Preparation Time	5.8	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	11.7	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	49.5	83.5	80.3
Other	48.0	73.8	84.4
Total	109.2	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#120 - Stephenville Primary, Stephenville

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	296	4,559
ESR Response Rate:	92.3	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.9	85.2	84.2
Homeroom Period (taking attendance, etc.)	6.9	2.3	2.4
Scheduled Preparation Time	9.1	11.4	10.2
Library/Learning Resource Centre	0.1	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.3	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	76.8	42.7	48.3
Other	120.0	75.3	77.9
Total	227.1	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	25.0	63.9	79.0
Behavioural/Therapeutic Counselling	25.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	50.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	6.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	46.2	68.0
Other	0.0	12.0	44.3
Total	42.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.5	3.7
Scheduled School Administration Time	51.5	30.7	35.6
Scheduled Instructional Time	35.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	3.5	1.3	1.0
Scheduled Preparation Time	5.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	66.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	102.5	83.5	80.3
Other	120.0	73.8	84.4
Total	288.5	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#123 - St. Michael's School, Stephenville Crossing

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.9	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.5	2.3	2.4
Scheduled Preparation Time	8.0	11.4	10.2
Library/Learning Resource Centre	0.6	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.1	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	42.7	48.3
Other	25.0	75.3	77.9
Total	59.1	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	50.0	63.9	79.0
Behavioural/Therapeutic Counselling	50.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	46.2	68.0
Other	0.0	12.0	44.3
Total	72.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	70.0	30.7	35.6
Scheduled Instructional Time	27.5	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	2.5	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.0	83.5	80.3
Other	24.0	73.8	84.4
Total	98.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#137 - St. Simon and St. Jude Academy, Francois

K-1,3-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	100.0	85.2	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.3	2.4
Scheduled Preparation Time	0.0	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	60.0	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	42.7	48.3
Other	0.0	75.3	77.9
Total	120.0	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	0.0	30.7	35.6
Scheduled Instructional Time	100.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	160.0	83.5	80.3
Other	0.0	73.8	84.4
Total	160.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#394 - E.A. Butler, McKay's

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	296	4,559
ESR Response Rate:	100.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.5	85.2	84.2
Homeroom Period (taking attendance, etc.)	1.7	2.3	2.4
Scheduled Preparation Time	13.8	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.8	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.4	42.7	48.3
Other	146.7	75.3	77.9
Total	204.9	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.5	3.7
Scheduled School Administration Time	51.5	30.7	35.6
Scheduled Instructional Time	46.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.5	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.0	83.5	80.3
Other	0.0	73.8	84.4
Total	46.5	197.9	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 4 - Cormack Trail

#395 - Cassidy Memorial Elementary School, St. Fintan's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	296	4,559
ESR Response Rate:	83.3	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.7	85.2	84.2
Homeroom Period (taking attendance, etc.)	0.9	2.3	2.4
Scheduled Preparation Time	11.4	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.3	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.9	42.7	48.3
Other	122.0	75.3	77.9
Total	190.2	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	46.2	68.0
Other	0.0	12.0	44.3
Total	0.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.5	3.7
Scheduled School Administration Time	60.0	30.7	35.6
Scheduled Instructional Time	40.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	6.0	83.5	80.3
Other	0.0	73.8	84.4
Total	32.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#396 - Stephenville Middle School, Stephenville

6-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	296	4,559
ESR Response Rate:	96.0	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.1	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.0	2.3	2.4
Scheduled Preparation Time	10.6	11.4	10.2
Library/Learning Resource Centre	0.0	0.6	2.0
Other	0.2	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.8	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	64.8	42.7	48.3
Other	71.7	75.3	77.9
Total	158.3	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	40.0	63.9	79.0
Behavioural/Therapeutic Counselling	40.0	11.8	10.2
Scheduled Instructional Time	20.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	46.2	68.0
Other	0.0	12.0	44.3
Total	87.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.5	3.7
Scheduled School Administration Time	95.0	30.7	35.6
Scheduled Instructional Time	0.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	0.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	83.5	80.3
Other	0.0	73.8	84.4
Total	90.0	197.9	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 4 - Cormack Trail

#397 - Belanger Memorial School, Upper Ferry

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	296	4,559
ESR Response Rate:	91.3	97.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	80.3	85.2	84.2
Homeroom Period (taking attendance, etc.)	0.9	2.3	2.4
Scheduled Preparation Time	13.2	11.4	10.2
Library/Learning Resource Centre	2.9	0.6	2.0
Other	1.1	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.4	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.6	42.7	48.3
Other	84.0	75.3	77.9
Total	151.1	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	100.0	63.9	79.0
Behavioural/Therapeutic Counselling	0.0	11.8	10.2
Scheduled Instructional Time	0.0	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1	0.1
Scheduled Preparation Time	0.0	1.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	7.0	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	46.2	68.0
Other	0.0	12.0	44.3
Total	43.0	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	10.0	3.5	3.7
Scheduled School Administration Time	31.0	30.7	35.6
Scheduled Instructional Time	58.0	56.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.3	1.0
Scheduled Preparation Time	0.0	6.4	6.3
Library/Learning Resource Centre	1.0	0.3	0.7
Other	0.0	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	54.0	83.5	80.3
Other	24.0	73.8	84.4
Total	118.0	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 4 - Cormack Trail

#463 - Pathfinder/Directions Alternative School, Stephenville

8-12

School information
withheld due to number
of teachers less than 2.

Number of Teachers:

School	District	Province
1	296	4,559

ESR Response Rate:

100.0	97.7	94.7
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Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	85.2	84.2
Homeroom Period (taking attendance, etc.)	2.3	2.4
Scheduled Preparation Time	11.4	10.2
Library/Learning Resource Centre	0.6	2.0
Other	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.7	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.7	48.3
Other	75.3	77.9
Total	138.8	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	63.9	79.0
Behavioural/Therapeutic Counselling	11.8	10.2
Scheduled Instructional Time	12.4	7.1
Homeroom Period (taking attendance, etc.)	0.1	0.1
Scheduled Preparation Time	1.1	0.5
Library/Learning Resource Centre	0.0	0.0
Other	10.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.6	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.2	68.0
Other	12.0	44.3
Total	73.8	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	3.5	3.7
Scheduled School Administration Time	30.7	35.6
Scheduled Instructional Time	56.7	51.6
Homeroom Period (taking attendance, etc.)	1.3	1.0
Scheduled Preparation Time	6.4	6.3
Library/Learning Resource Centre	0.3	0.7
Other	0.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.7	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	83.5	80.3
Other	73.8	84.4
Total	197.9	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#125 - Baie Verte High School, Baie Verte

8-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	446	4,559
ESR Response Rate:	94.7	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	79.9	86.1	84.2
Homeroom Period (taking attendance, etc.)	4.3	1.7	2.4
Scheduled Preparation Time	8.9	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	6.9	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	6.1	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	51.0	37.3	48.3
Other	5.0	61.7	77.9
Total	62.1	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	21.4	34.4	35.6
Scheduled Instructional Time	72.8	55.4	51.6
Homeroom Period (taking attendance, etc.)	1.0	0.4	1.0
Scheduled Preparation Time	4.8	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	4.6	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	52.0	61.9	80.3
Other	61.3	98.7	84.4
Total	117.8	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#126 - Baie Verte Middle School, Baie Verte

5-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	3.4	1.7	2.4
Scheduled Preparation Time	9.0	8.1	10.2
Library/Learning Resource Centre	2.4	1.4	2.0
Other	2.2	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.2	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.6	37.3	48.3
Other	54.0	61.7	77.9
Total	98.8	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	0.0	34.4	35.6
Scheduled Instructional Time	0.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	61.9	80.3
Other	0.0	98.7	84.4
Total	0.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#128 - Long Island Academy, Beaumont

K-6,8-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	6	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	2.8	1.7	2.4
Scheduled Preparation Time	9.0	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.8	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.5	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	32.5	37.3	48.3
Other	103.3	61.7	77.9
Total	150.3	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	2.7	3.7
Scheduled School Administration Time	23.0	34.4	35.6
Scheduled Instructional Time	68.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	4.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	3.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.0	61.9	80.3
Other	168.0	98.7	84.4
Total	216.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#130 - Bishop's Falls Academy, Bishop's Falls

6-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.3	86.1	84.2
Homeroom Period (taking attendance, etc.)	3.2	1.7	2.4
Scheduled Preparation Time	7.3	8.1	10.2
Library/Learning Resource Centre	0.7	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.3	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	21.0	37.3	48.3
Other	60.0	61.7	77.9
Total	98.3	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	25.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	75.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	2.7	3.7
Scheduled School Administration Time	50.0	34.4	35.6
Scheduled Instructional Time	40.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	5.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	21.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	61.9	80.3
Other	12.0	98.7	84.4
Total	123.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#132 - Botwood Collegiate, Botwood

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.7	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.4	1.7	2.4
Scheduled Preparation Time	12.7	8.1	10.2
Library/Learning Resource Centre	2.8	1.4	2.0
Other	1.4	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	33.9	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	8.0	37.3	48.3
Other	94.7	61.7	77.9
Total	136.6	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	57.6	68.0
Other	20.0	26.0	44.3
Total	50.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	31.5	34.4	35.6
Scheduled Instructional Time	58.8	55.4	51.6
Homeroom Period (taking attendance, etc.)	1.0	0.4	1.0
Scheduled Preparation Time	8.8	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.5	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	7.0	61.9	80.3
Other	180.0	98.7	84.4
Total	204.5	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#133 - Memorial Academy, Botwood

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.6	86.1	84.2
Homeroom Period (taking attendance, etc.)	3.0	1.7	2.4
Scheduled Preparation Time	11.2	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	2.3	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	32.3	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.5	37.3	48.3
Other	210.0	61.7	77.9
Total	281.8	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	57.6	68.0
Other	0.0	26.0	44.3
Total	60.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	2.7	3.7
Scheduled School Administration Time	40.0	34.4	35.6
Scheduled Instructional Time	49.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	6.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	61.9	80.3
Other	24.0	98.7	84.4
Total	140.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#135 - L.P. Purchase Academy, Botwood

7-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	6	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.0	1.7	2.4
Scheduled Preparation Time	9.0	8.1	10.2
Library/Learning Resource Centre	8.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.7	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.2	37.3	48.3
Other	60.0	61.7	77.9
Total	115.9	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	2.7	3.7
Scheduled School Administration Time	45.0	34.4	35.6
Scheduled Instructional Time	50.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	61.9	80.3
Other	0.0	98.7	84.4
Total	87.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#138 - Victoria Academy, Gaultois

K-1,3-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	4.0	1.7	2.4
Scheduled Preparation Time	8.8	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.5	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	61.0	37.3	48.3
Other	102.0	61.7	77.9
Total	182.5	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.0	2.7	3.7
Scheduled School Administration Time	24.0	34.4	35.6
Scheduled Instructional Time	68.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	4.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	69.0	61.9	80.3
Other	180.0	98.7	84.4
Total	264.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#139 - Grenfell Intermediate School, Grand Falls-Windsor

7-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.3	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.4	1.7	2.4
Scheduled Preparation Time	7.9	8.1	10.2
Library/Learning Resource Centre	1.4	1.4	2.0
Other	1.4	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.6	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	7.3	37.3	48.3
Other	7.3	61.7	77.9
Total	25.2	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	62.5	34.4	35.6
Scheduled Instructional Time	35.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	2.5	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	7.5	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	103.0	61.9	80.3
Other	4.0	98.7	84.4
Total	114.5	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#141 - Exploits Valley High - Maple, Grand Falls-Windsor

11-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	446	4,559
ESR Response Rate:	96.3	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	75.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.3	1.7	2.4
Scheduled Preparation Time	8.9	8.1	10.2
Library/Learning Resource Centre	3.6	1.4	2.0
Other	6.1	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.1	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.5	37.3	48.3
Other	35.2	61.7	77.9
Total	92.8	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.3	2.7	3.7
Scheduled School Administration Time	19.5	34.4	35.6
Scheduled Instructional Time	67.2	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.2	0.4	1.0
Scheduled Preparation Time	8.8	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.5	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.5	61.9	80.3
Other	50.2	98.7	84.4
Total	117.2	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#142 - Woodland Primary, Grand Falls-Windsor

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	90.2	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.1	1.7	2.4
Scheduled Preparation Time	6.9	8.1	10.2
Library/Learning Resource Centre	1.5	1.4	2.0
Other	0.2	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.6	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.2	37.3	48.3
Other	66.0	61.7	77.9
Total	135.8	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	80.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	20.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	6.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	57.6	68.0
Other	60.0	26.0	44.3
Total	146.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	51.0	34.4	35.6
Scheduled Instructional Time	47.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	2.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.4	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.2	61.9	80.3
Other	130.0	98.7	84.4
Total	207.6	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#143 - Millcrest Academy, Grand Falls-Windsor

4-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	446	4,559
ESR Response Rate:	90.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	75.1	86.1	84.2
Homeroom Period (taking attendance, etc.)	4.9	1.7	2.4
Scheduled Preparation Time	8.6	8.1	10.2
Library/Learning Resource Centre	3.6	1.4	2.0
Other	3.6	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.9	37.3	48.3
Other	52.5	61.7	77.9
Total	117.4	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	44.0	34.4	35.6
Scheduled Instructional Time	50.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	3.0	0.4	1.0
Scheduled Preparation Time	3.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	136.0	61.9	80.3
Other	120.0	98.7	84.4
Total	270.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#144 - Sprucewood Academy, Grand Falls-Windsor

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	446	4,559
ESR Response Rate:	64.3	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.8	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.7	1.7	2.4
Scheduled Preparation Time	5.3	8.1	10.2
Library/Learning Resource Centre	0.2	1.4	2.0
Other	1.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	7.3	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	32.7	37.3	48.3
Other	5.4	61.7	77.9
Total	45.4	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	57.6	68.0
Other	0.0	26.0	44.3
Total	92.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	0.0	34.4	35.6
Scheduled Instructional Time	0.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	61.9	80.3
Other	0.0	98.7	84.4
Total	0.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#145 - Exploits Valley High - Greenwood, Grand Falls-Windsor

9-10

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	446	4,559
ESR Response Rate:	87.5	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	72.9	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.1	1.7	2.4
Scheduled Preparation Time	11.1	8.1	10.2
Library/Learning Resource Centre	3.2	1.4	2.0
Other	3.1	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.5	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.4	37.3	48.3
Other	72.0	61.7	77.9
Total	123.9	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	2.7	3.7
Scheduled School Administration Time	41.8	34.4	35.6
Scheduled Instructional Time	50.3	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	5.5	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.7	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	15.5	61.9	80.3
Other	0.0	98.7	84.4
Total	28.2	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#149 - King Academy, Harbour Breton

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	91.4	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.0	1.7	2.4
Scheduled Preparation Time	6.9	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.8	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.8	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	16.4	37.3	48.3
Other	13.6	61.7	77.9
Total	42.7	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	57.6	68.0
Other	0.0	26.0	44.3
Total	60.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	43.5	34.4	35.6
Scheduled Instructional Time	49.5	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	7.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	61.9	80.3
Other	0.0	98.7	84.4
Total	60.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#150 - St. Joseph's Elementary, Harbour Breton

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.4	86.1	84.2
Homeroom Period (taking attendance, etc.)	3.1	1.7	2.4
Scheduled Preparation Time	6.2	8.1	10.2
Library/Learning Resource Centre	2.2	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.3	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	35.8	37.3	48.3
Other	175.4	61.7	77.9
Total	227.4	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	37.5	34.4	35.6
Scheduled Instructional Time	62.5	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	11.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.0	61.9	80.3
Other	320.0	98.7	84.4
Total	374.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#151 - John Watkins Academy, Hermitage

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.9	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	6.5	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.6	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	31.4	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.6	37.3	48.3
Other	12.0	61.7	77.9
Total	88.0	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	28.5	34.4	35.6
Scheduled Instructional Time	66.5	55.4	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.4	1.0
Scheduled Preparation Time	3.5	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	33.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	61.9	80.3
Other	12.0	98.7	84.4
Total	95.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#152 - Valmont Academy, King's Point

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	446	4,559
ESR Response Rate:	88.9	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	89.1	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.7	1.7	2.4
Scheduled Preparation Time	7.2	8.1	10.2
Library/Learning Resource Centre	1.1	1.4	2.0
Other	0.9	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.4	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	52.0	37.3	48.3
Other	47.2	61.7	77.9
Total	112.5	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	36.5	34.4	35.6
Scheduled Instructional Time	60.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	3.5	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.2	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.2	61.9	80.3
Other	0.0	98.7	84.4
Total	70.4	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#153 - Cape John Collegiate, La Scie

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	87.7	86.1	84.2
Homeroom Period (taking attendance, etc.)	2.6	1.7	2.4
Scheduled Preparation Time	9.3	8.1	10.2
Library/Learning Resource Centre	0.4	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.6	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.1	37.3	48.3
Other	36.0	61.7	77.9
Total	81.7	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.0	57.6	68.0
Other	0.0	26.0	44.3
Total	46.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	10.7	2.7	3.7
Scheduled School Administration Time	3.0	34.4	35.6
Scheduled Instructional Time	80.3	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	6.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.3	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.7	61.9	80.3
Other	29.3	98.7	84.4
Total	97.3	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#154 - Hillside Elementary, La Scie

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.9	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.0	1.7	2.4
Scheduled Preparation Time	6.9	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	6.3	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	32.6	37.3	48.3
Other	0.0	61.7	77.9
Total	50.6	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	75.0	34.4	35.6
Scheduled Instructional Time	0.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	25.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	25.0	61.9	80.3
Other	0.0	98.7	84.4
Total	40.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#155 - Leading Tickles Elementary, Leading Tickles

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	4	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	93.3	86.1	84.2
Homeroom Period (taking attendance, etc.)	6.7	1.7	2.4
Scheduled Preparation Time	0.0	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.3	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	7.3	37.3	48.3
Other	200.0	61.7	77.9
Total	218.7	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.0	2.7	3.7
Scheduled School Administration Time	4.0	34.4	35.6
Scheduled Instructional Time	92.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	100.0	61.9	80.3
Other	0.0	98.7	84.4
Total	117.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#156 - H.L. Strong Academy, Little Bay Islands

K,1,4-7,10,11

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	100.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	0.0	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	10.0	37.3	48.3
Other	96.0	61.7	77.9
Total	115.0	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	20.0	34.4	35.6
Scheduled Instructional Time	80.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	6.0	61.9	80.3
Other	0.0	98.7	84.4
Total	21.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#157 - St. Peter's AG, McCallum

K-3,5-10,12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	4	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	100.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	0.0	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	36.7	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	3.0	37.3	48.3
Other	0.0	61.7	77.9
Total	39.7	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	4.0	34.4	35.6
Scheduled Instructional Time	96.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	61.9	80.3
Other	0.0	98.7	84.4
Total	100.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#158 - MSB Regional Academy, Middle Arm

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	446	4,559
ESR Response Rate:	75.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.8	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.0	1.7	2.4
Scheduled Preparation Time	8.5	8.1	10.2
Library/Learning Resource Centre	4.4	1.4	2.0
Other	0.4	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	34.1	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	28.4	37.3	48.3
Other	39.7	61.7	77.9
Total	102.1	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	50.0	34.4	35.6
Scheduled Instructional Time	43.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	7.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	24.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	61.9	80.3
Other	0.0	98.7	84.4
Total	60.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#162 - Dorset Collegiate, Pilley's Island

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.8	86.1	84.2
Homeroom Period (taking attendance, etc.)	2.1	1.7	2.4
Scheduled Preparation Time	7.0	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	2.1	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	28.8	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	41.8	37.3	48.3
Other	157.5	61.7	77.9
Total	228.0	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	160.0	57.6	68.0
Other	0.0	26.0	44.3
Total	160.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.5	2.7	3.7
Scheduled School Administration Time	41.0	34.4	35.6
Scheduled Instructional Time	34.5	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	7.0	4.8	6.3
Library/Learning Resource Centre	12.5	1.0	0.7
Other	3.5	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	70.0	61.9	80.3
Other	300.0	98.7	84.4
Total	395.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#163 - Point Leamington Academy, Point Leamington

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	90.1	86.1	84.2
Homeroom Period (taking attendance, etc.)	2.6	1.7	2.4
Scheduled Preparation Time	6.6	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.6	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.5	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	41.7	37.3	48.3
Other	104.1	61.7	77.9
Total	165.4	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.0	2.7	3.7
Scheduled School Administration Time	17.0	34.4	35.6
Scheduled Instructional Time	34.5	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	7.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	20.5	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.4	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	87.0	61.9	80.3
Other	12.0	98.7	84.4
Total	114.4	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#165 - St. Stephen's AG, Rencontre East

K-3,5-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	96.5	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	3.5	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	8.3	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	102.0	37.3	48.3
Other	28.0	61.7	77.9
Total	138.3	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	25.0	34.4	35.6
Scheduled Instructional Time	75.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	108.0	61.9	80.3
Other	36.0	98.7	84.4
Total	159.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#167 - Green Bay South Academy, Robert's Arm

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.5	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.2	1.7	2.4
Scheduled Preparation Time	8.7	8.1	10.2
Library/Learning Resource Centre	1.7	1.4	2.0
Other	1.7	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.5	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	74.6	37.3	48.3
Other	80.0	61.7	77.9
Total	173.1	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	6.0	2.7	3.7
Scheduled School Administration Time	42.0	34.4	35.6
Scheduled Instructional Time	48.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	4.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.1	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	130.0	61.9	80.3
Other	120.0	98.7	84.4
Total	269.1	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#170 - South Brook Academy, South Brook

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	94.8	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.8	1.7	2.4
Scheduled Preparation Time	4.5	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	37.3	48.3
Other	31.5	61.7	77.9
Total	78.5	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	2.7	3.7
Scheduled School Administration Time	17.0	34.4	35.6
Scheduled Instructional Time	76.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	2.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	61.9	80.3
Other	12.0	98.7	84.4
Total	60.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#171 - Indian River High School, Springdale

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	446	4,559
ESR Response Rate:	94.4	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.1	86.1	84.2
Homeroom Period (taking attendance, etc.)	2.7	1.7	2.4
Scheduled Preparation Time	12.2	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	19.6	37.3	48.3
Other	0.0	61.7	77.9
Total	32.6	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	95.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	5.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	57.6	68.0
Other	12.0	26.0	44.3
Total	36.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	3.3	2.7	3.7
Scheduled School Administration Time	24.0	34.4	35.6
Scheduled Instructional Time	55.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	9.3	4.8	6.3
Library/Learning Resource Centre	8.3	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.5	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	19.6	61.9	80.3
Other	44.7	98.7	84.4
Total	72.8	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#172 - Brian Peckford Elementary, Triton

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.2	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	7.8	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.0	37.3	48.3
Other	0.0	61.7	77.9
Total	70.0	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	50.0	34.4	35.6
Scheduled Instructional Time	45.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	5.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	84.0	61.9	80.3
Other	1.0	98.7	84.4
Total	85.0	178.1	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#174 - St. Peter's Academy, Westport

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	6	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	89.6	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.2	1.7	2.4
Scheduled Preparation Time	7.0	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	2.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.5	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	37.3	48.3
Other	20.3	61.7	77.9
Total	72.8	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	2.7	3.7
Scheduled School Administration Time	29.0	34.4	35.6
Scheduled Instructional Time	56.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	5.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	61.9	80.3
Other	48.0	98.7	84.4
Total	84.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#399 - Baie Verte Primary, Baie Verte

K-4

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	92.9	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	7.1	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	23.0	37.3	48.3
Other	16.0	61.7	77.9
Total	63.0	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	5.0	2.7	3.7
Scheduled School Administration Time	70.0	34.4	35.6
Scheduled Instructional Time	25.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	6.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	180.0	61.9	80.3
Other	0.0	98.7	84.4
Total	186.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#400 - Helen Tulk Elementary, Bishop's Falls

K-5

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	91.2	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.6	1.7	2.4
Scheduled Preparation Time	5.0	8.1	10.2
Library/Learning Resource Centre	2.7	1.4	2.0
Other	0.5	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	27.9	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.1	37.3	48.3
Other	82.0	61.7	77.9
Total	150.0	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	2.7	3.7
Scheduled School Administration Time	39.5	34.4	35.6
Scheduled Instructional Time	53.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	2.5	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	24.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	170.0	61.9	80.3
Other	580.0	98.7	84.4
Total	774.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#402 - Leo Burke Academy, Bishop's Falls

8-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	6	446	4,559
ESR Response Rate:	52.6	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	77.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	3.7	1.7	2.4
Scheduled Preparation Time	6.0	8.1	10.2
Library/Learning Resource Centre	13.3	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.7	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.0	37.3	48.3
Other	50.0	61.7	77.9
Total	106.7	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.3	2.7	3.7
Scheduled School Administration Time	49.0	34.4	35.6
Scheduled Instructional Time	46.3	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	2.3	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	51.6	61.9	80.3
Other	150.0	98.7	84.4
Total	218.6	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#403 - Lakeside Academy, Buchans

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	7.0	1.7	2.4
Scheduled Preparation Time	8.0	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	7.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	14.0	37.3	48.3
Other	48.0	61.7	77.9
Total	69.0	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	2.7	3.7
Scheduled School Administration Time	40.0	34.4	35.6
Scheduled Instructional Time	50.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	61.9	80.3
Other	0.0	98.7	84.4
Total	68.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#404 - M.W. Jeans Academy, Burlington

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	4	446	4,559
ESR Response Rate:	83.3	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.7	86.1	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.7	2.4
Scheduled Preparation Time	4.0	8.1	10.2
Library/Learning Resource Centre	0.7	1.4	2.0
Other	0.7	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.7	37.3	48.3
Other	8.0	61.7	77.9
Total	90.7	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.0	2.7	3.7
Scheduled School Administration Time	41.0	34.4	35.6
Scheduled Instructional Time	58.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	59.6	61.9	80.3
Other	17.0	98.7	84.4
Total	96.6	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#405 - Cottrell's Cove Academy, Cottrell's Cove

K-7,9,10,12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	6	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	97.0	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.2	1.7	2.4
Scheduled Preparation Time	0.0	8.1	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	2.8	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	66.2	37.3	48.3
Other	61.3	61.7	77.9
Total	149.5	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	2.7	3.7
Scheduled School Administration Time	25.0	34.4	35.6
Scheduled Instructional Time	65.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	5.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	42.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	61.9	80.3
Other	0.0	98.7	84.4
Total	102.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#406 - Fitzgerald Academy, English Harbour West

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	446	4,559
ESR Response Rate:	90.9	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.2	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.3	1.7	2.4
Scheduled Preparation Time	11.4	8.1	10.2
Library/Learning Resource Centre	0.4	1.4	2.0
Other	1.6	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.9	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.3	37.3	48.3
Other	38.2	61.7	77.9
Total	102.4	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	6.5	2.7	3.7
Scheduled School Administration Time	52.0	34.4	35.6
Scheduled Instructional Time	29.5	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	12.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	61.9	80.3
Other	33.0	98.7	84.4
Total	92.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#407 - Greenwood Academy, Milltown

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	446	4,559
ESR Response Rate:	92.3	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.6	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.7	1.7	2.4
Scheduled Preparation Time	7.9	8.1	10.2
Library/Learning Resource Centre	1.9	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.4	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.1	37.3	48.3
Other	9.0	61.7	77.9
Total	78.6	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	57.6	68.0
Other	0.0	26.0	44.3
Total	60.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	3.5	2.7	3.7
Scheduled School Administration Time	38.5	34.4	35.6
Scheduled Instructional Time	47.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	1.0	0.4	1.0
Scheduled Preparation Time	7.5	4.8	6.3
Library/Learning Resource Centre	2.5	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.0	61.9	80.3
Other	6.0	98.7	84.4
Total	54.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#408 - Deckwood Elementary, Woodstock

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	1	446	4,559
ESR Response Rate:	88.2	90.8	94.7

School information withheld due to number of teachers less than 2.

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Scheduled Instructional Time	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.7	2.4
Scheduled Preparation Time	8.1	10.2
Library/Learning Resource Centre	1.4	2.0
Other	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	37.3	48.3
Other	61.7	77.9
Total	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Guidance Counselling	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	10.2
Scheduled Instructional Time	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1
Scheduled Preparation Time	0.0	0.5
Library/Learning Resource Centre	0.0	0.0
Other	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.6	68.0
Other	26.0	44.3
Total	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Staff Supervision and Evaluation	2.7	3.7
Scheduled School Administration Time	34.4	35.6
Scheduled Instructional Time	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.4	1.0
Scheduled Preparation Time	4.8	6.3
Library/Learning Resource Centre	1.0	0.7
Other	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	61.9	80.3
Other	98.7	84.4
Total	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#409 - Indian River Middle School, Springdale

4-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	446	4,559
ESR Response Rate:	100.0	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	80.1	86.1	84.2
Homeroom Period (taking attendance, etc.)	5.4	1.7	2.4
Scheduled Preparation Time	8.4	8.1	10.2
Library/Learning Resource Centre	1.9	1.4	2.0
Other	4.2	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	9.8	37.3	48.3
Other	54.4	61.7	77.9
Total	82.2	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	18.0	57.6	68.0
Other	12.0	26.0	44.3
Total	39.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	2.7	3.7
Scheduled School Administration Time	35.5	34.4	35.6
Scheduled Instructional Time	53.5	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	9.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	2.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	18.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	18.0	61.9	80.3
Other	36.0	98.7	84.4
Total	72.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#411 - Indian River Primary, Springdale

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	446	4,559
ESR Response Rate:	93.3	90.8	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.4	86.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.7	2.4
Scheduled Preparation Time	10.1	8.1	10.2
Library/Learning Resource Centre	2.4	1.4	2.0
Other	0.0	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.0	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	19.2	37.3	48.3
Other	12.0	61.7	77.9
Total	54.2	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	57.6	68.0
Other	0.0	26.0	44.3
Total	0.0	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	2.7	3.7
Scheduled School Administration Time	38.0	34.4	35.6
Scheduled Instructional Time	52.0	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	4.8	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.0	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	20.0	61.9	80.3
Other	0.0	98.7	84.4
Total	40.0	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 5 - Baie Verte/Central/Connaigre

#412 - Holy Cross School, St. Alban's

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	446	4,559
ESR Response Rate:	33.3	90.8	94.7

School information withheld due to a teacher response rate less than 50%.

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Scheduled Instructional Time	86.1	84.2
Homeroom Period (taking attendance, etc.)	1.7	2.4
Scheduled Preparation Time	8.1	10.2
Library/Learning Resource Centre	1.4	2.0
Other	1.6	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	37.3	48.3
Other	61.7	77.9
Total	118.1	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Guidance Counselling	91.7	79.0
Behavioural/Therapeutic Counselling	0.0	10.2
Scheduled Instructional Time	2.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1
Scheduled Preparation Time	0.0	0.5
Library/Learning Resource Centre	0.0	0.0
Other	6.3	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.9	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.6	68.0
Other	26.0	44.3
Total	93.5	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Staff Supervision and Evaluation	2.7	3.7
Scheduled School Administration Time	34.4	35.6
Scheduled Instructional Time	55.4	51.6
Homeroom Period (taking attendance, etc.)	0.4	1.0
Scheduled Preparation Time	4.8	6.3
Library/Learning Resource Centre	1.0	0.7
Other	0.9	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.5	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	61.9	80.3
Other	98.7	84.4
Total	178.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#177 - Greenwood Academy, Campbellton

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.9	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.3	1.8	2.4
Scheduled Preparation Time	10.0	10.6	10.2
Library/Learning Resource Centre	1.7	1.4	2.0
Other	4.1	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.8	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.0	42.8	48.3
Other	0.0	99.9	77.9
Total	62.8	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	47.0	35.4	35.6
Scheduled Instructional Time	48.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	5.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	21.5	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.0	72.8	80.3
Other	0.0	99.9	84.4
Total	67.5	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#178 - Carmanville School Complex, Carmanville

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.2	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.6	1.8	2.4
Scheduled Preparation Time	14.1	10.6	10.2
Library/Learning Resource Centre	4.2	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.3	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	74.8	42.8	48.3
Other	106.0	99.9	77.9
Total	200.1	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	93.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	7.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	8.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	16.0	53.9	68.0
Other	0.0	52.6	44.3
Total	24.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	34.0	35.4	35.6
Scheduled Instructional Time	59.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	7.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.5	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	49.5	72.8	80.3
Other	240.0	99.9	84.4
Total	307.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#179 - Centreville Academy, Centreville-Wareham

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	89.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	1.3	1.8	2.4
Scheduled Preparation Time	9.8	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	29.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.0	42.8	48.3
Other	30.0	99.9	77.9
Total	97.0	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.0	3.7
Scheduled School Administration Time	15.0	35.4	35.6
Scheduled Instructional Time	70.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	10.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	72.8	80.3
Other	0.0	99.9	84.4
Total	80.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#180 - A. R. Scammell Academy, Change Islands

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	6	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.2	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.6	1.8	2.4
Scheduled Preparation Time	7.2	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	33.2	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	75.0	42.8	48.3
Other	0.0	99.9	77.9
Total	108.2	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.0	3.7
Scheduled School Administration Time	13.0	35.4	35.6
Scheduled Instructional Time	67.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	10.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	60.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	72.8	80.3
Other	60.0	99.9	84.4
Total	192.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#182 - Charlottetown Elementary, Charlottetown, B.B.

K-5

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	93.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.8	2.4
Scheduled Preparation Time	5.0	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	45.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	8.0	42.8	48.3
Other	24.0	99.9	77.9
Total	77.0	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	0.0	35.4	35.6
Scheduled Instructional Time	95.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	5.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	50.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	150.0	72.8	80.3
Other	0.0	99.9	84.4
Total	200.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#183 - William Mercer Academy, Dover

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.2	84.1	84.2
Homeroom Period (taking attendance, etc.)	3.4	1.8	2.4
Scheduled Preparation Time	10.7	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.7	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	34.3	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.3	42.8	48.3
Other	16.3	99.9	77.9
Total	96.9	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	36.5	35.4	35.6
Scheduled Instructional Time	51.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	12.5	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	53.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	162.0	72.8	80.3
Other	12.0	99.9	84.4
Total	227.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#186 - Heritage Academy, Greenspond

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	98.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.8	2.4
Scheduled Preparation Time	2.0	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.0	42.8	48.3
Other	112.0	99.9	77.9
Total	175.0	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	4.0	35.4	35.6
Scheduled Instructional Time	96.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	18.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	72.8	80.3
Other	90.0	99.9	84.4
Total	148.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#187 - Jane Collins Academy, Hare Bay

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	71.2	84.1	84.2
Homeroom Period (taking attendance, etc.)	1.7	1.8	2.4
Scheduled Preparation Time	13.8	10.6	10.2
Library/Learning Resource Centre	2.2	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.4	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.8	42.8	48.3
Other	103.8	99.9	77.9
Total	157.9	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.0	3.7
Scheduled School Administration Time	35.0	35.4	35.6
Scheduled Instructional Time	46.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	14.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.2	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.0	72.8	80.3
Other	48.0	99.9	84.4
Total	111.2	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#188 - Sandstone Academy, Ladle Cove

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	94.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	1.5	1.8	2.4
Scheduled Preparation Time	4.5	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	11.0	42.8	48.3
Other	0.0	99.9	77.9
Total	41.0	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	0.0	35.4	35.6
Scheduled Instructional Time	93.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	2.0	0.1	1.0
Scheduled Preparation Time	5.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	30.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	72.8	80.3
Other	90.0	99.9	84.4
Total	144.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#189 - Lewisporte Academy, Lewisporte

K-4

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.7	84.1	84.2
Homeroom Period (taking attendance, etc.)	2.2	1.8	2.4
Scheduled Preparation Time	10.0	10.6	10.2
Library/Learning Resource Centre	0.1	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.6	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.5	42.8	48.3
Other	90.0	99.9	77.9
Total	146.1	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.0	3.7
Scheduled School Administration Time	50.0	35.4	35.6
Scheduled Instructional Time	34.5	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	3.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	7.5	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	27.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	69.0	72.8	80.3
Other	0.0	99.9	84.4
Total	96.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#190 - Lewisporte Collegiate, Lewisporte

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.5	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.1	1.8	2.4
Scheduled Preparation Time	12.1	10.6	10.2
Library/Learning Resource Centre	4.3	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.6	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.8	42.8	48.3
Other	146.7	99.9	77.9
Total	217.1	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	8.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	53.9	68.0
Other	0.0	52.6	44.3
Total	20.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.5	3.0	3.7
Scheduled School Administration Time	20.8	35.4	35.6
Scheduled Instructional Time	66.8	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	11.8	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	21.5	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	33.2	72.8	80.3
Other	121.0	99.9	84.4
Total	175.7	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#192 - Lumsden School Complex, Lumsden

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.2	84.1	84.2
Homeroom Period (taking attendance, etc.)	1.5	1.8	2.4
Scheduled Preparation Time	9.3	10.6	10.2
Library/Learning Resource Centre	2.0	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.5	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	41.9	42.8	48.3
Other	110.0	99.9	77.9
Total	175.4	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.0	3.7
Scheduled School Administration Time	39.0	35.4	35.6
Scheduled Instructional Time	53.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	3.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	41.5	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.0	72.8	80.3
Other	4.0	99.9	84.4
Total	83.5	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#194 - Gill Memorial Academy, Musgrave Harbour

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.3	84.1	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.8	2.4
Scheduled Preparation Time	8.6	10.6	10.2
Library/Learning Resource Centre	1.4	1.4	2.0
Other	5.8	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	52.9	42.8	48.3
Other	106.7	99.9	77.9
Total	177.5	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	53.9	68.0
Other	0.0	52.6	44.3
Total	120.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.5	3.0	3.7
Scheduled School Administration Time	44.0	35.4	35.6
Scheduled Instructional Time	46.5	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	5.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	72.8	80.3
Other	23.0	99.9	84.4
Total	78.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#195 - Newville Elementary, Newville

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	407	4,559
ESR Response Rate:	88.9	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.2	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.3	1.8	2.4
Scheduled Preparation Time	10.0	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	7.5	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.9	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.7	42.8	48.3
Other	74.8	99.9	77.9
Total	133.4	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	50.0	35.4	35.6
Scheduled Instructional Time	50.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	72.8	80.3
Other	30.0	99.9	84.4
Total	83.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#196 - St. Gabriel's AG, St. Brendan's

K-4,6-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	93.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.8	2.4
Scheduled Preparation Time	4.2	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.8	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.3	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	28.2	42.8	48.3
Other	0.0	99.9	77.9
Total	51.5	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	8.0	35.4	35.6
Scheduled Instructional Time	82.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	3.0	0.1	1.0
Scheduled Preparation Time	7.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	120.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	400.0	72.8	80.3
Other	504.0	99.9	84.4
Total	1,024.0	201.1	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#198 - Inter-Island Academy, Summerford

5-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	3.3	1.8	2.4
Scheduled Preparation Time	10.8	10.6	10.2
Library/Learning Resource Centre	1.5	1.4	2.0
Other	1.3	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.7	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	23.8	42.8	48.3
Other	0.0	99.9	77.9
Total	39.5	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	8.0	3.0	3.7
Scheduled School Administration Time	67.0	35.4	35.6
Scheduled Instructional Time	25.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	39.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	150.0	72.8	80.3
Other	0.0	99.9	84.4
Total	189.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#199 - Summerford Primary, Summerford

K-4

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.6	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.6	1.8	2.4
Scheduled Preparation Time	8.3	10.6	10.2
Library/Learning Resource Centre	3.6	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	27.8	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.7	42.8	48.3
Other	68.3	99.9	77.9
Total	136.8	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	20.0	3.0	3.7
Scheduled School Administration Time	60.0	35.4	35.6
Scheduled Instructional Time	20.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	72.8	80.3
Other	0.0	99.9	84.4
Total	32.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#201 - J.M. Olds Collegiate, Twillingate

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.2	84.1	84.2
Homeroom Period (taking attendance, etc.)	2.5	1.8	2.4
Scheduled Preparation Time	11.3	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	33.6	42.8	48.3
Other	37.5	99.9	77.9
Total	84.1	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	53.9	68.0
Other	12.0	52.6	44.3
Total	42.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.0	3.0	3.7
Scheduled School Administration Time	34.3	35.4	35.6
Scheduled Instructional Time	59.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	4.7	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.8	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.1	72.8	80.3
Other	30.0	99.9	84.4
Total	106.9	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#202 - Twillingate Island Elementary, Twillingate

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	407	4,559
ESR Response Rate:	87.5	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.7	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.8	1.8	2.4
Scheduled Preparation Time	10.2	10.6	10.2
Library/Learning Resource Centre	0.3	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.4	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	15.7	42.8	48.3
Other	36.0	99.9	77.9
Total	64.1	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.0	3.7
Scheduled School Administration Time	29.5	35.4	35.6
Scheduled Instructional Time	61.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.5	0.1	1.0
Scheduled Preparation Time	6.5	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	27.0	72.8	80.3
Other	6.0	99.9	84.4
Total	48.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#203 - Coaker Academy, Virgin Arm

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	79.3	84.1	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.8	2.4
Scheduled Preparation Time	11.5	10.6	10.2
Library/Learning Resource Centre	2.3	1.4	2.0
Other	4.8	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	42.8	48.3
Other	0.0	99.9	77.9
Total	65.0	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	75.0	83.0	79.0
Behavioural/Therapeutic Counselling	25.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	53.9	68.0
Other	0.0	52.6	44.3
Total	36.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	24.0	35.4	35.6
Scheduled Instructional Time	63.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	1.0	0.1	1.0
Scheduled Preparation Time	9.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	3.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	72.8	80.3
Other	0.0	99.9	84.4
Total	65.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#204 - Lester Pearson Memorial High, Wesleyville

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.8	2.4
Scheduled Preparation Time	14.0	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	37.7	42.8	48.3
Other	101.2	99.9	77.9
Total	156.9	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	70.0	83.0	79.0
Behavioural/Therapeutic Counselling	20.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	10.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	53.9	68.0
Other	12.0	52.6	44.3
Total	24.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	23.0	35.4	35.6
Scheduled Instructional Time	65.8	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	11.2	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.6	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.0	72.8	80.3
Other	192.0	99.9	84.4
Total	256.6	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#205 - Memorial Academy, Wesleyville

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.7	84.1	84.2
Homeroom Period (taking attendance, etc.)	4.0	1.8	2.4
Scheduled Preparation Time	10.0	10.6	10.2
Library/Learning Resource Centre	1.4	1.4	2.0
Other	2.9	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.3	42.8	48.3
Other	137.4	99.9	77.9
Total	217.7	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	40.0	35.4	35.6
Scheduled Instructional Time	52.5	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	7.5	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	23.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	65.0	72.8	80.3
Other	140.0	99.9	84.4
Total	228.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#206 - Riverwood Academy, Wing's Point

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.9	84.1	84.2
Homeroom Period (taking attendance, etc.)	1.4	1.8	2.4
Scheduled Preparation Time	13.7	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	3.1	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.4	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	35.8	42.8	48.3
Other	51.2	99.9	77.9
Total	106.4	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.6	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	53.9	68.0
Other	0.0	52.6	44.3
Total	40.6	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	75.0	35.4	35.6
Scheduled Instructional Time	25.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	11.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	8.0	72.8	80.3
Other	0.0	99.9	84.4
Total	19.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#413 - Holy Cross School Complex, Eastport

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.8	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.8	2.4
Scheduled Preparation Time	7.0	10.6	10.2
Library/Learning Resource Centre	2.7	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.6	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	16.5	42.8	48.3
Other	36.0	99.9	77.9
Total	78.1	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	36.0	35.4	35.6
Scheduled Instructional Time	64.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	48.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	72.8	80.3
Other	0.0	99.9	84.4
Total	108.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#414 - Fogo Island Central Academy, Fogo Island

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.2	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.6	1.8	2.4
Scheduled Preparation Time	12.4	10.6	10.2
Library/Learning Resource Centre	1.6	1.4	2.0
Other	0.2	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	28.1	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.6	42.8	48.3
Other	160.0	99.9	77.9
Total	234.7	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.0	3.0	3.7
Scheduled School Administration Time	36.0	35.4	35.6
Scheduled Instructional Time	52.8	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	7.3	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.8	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	115.0	72.8	80.3
Other	58.0	99.9	84.4
Total	199.8	201.1	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#416 - Smallwood Academy, Gambo

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.5	84.1	84.2
Homeroom Period (taking attendance, etc.)	3.3	1.8	2.4
Scheduled Preparation Time	10.0	10.6	10.2
Library/Learning Resource Centre	2.3	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	26.7	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.0	42.8	48.3
Other	42.5	99.9	77.9
Total	115.2	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	77.0	83.0	79.0
Behavioural/Therapeutic Counselling	14.0	11.9	10.2
Scheduled Instructional Time	8.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	1.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	53.9	68.0
Other	0.0	52.6	44.3
Total	62.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	8.0	3.0	3.7
Scheduled School Administration Time	65.5	35.4	35.6
Scheduled Instructional Time	22.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	4.5	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	23.5	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	72.8	80.3
Other	0.0	99.9	84.4
Total	73.5	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#417 - Gander Academy, Gander

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	33	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.7	84.1	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.8	2.4
Scheduled Preparation Time	9.4	10.6	10.2
Library/Learning Resource Centre	0.1	1.4	2.0
Other	0.8	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	18.2	42.8	48.3
Other	289.9	99.9	77.9
Total	330.0	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	67.5	83.0	79.0
Behavioural/Therapeutic Counselling	7.0	11.9	10.2
Scheduled Instructional Time	21.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	4.5	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	136.0	53.9	68.0
Other	40.0	52.6	44.3
Total	189.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	20.0	3.0	3.7
Scheduled School Administration Time	46.7	35.4	35.6
Scheduled Instructional Time	33.3	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	22.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.7	72.8	80.3
Other	0.0	99.9	84.4
Total	82.7	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#418 - Gander Collegiate, Gander

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.4	84.1	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.8	2.4
Scheduled Preparation Time	13.6	10.6	10.2
Library/Learning Resource Centre	4.0	1.4	2.0
Other	4.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.0	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.0	42.8	48.3
Other	181.1	99.9	77.9
Total	248.1	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.0	53.9	68.0
Other	120.0	52.6	44.3
Total	187.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	20.8	35.4	35.6
Scheduled Instructional Time	65.7	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	9.3	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	4.2	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	28.4	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	41.6	72.8	80.3
Other	134.8	99.9	84.4
Total	204.8	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#420 - St. Paul's Intermediate School, Gander

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	6.3	1.8	2.4
Scheduled Preparation Time	9.6	10.6	10.2
Library/Learning Resource Centre	0.0	1.4	2.0
Other	2.1	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.8	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.6	42.8	48.3
Other	110.7	99.9	77.9
Total	179.1	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	25.0	83.0	79.0
Behavioural/Therapeutic Counselling	75.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	53.9	68.0
Other	0.0	52.6	44.3
Total	38.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	57.0	35.4	35.6
Scheduled Instructional Time	36.5	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	6.5	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	52.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	110.0	72.8	80.3
Other	120.0	99.9	84.4
Total	282.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#421 - Lakewood Academy, Glenwood

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.6	84.1	84.2
Homeroom Period (taking attendance, etc.)	1.5	1.8	2.4
Scheduled Preparation Time	9.9	10.6	10.2
Library/Learning Resource Centre	0.3	1.4	2.0
Other	2.8	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.6	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	66.3	42.8	48.3
Other	127.7	99.9	77.9
Total	206.6	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	0.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	40.0	35.4	35.6
Scheduled Instructional Time	40.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	20.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	72.8	80.3
Other	0.0	99.9	84.4
Total	52.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#422 - Glovertown Academy, Glovertown

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.5	84.1	84.2
Homeroom Period (taking attendance, etc.)	2.1	1.8	2.4
Scheduled Preparation Time	10.4	10.6	10.2
Library/Learning Resource Centre	2.8	1.4	2.0
Other	3.1	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	38.7	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	71.9	42.8	48.3
Other	105.3	99.9	77.9
Total	215.8	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	53.9	68.0
Other	0.0	52.6	44.3
Total	24.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.0	3.7
Scheduled School Administration Time	95.0	35.4	35.6
Scheduled Instructional Time	0.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	72.8	80.3
Other	48.0	99.9	84.4
Total	176.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#425 - Lewisporte Middle School, Lewisporte

5-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	77.6	84.1	84.2
Homeroom Period (taking attendance, etc.)	1.0	1.8	2.4
Scheduled Preparation Time	13.9	10.6	10.2
Library/Learning Resource Centre	2.9	1.4	2.0
Other	4.7	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.3	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	52.5	42.8	48.3
Other	12.8	99.9	77.9
Total	78.6	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	83.0	79.0
Behavioural/Therapeutic Counselling	0.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	4.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	53.9	68.0
Other	120.0	52.6	44.3
Total	172.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.0	3.7
Scheduled School Administration Time	45.0	35.4	35.6
Scheduled Instructional Time	2.5	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	0.0	6.1	6.3
Library/Learning Resource Centre	22.5	1.0	0.7
Other	20.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.5	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	100.0	72.8	80.3
Other	48.0	99.9	84.4
Total	161.5	201.1	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 6 - Lewisporte/Gander

#426 - Hillview Academy, Norris Arm

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	407	4,559
ESR Response Rate:	100.0	99.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	85.0	84.1	84.2
Homeroom Period (taking attendance, etc.)	4.2	1.8	2.4
Scheduled Preparation Time	10.0	10.6	10.2
Library/Learning Resource Centre	0.8	1.4	2.0
Other	0.0	1.5	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.2	21.2	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	42.8	48.3
Other	18.0	99.9	77.9
Total	56.2	163.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	70.0	83.0	79.0
Behavioural/Therapeutic Counselling	30.0	11.9	10.2
Scheduled Instructional Time	0.0	3.8	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.7	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.7	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	14.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	53.9	68.0
Other	24.0	52.6	44.3
Total	96.0	120.6	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	0.0	3.0	3.7
Scheduled School Administration Time	50.0	35.4	35.6
Scheduled Instructional Time	45.0	52.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.1	1.0
Scheduled Preparation Time	5.0	6.1	6.3
Library/Learning Resource Centre	0.0	1.0	0.7
Other	0.0	1.6	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	28.4	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	72.8	80.3
Other	0.0	99.9	84.4
Total	36.0	201.1	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#209 - Pearce Junior High, Salt Pond

8-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.0	84.4	84.2
Homeroom Period (taking attendance, etc.)	0.1	1.2	2.4
Scheduled Preparation Time	11.6	12.2	10.2
Library/Learning Resource Centre	6.3	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.8	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	75.1	58.0	48.3
Other	141.3	77.0	77.9
Total	235.3	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	56.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	44.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.0	66.2	68.0
Other	30.0	78.9	44.3
Total	107.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.4	4.1	3.7
Scheduled School Administration Time	20.9	28.8	35.6
Scheduled Instructional Time	66.0	57.9	51.6
Homeroom Period (taking attendance, etc.)	1.7	0.4	1.0
Scheduled Preparation Time	10.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.4	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	77.7	61.9	80.3
Other	73.3	59.4	84.4
Total	177.5	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#212 - St. George's School, English Hr. East

K-1,4-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	91.0	84.4	84.2
Homeroom Period (taking attendance, etc.)	6.0	1.2	2.4
Scheduled Preparation Time	3.0	12.2	10.2
Library/Learning Resource Centre	0.0	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	6.0	58.0	48.3
Other	0.0	77.0	77.9
Total	21.0	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	66.2	68.0
Other	0.0	78.9	44.3
Total	0.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	3.0	28.8	35.6
Scheduled Instructional Time	92.0	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	5.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	61.9	80.3
Other	0.0	59.4	84.4
Total	68.0	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#213 - Lake Academy, Fortune

K-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	77.8	84.4	84.2
Homeroom Period (taking attendance, etc.)	2.1	1.2	2.4
Scheduled Preparation Time	15.6	12.2	10.2
Library/Learning Resource Centre	0.0	1.6	2.0
Other	0.1	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.9	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.8	58.0	48.3
Other	46.2	77.0	77.9
Total	98.9	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	66.2	68.0
Other	0.0	78.9	44.3
Total	0.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	11.5	4.1	3.7
Scheduled School Administration Time	45.0	28.8	35.6
Scheduled Instructional Time	27.5	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	7.5	6.3
Library/Learning Resource Centre	16.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	94.5	61.9	80.3
Other	10.0	59.4	84.4
Total	120.5	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#214 - John Burke High School, Grand Bank

8-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.3	84.4	84.2
Homeroom Period (taking attendance, etc.)	0.1	1.2	2.4
Scheduled Preparation Time	11.9	12.2	10.2
Library/Learning Resource Centre	3.3	1.6	2.0
Other	0.3	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	55.6	58.0	48.3
Other	112.7	77.0	77.9
Total	180.3	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	93.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	7.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	66.2	68.0
Other	24.0	78.9	44.3
Total	74.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	4.1	3.7
Scheduled School Administration Time	18.8	28.8	35.6
Scheduled Instructional Time	66.5	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	9.7	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.8	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.3	61.9	80.3
Other	119.3	59.4	84.4
Total	186.4	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#216 - St. Thomas School, Grand Le Pierre

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	94.5	84.4	84.2
Homeroom Period (taking attendance, etc.)	3.0	1.2	2.4
Scheduled Preparation Time	2.5	12.2	10.2
Library/Learning Resource Centre	0.0	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	26.0	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	97.5	58.0	48.3
Other	0.0	77.0	77.9
Total	123.5	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	66.2	68.0
Other	0.0	78.9	44.3
Total	0.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	4.1	3.7
Scheduled School Administration Time	15.0	28.8	35.6
Scheduled Instructional Time	75.0	57.9	51.6
Homeroom Period (taking attendance, etc.)	5.0	0.4	1.0
Scheduled Preparation Time	0.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	61.9	80.3
Other	0.0	59.4	84.4
Total	28.0	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#218 - St. Joseph's Academy, Lamaline

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.6	84.4	84.2
Homeroom Period (taking attendance, etc.)	2.5	1.2	2.4
Scheduled Preparation Time	11.4	12.2	10.2
Library/Learning Resource Centre	0.5	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	27.1	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	63.8	58.0	48.3
Other	48.0	77.0	77.9
Total	138.8	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	4.0	66.2	68.0
Other	0.0	78.9	44.3
Total	22.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	4.1	3.7
Scheduled School Administration Time	39.0	28.8	35.6
Scheduled Instructional Time	35.5	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.5	0.4	1.0
Scheduled Preparation Time	9.0	7.5	6.3
Library/Learning Resource Centre	11.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.5	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	71.0	61.9	80.3
Other	0.0	59.4	84.4
Total	84.5	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#219 - Marystown Central High, Marystown

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	28	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.5	84.4	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.2	2.4
Scheduled Preparation Time	18.0	12.2	10.2
Library/Learning Resource Centre	3.0	1.6	2.0
Other	0.6	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.5	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	49.0	58.0	48.3
Other	47.0	77.0	77.9
Total	118.5	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	92.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	6.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	2.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	60.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	204.0	66.2	68.0
Other	72.0	78.9	44.3
Total	336.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.7	4.1	3.7
Scheduled School Administration Time	26.3	28.8	35.6
Scheduled Instructional Time	58.5	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	13.5	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	23.3	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.0	61.9	80.3
Other	0.0	59.4	84.4
Total	67.3	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#220 - Sacred Heart Elementary, Marystown

K-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	34	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.9	84.4	84.2
Homeroom Period (taking attendance, etc.)	1.4	1.2	2.4
Scheduled Preparation Time	12.5	12.2	10.2
Library/Learning Resource Centre	0.1	1.6	2.0
Other	0.2	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.9	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	59.2	58.0	48.3
Other	108.0	77.0	77.9
Total	184.1	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	66.2	68.0
Other	0.0	78.9	44.3
Total	75.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	4.1	3.7
Scheduled School Administration Time	75.0	28.8	35.6
Scheduled Instructional Time	20.0	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	100.0	61.9	80.3
Other	0.0	59.4	84.4
Total	140.0	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#222 - Sts. J. Fisher & T. More, Petite Forte

K,2-3

	School information withheld due to number of teachers less than 2.	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:		1	248	4,559
ESR Response Rate:		100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Scheduled Instructional Time	84.4	84.2
Homeroom Period (taking attendance, etc.)	1.2	2.4
Scheduled Preparation Time	12.2	10.2
Library/Learning Resource Centre	1.6	2.0
Other	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	58.0	48.3
Other	77.0	77.9
Total	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Guidance Counselling	68.0	79.0
Behavioural/Therapeutic Counselling	6.1	10.2
Scheduled Instructional Time	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1
Scheduled Preparation Time	1.8	0.5
Library/Learning Resource Centre	0.0	0.0
Other	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	66.2	68.0
Other	78.9	44.3
Total	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Staff Supervision and Evaluation	4.1	3.7
Scheduled School Administration Time	28.8	35.6
Scheduled Instructional Time	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.4	1.0
Scheduled Preparation Time	7.5	6.3
Library/Learning Resource Centre	1.2	0.7
Other	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	61.9	80.3
Other	59.4	84.4
Total	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#223 - Christ the King School, Rushoon

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.7	84.4	84.2
Homeroom Period (taking attendance, etc.)	0.6	1.2	2.4
Scheduled Preparation Time	12.7	12.2	10.2
Library/Learning Resource Centre	3.3	1.6	2.0
Other	0.7	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.2	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	56.2	58.0	48.3
Other	136.0	77.0	77.9
Total	217.4	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.0	66.2	68.0
Other	136.0	78.9	44.3
Total	194.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.7	4.1	3.7
Scheduled School Administration Time	32.3	28.8	35.6
Scheduled Instructional Time	53.7	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	9.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.3	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	36.2	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	65.0	61.9	80.3
Other	87.0	59.4	84.4
Total	188.2	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#224 - Donald C. Jamieson Academy, Salt Pond

K-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	25	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.2	84.4	84.2
Homeroom Period (taking attendance, etc.)	1.2	1.2	2.4
Scheduled Preparation Time	11.0	12.2	10.2
Library/Learning Resource Centre	1.6	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.4	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.9	58.0	48.3
Other	103.5	77.0	77.9
Total	203.8	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	60.0	68.0	79.0
Behavioural/Therapeutic Counselling	25.0	6.1	10.2
Scheduled Instructional Time	15.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	66.2	68.0
Other	18.0	78.9	44.3
Total	121.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	67.5	28.8	35.6
Scheduled Instructional Time	32.5	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	21.0	61.9	80.3
Other	0.0	59.4	84.4
Total	61.0	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#225 - St. Anne's School, South East Bight

K-3,5-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	100.0	84.4	84.2
Homeroom Period (taking attendance, etc.)	0.0	1.2	2.4
Scheduled Preparation Time	0.0	12.2	10.2
Library/Learning Resource Centre	0.0	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	8.0	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	58.0	48.3
Other	0.0	77.0	77.9
Total	32.0	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	66.2	68.0
Other	0.0	78.9	44.3
Total	0.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	0.0	28.8	35.6
Scheduled Instructional Time	100.0	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	28.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	61.9	80.3
Other	0.0	59.4	84.4
Total	28.0	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#226 - Fortune Bay Academy, St. Bernard's - Jacques Fontain

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	90.1	84.4	84.2
Homeroom Period (taking attendance, etc.)	0.8	1.2	2.4
Scheduled Preparation Time	7.5	12.2	10.2
Library/Learning Resource Centre	1.7	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.1	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	65.6	58.0	48.3
Other	16.7	77.0	77.9
Total	98.4	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	66.2	68.0
Other	0.0	78.9	44.3
Total	0.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	12.5	4.1	3.7
Scheduled School Administration Time	36.0	28.8	35.6
Scheduled Instructional Time	51.5	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	0.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.5	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	70.5	61.9	80.3
Other	6.0	59.4	84.4
Total	93.0	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#228 - St. Lawrence Academy, St. Lawrence

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.0	84.4	84.2
Homeroom Period (taking attendance, etc.)	0.2	1.2	2.4
Scheduled Preparation Time	13.5	12.2	10.2
Library/Learning Resource Centre	1.3	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.6	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	77.6	58.0	48.3
Other	25.4	77.0	77.9
Total	114.6	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	79.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	21.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	66.2	68.0
Other	72.0	78.9	44.3
Total	132.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	3.3	4.1	3.7
Scheduled School Administration Time	26.7	28.8	35.6
Scheduled Instructional Time	61.7	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	8.3	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	11.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	69.3	61.9	80.3
Other	120.0	59.4	84.4
Total	200.3	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#229 - St. Joseph's All Grade, Terrenceville

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.5	84.4	84.2
Homeroom Period (taking attendance, etc.)	1.9	1.2	2.4
Scheduled Preparation Time	10.1	12.2	10.2
Library/Learning Resource Centre	1.5	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	29.5	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	54.3	58.0	48.3
Other	15.6	77.0	77.9
Total	99.3	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	25.0	68.0	79.0
Behavioural/Therapeutic Counselling	30.0	6.1	10.2
Scheduled Instructional Time	38.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	7.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	66.2	68.0
Other	200.0	78.9	44.3
Total	292.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	4.1	3.7
Scheduled School Administration Time	35.0	28.8	35.6
Scheduled Instructional Time	51.5	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	6.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.5	61.9	80.3
Other	0.0	59.4	84.4
Total	55.5	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#427 - Holy Name of Mary Academy, Lawn

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	248	4,559
ESR Response Rate:	100.0	100.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.3	84.4	84.2
Homeroom Period (taking attendance, etc.)	2.0	1.2	2.4
Scheduled Preparation Time	8.6	12.2	10.2
Library/Learning Resource Centre	2.1	1.6	2.0
Other	0.0	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.2	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	26.8	58.0	48.3
Other	36.0	77.0	77.9
Total	81.9	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	68.0	79.0
Behavioural/Therapeutic Counselling	0.0	6.1	10.2
Scheduled Instructional Time	0.0	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	66.2	68.0
Other	0.0	78.9	44.3
Total	0.0	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	9.0	4.1	3.7
Scheduled School Administration Time	25.0	28.8	35.6
Scheduled Instructional Time	56.0	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.4	1.0
Scheduled Preparation Time	10.0	7.5	6.3
Library/Learning Resource Centre	0.0	1.2	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	61.9	80.3
Other	0.0	59.4	84.4
Total	60.0	147.4	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 7 - Burin Peninsula

#470 - Alternate School, Marystown

8,10

School information
withheld due to number
of teachers less than 2.

Number of Teachers:

School	District	Province
1	248	4,559

ESR Response Rate:

100.0	100.0	94.7
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Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	84.4	84.2
Homeroom Period (taking attendance, etc.)	1.2	2.4
Scheduled Preparation Time	12.2	10.2
Library/Learning Resource Centre	1.6	2.0
Other	0.2	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	58.0	48.3
Other	77.0	77.9
Total	154.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	68.0	79.0
Behavioural/Therapeutic Counselling	6.1	10.2
Scheduled Instructional Time	24.1	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1
Scheduled Preparation Time	1.8	0.5
Library/Learning Resource Centre	0.0	0.0
Other	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.8	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	66.2	68.0
Other	78.9	44.3
Total	167.9	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	4.1	3.7
Scheduled School Administration Time	28.8	35.6
Scheduled Instructional Time	57.9	51.6
Homeroom Period (taking attendance, etc.)	0.4	1.0
Scheduled Preparation Time	7.5	6.3
Library/Learning Resource Centre	1.2	0.7
Other	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.2	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	61.9	80.3
Other	59.4	84.4
Total	147.4	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 8 - Vista

#231 - Discovery Collegiate, Bonavista

8-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	26	248	4,559
ESR Response Rate:	97.1	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	76.0	82.5	84.2
Homeroom Period (taking attendance, etc.)	4.0	2.0	2.4
Scheduled Preparation Time	14.2	10.9	10.2
Library/Learning Resource Centre	1.7	1.8	2.0
Other	3.8	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.6	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	59.0	60.7	48.3
Other	64.8	68.3	77.9
Total	149.3	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	100.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	9.0	98.0	68.0
Other	0.0	20.0	44.3
Total	25.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	28.5	45.8	35.6
Scheduled Instructional Time	55.0	42.2	51.6
Homeroom Period (taking attendance, etc.)	3.0	0.8	1.0
Scheduled Preparation Time	12.5	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	1.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	24.5	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	84.4	128.6	80.3
Other	59.8	65.6	84.4
Total	168.7	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#232 - Matthew Elementary School, Bonavista

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	248	4,559
ESR Response Rate:	96.2	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	80.7	82.5	84.2
Homeroom Period (taking attendance, etc.)	2.7	2.0	2.4
Scheduled Preparation Time	8.8	10.9	10.2
Library/Learning Resource Centre	1.5	1.8	2.0
Other	6.3	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.8	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	96.8	60.7	48.3
Other	111.6	68.3	77.9
Total	229.2	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	140.0	98.0	68.0
Other	0.0	20.0	44.3
Total	149.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	73.5	45.8	35.6
Scheduled Instructional Time	21.0	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	5.5	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.5	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	128.6	80.3
Other	132.0	65.6	84.4
Total	188.5	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#234 - Catalina Elementary School, Catalina

K-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	248	4,559
ESR Response Rate:	85.7	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.3	82.5	84.2
Homeroom Period (taking attendance, etc.)	2.5	2.0	2.4
Scheduled Preparation Time	10.0	10.9	10.2
Library/Learning Resource Centre	2.5	1.8	2.0
Other	3.8	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	52.3	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	74.0	60.7	48.3
Other	192.0	68.3	77.9
Total	318.3	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	98.0	68.0
Other	0.0	20.0	44.3
Total	0.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	4.1	3.7
Scheduled School Administration Time	49.0	45.8	35.6
Scheduled Instructional Time	41.5	42.2	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.8	1.0
Scheduled Preparation Time	5.5	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	41.0	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	165.0	128.6	80.3
Other	0.0	65.6	84.4
Total	206.0	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#235 - Clarendville High School, Clarendville

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	248	4,559
ESR Response Rate:	96.3	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.8	82.5	84.2
Homeroom Period (taking attendance, etc.)	2.0	2.0	2.4
Scheduled Preparation Time	12.8	10.9	10.2
Library/Learning Resource Centre	3.8	1.8	2.0
Other	1.8	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.8	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	64.3	60.7	48.3
Other	41.9	68.3	77.9
Total	126.1	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	83.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	14.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	3.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	33.4	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	140.0	98.0	68.0
Other	0.0	20.0	44.3
Total	173.4	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	11.5	4.1	3.7
Scheduled School Administration Time	41.8	45.8	35.6
Scheduled Instructional Time	40.0	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	6.8	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	7.4	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	78.8	128.6	80.3
Other	41.0	65.6	84.4
Total	127.2	220.8	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 8 - Vista

#237 - Anthony Paddon Elementary, Musgravetown

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	248	4,559
ESR Response Rate:	100.0	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	85.6	82.5	84.2
Homeroom Period (taking attendance, etc.)	1.1	2.0	2.4
Scheduled Preparation Time	10.1	10.9	10.2
Library/Learning Resource Centre	2.0	1.8	2.0
Other	1.2	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.0	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	71.8	60.7	48.3
Other	21.8	68.3	77.9
Total	116.5	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	50.0	70.9	79.0
Behavioural/Therapeutic Counselling	10.0	2.1	10.2
Scheduled Instructional Time	40.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	98.0	68.0
Other	0.0	20.0	44.3
Total	110.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	53.5	45.8	35.6
Scheduled Instructional Time	46.5	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	0.0	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	128.6	80.3
Other	20.0	65.6	84.4
Total	117.0	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#240 - Bishop White School, Port Rexton

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	248	4,559
ESR Response Rate:	94.4	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.2	82.5	84.2
Homeroom Period (taking attendance, etc.)	1.9	2.0	2.4
Scheduled Preparation Time	13.6	10.9	10.2
Library/Learning Resource Centre	1.7	1.8	2.0
Other	1.6	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.6	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.1	60.7	48.3
Other	64.0	68.3	77.9
Total	128.7	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	29.0	70.9	79.0
Behavioural/Therapeutic Counselling	7.0	2.1	10.2
Scheduled Instructional Time	48.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	2.0	0.6	0.1
Scheduled Preparation Time	14.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	98.0	68.0
Other	20.0	20.0	44.3
Total	120.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	4.1	3.7
Scheduled School Administration Time	49.5	45.8	35.6
Scheduled Instructional Time	35.5	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	7.5	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	180.0	128.6	80.3
Other	0.0	65.6	84.4
Total	195.0	220.8	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 8 - Vista

#242 - Random Island Academy, Random Island

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	248	4,559
ESR Response Rate:	95.0	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	85.7	82.5	84.2
Homeroom Period (taking attendance, etc.)	0.9	2.0	2.4
Scheduled Preparation Time	9.8	10.9	10.2
Library/Learning Resource Centre	1.1	1.8	2.0
Other	2.4	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.2	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.9	60.7	48.3
Other	89.4	68.3	77.9
Total	144.5	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	0.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	98.0	68.0
Other	0.0	20.0	44.3
Total	0.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	5.0	4.1	3.7
Scheduled School Administration Time	45.5	45.8	35.6
Scheduled Instructional Time	39.5	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	10.0	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	7.0	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	141.0	128.6	80.3
Other	0.0	65.6	84.4
Total	148.0	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#243 - Balbo Elementary School, Shoal Harbour

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	248	4,559
ESR Response Rate:	100.0	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.1	82.5	84.2
Homeroom Period (taking attendance, etc.)	1.5	2.0	2.4
Scheduled Preparation Time	9.1	10.9	10.2
Library/Learning Resource Centre	1.8	1.8	2.0
Other	0.5	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.6	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	57.8	60.7	48.3
Other	14.5	68.3	77.9
Total	84.0	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	70.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	30.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	160.0	98.0	68.0
Other	0.0	20.0	44.3
Total	170.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	4.1	3.7
Scheduled School Administration Time	45.0	45.8	35.6
Scheduled Instructional Time	45.0	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	2.5	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	70.0	128.6	80.3
Other	10.0	65.6	84.4
Total	97.0	220.8	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 8 - Vista

#246 - Swift Current Academy, Swift Current

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	248	4,559
ESR Response Rate:	100.0	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	79.6	82.5	84.2
Homeroom Period (taking attendance, etc.)	2.3	2.0	2.4
Scheduled Preparation Time	11.3	10.9	10.2
Library/Learning Resource Centre	2.9	1.8	2.0
Other	0.4	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	8.7	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.4	60.7	48.3
Other	7.0	68.3	77.9
Total	76.1	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	98.0	68.0
Other	0.0	20.0	44.3
Total	0.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.0	4.1	3.7
Scheduled School Administration Time	23.0	45.8	35.6
Scheduled Instructional Time	54.5	42.2	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.8	1.0
Scheduled Preparation Time	8.0	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	9.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	2.7	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	111.0	128.6	80.3
Other	0.0	65.6	84.4
Total	113.7	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#428 - Clarenville Middle School, Clarenville

4-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	248	4,559
ESR Response Rate:	94.7	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.9	82.5	84.2
Homeroom Period (taking attendance, etc.)	1.8	2.0	2.4
Scheduled Preparation Time	7.9	10.9	10.2
Library/Learning Resource Centre	1.5	1.8	2.0
Other	0.0	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.7	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.0	60.7	48.3
Other	67.0	68.3	77.9
Total	114.7	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	55.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	45.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	98.0	68.0
Other	0.0	20.0	44.3
Total	100.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	16.0	4.1	3.7
Scheduled School Administration Time	58.0	45.8	35.6
Scheduled Instructional Time	26.0	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	0.0	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	80.0	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	128.6	80.3
Other	0.0	65.6	84.4
Total	130.0	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#429 - Clarendville Primary School, Clarendville

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	248	4,559
ESR Response Rate:	92.9	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.8	82.5	84.2
Homeroom Period (taking attendance, etc.)	2.7	2.0	2.4
Scheduled Preparation Time	10.4	10.9	10.2
Library/Learning Resource Centre	2.6	1.8	2.0
Other	1.5	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.5	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	69.2	60.7	48.3
Other	43.4	68.3	77.9
Total	134.1	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	98.0	68.0
Other	0.0	20.0	44.3
Total	0.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	41.0	45.8	35.6
Scheduled Instructional Time	52.5	42.2	51.6
Homeroom Period (taking attendance, etc.)	1.5	0.8	1.0
Scheduled Preparation Time	5.0	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	24.5	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	175.0	128.6	80.3
Other	0.0	65.6	84.4
Total	199.5	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#430 - St. Mark's School, King's Cove

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	248	4,559
ESR Response Rate:	100.0	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.3	82.5	84.2
Homeroom Period (taking attendance, etc.)	1.0	2.0	2.4
Scheduled Preparation Time	10.8	10.9	10.2
Library/Learning Resource Centre	0.0	1.8	2.0
Other	1.3	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.1	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	55.0	60.7	48.3
Other	84.1	68.3	77.9
Total	169.3	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	98.0	68.0
Other	0.0	20.0	44.3
Total	0.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	27.5	45.8	35.6
Scheduled Instructional Time	56.0	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	6.5	5.8	6.3
Library/Learning Resource Centre	10.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	50.8	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.0	128.6	80.3
Other	96.0	65.6	84.4
Total	189.8	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#431 - Southwest Arm Academy, Little Heart's Ease

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	248	4,559
ESR Response Rate:	100.0	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.3	82.5	84.2
Homeroom Period (taking attendance, etc.)	3.8	2.0	2.4
Scheduled Preparation Time	12.8	10.9	10.2
Library/Learning Resource Centre	1.2	1.8	2.0
Other	0.8	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.8	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	65.5	60.7	48.3
Other	160.0	68.3	77.9
Total	247.3	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	98.0	68.0
Other	0.0	20.0	44.3
Total	0.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	4.1	3.7
Scheduled School Administration Time	67.5	45.8	35.6
Scheduled Instructional Time	22.5	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	0.0	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.5	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	250.0	128.6	80.3
Other	160.0	65.6	84.4
Total	424.5	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#471 - Heritage Collegiate, Lethbridge

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	248	4,559
ESR Response Rate:	95.2	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.5	82.5	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.0	2.4
Scheduled Preparation Time	10.4	10.9	10.2
Library/Learning Resource Centre	1.7	1.8	2.0
Other	1.8	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.3	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	82.2	60.7	48.3
Other	33.8	68.3	77.9
Total	136.3	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	0.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	98.0	68.0
Other	0.0	20.0	44.3
Total	0.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	4.1	3.7
Scheduled School Administration Time	67.5	45.8	35.6
Scheduled Instructional Time	32.5	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	0.0	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	24.5	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	170.5	128.6	80.3
Other	0.0	65.6	84.4
Total	195.0	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 8 - Vista

#924 - Tricentia Academy, Arnold's Cove

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	248	4,559
ESR Response Rate:	81.5	95.3	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.4	82.5	84.2
Homeroom Period (taking attendance, etc.)	2.0	2.0	2.4
Scheduled Preparation Time	12.4	10.9	10.2
Library/Learning Resource Centre	2.3	1.8	2.0
Other	1.6	2.1	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.3	20.4	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.2	60.7	48.3
Other	43.0	68.3	77.9
Total	94.5	149.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	80.0	70.9	79.0
Behavioural/Therapeutic Counselling	0.0	2.1	10.2
Scheduled Instructional Time	20.0	24.6	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.6	0.1
Scheduled Preparation Time	0.0	1.8	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	16.3	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	75.0	98.0	68.0
Other	0.0	20.0	44.3
Total	87.0	134.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	4.1	3.7
Scheduled School Administration Time	61.0	45.8	35.6
Scheduled Instructional Time	34.0	42.2	51.6
Homeroom Period (taking attendance, etc.)	0.0	0.8	1.0
Scheduled Preparation Time	0.0	5.8	6.3
Library/Learning Resource Centre	0.0	0.6	0.7
Other	0.0	0.7	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	65.0	26.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	282.0	128.6	80.3
Other	6.0	65.6	84.4
Total	353.0	220.8	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#247 - Roncalli Central High, Avondale

5-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	30	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	74.3	83.8	84.2
Homeroom Period (taking attendance, etc.)	6.1	3.6	2.4
Scheduled Preparation Time	11.2	10.3	10.2
Library/Learning Resource Centre	1.0	1.2	2.0
Other	0.2	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.0	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	35.9	48.8	48.3
Other	56.9	62.1	77.9
Total	105.8	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	100.0	77.3	68.0
Other	0.0	37.3	44.3
Total	100.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.0	3.9	3.7
Scheduled School Administration Time	16.0	33.0	35.6
Scheduled Instructional Time	69.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	3.8	1.2	1.0
Scheduled Preparation Time	7.2	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	68.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	41.0	99.0	80.3
Other	48.0	83.4	84.4
Total	157.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#248 - Amalgamated Academy, Bay Roberts

5-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	34	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.7	83.8	84.2
Homeroom Period (taking attendance, etc.)	5.1	3.6	2.4
Scheduled Preparation Time	10.5	10.3	10.2
Library/Learning Resource Centre	0.0	1.2	2.0
Other	0.8	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.3	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	58.6	48.8	48.3
Other	42.5	62.1	77.9
Total	119.5	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	77.3	68.0
Other	0.0	37.3	44.3
Total	39.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.6	3.9	3.7
Scheduled School Administration Time	21.9	33.0	35.6
Scheduled Instructional Time	61.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	4.4	1.2	1.0
Scheduled Preparation Time	11.1	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	18.1	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	67.5	99.0	80.3
Other	120.0	83.4	84.4
Total	205.6	204.0	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 9 - Avalon West

#249 - Ascension Collegiate, Bay Roberts

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	41	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	81.6	83.8	84.2
Homeroom Period (taking attendance, etc.)	3.6	3.6	2.4
Scheduled Preparation Time	11.6	10.3	10.2
Library/Learning Resource Centre	2.5	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.9	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.1	48.8	48.3
Other	60.8	62.1	77.9
Total	131.8	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	77.3	68.0
Other	40.0	37.3	44.3
Total	100.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	7.0	3.9	3.7
Scheduled School Administration Time	26.3	33.0	35.6
Scheduled Instructional Time	53.7	53.5	51.6
Homeroom Period (taking attendance, etc.)	1.1	1.2	1.0
Scheduled Preparation Time	11.9	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.3	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	97.3	99.0	80.3
Other	25.3	83.4	84.4
Total	138.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#253 - Carbonear Collegiate, Carbonear

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	28	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.3	83.8	84.2
Homeroom Period (taking attendance, etc.)	2.6	3.6	2.4
Scheduled Preparation Time	12.1	10.3	10.2
Library/Learning Resource Centre	2.1	1.2	2.0
Other	0.7	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.8	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.7	48.8	48.3
Other	23.0	62.1	77.9
Total	88.5	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	75.0	90.6	79.0
Behavioural/Therapeutic Counselling	25.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	77.3	68.0
Other	0.0	37.3	44.3
Total	45.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.7	3.9	3.7
Scheduled School Administration Time	23.2	33.0	35.6
Scheduled Instructional Time	60.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.5	1.2	1.0
Scheduled Preparation Time	11.7	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.8	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	49.6	99.0	80.3
Other	14.7	83.4	84.4
Total	91.1	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#254 - Davis Elementary, Carbonear

K-5

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	577	4,559
ESR Response Rate:	90.9	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.6	83.8	84.2
Homeroom Period (taking attendance, etc.)	3.8	3.6	2.4
Scheduled Preparation Time	8.2	10.3	10.2
Library/Learning Resource Centre	0.4	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.9	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.9	48.8	48.3
Other	44.3	62.1	77.9
Total	101.2	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	48.0	33.0	35.6
Scheduled Instructional Time	47.5	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	4.5	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	11.6	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	116.0	99.0	80.3
Other	12.0	83.4	84.4
Total	139.6	204.0	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 9 - Avalon West

#256 - St. Joseph's Intermediate, Carbonear

6-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.4	83.8	84.2
Homeroom Period (taking attendance, etc.)	3.9	3.6	2.4
Scheduled Preparation Time	11.8	10.3	10.2
Library/Learning Resource Centre	1.7	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.8	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	32.8	48.8	48.3
Other	114.0	62.1	77.9
Total	160.6	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	56.0	33.0	35.6
Scheduled Instructional Time	44.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	0.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	53.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	99.0	80.3
Other	0.0	83.4	84.4
Total	65.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#258 - Holy Family Primary, Chapel Arm

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.0	83.8	84.2
Homeroom Period (taking attendance, etc.)	0.0	3.6	2.4
Scheduled Preparation Time	6.2	10.3	10.2
Library/Learning Resource Centre	1.8	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	36.4	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	56.8	48.8	48.3
Other	5.8	62.1	77.9
Total	99.0	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	0.0	33.0	35.6
Scheduled Instructional Time	0.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	0.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	99.0	80.3
Other	0.0	83.4	84.4
Total	0.0	204.0	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 9 - Avalon West

#259 - Coley's Point Primary, Coley's Point

K-4

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.7	83.8	84.2
Homeroom Period (taking attendance, etc.)	6.9	3.6	2.4
Scheduled Preparation Time	6.6	10.3	10.2
Library/Learning Resource Centre	0.2	1.2	2.0
Other	0.7	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	63.8	48.8	48.3
Other	0.0	62.1	77.9
Total	83.8	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	60.0	90.6	79.0
Behavioural/Therapeutic Counselling	40.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.0	77.3	68.0
Other	60.0	37.3	44.3
Total	142.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.9	3.7
Scheduled School Administration Time	18.0	33.0	35.6
Scheduled Instructional Time	70.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	7.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	82.0	99.0	80.3
Other	120.0	83.4	84.4
Total	222.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#260 - Immaculate Conception, Colliers

K-4

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	76.3	83.8	84.2
Homeroom Period (taking attendance, etc.)	6.7	3.6	2.4
Scheduled Preparation Time	9.7	10.3	10.2
Library/Learning Resource Centre	7.3	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.4	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	48.8	48.3
Other	0.0	62.1	77.9
Total	27.4	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	15.0	3.9	3.7
Scheduled School Administration Time	35.0	33.0	35.6
Scheduled Instructional Time	42.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	8.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	99.0	80.3
Other	80.0	83.4	84.4
Total	108.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#262 - Woodland Elementary, Dildo

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.8	83.8	84.2
Homeroom Period (taking attendance, etc.)	5.3	3.6	2.4
Scheduled Preparation Time	7.5	10.3	10.2
Library/Learning Resource Centre	1.4	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.0	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.9	48.8	48.3
Other	17.5	62.1	77.9
Total	71.4	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	4.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	77.3	68.0
Other	0.0	37.3	44.3
Total	124.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	48.0	33.0	35.6
Scheduled Instructional Time	45.5	53.5	51.6
Homeroom Period (taking attendance, etc.)	3.5	1.2	1.0
Scheduled Preparation Time	3.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	32.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	138.0	99.0	80.3
Other	90.0	83.4	84.4
Total	260.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#265 - Acreman Elementary, Green's Harbour

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.9	83.8	84.2
Homeroom Period (taking attendance, etc.)	2.7	3.6	2.4
Scheduled Preparation Time	8.3	10.3	10.2
Library/Learning Resource Centre	1.4	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	50.0	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	125.3	48.8	48.3
Other	197.3	62.1	77.9
Total	372.6	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.0	3.9	3.7
Scheduled School Administration Time	29.0	33.0	35.6
Scheduled Instructional Time	60.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	9.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	27.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	78.0	99.0	80.3
Other	280.0	83.4	84.4
Total	385.0	204.0	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 9 - Avalon West

#268 - Harbour Grace Primary, Harbour Grace

K-4

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	87.0	83.8	84.2
Homeroom Period (taking attendance, etc.)	2.0	3.6	2.4
Scheduled Preparation Time	11.0	10.3	10.2
Library/Learning Resource Centre	0.0	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.2	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.9	48.8	48.3
Other	100.7	62.1	77.9
Total	173.8	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	2.5	3.9	3.7
Scheduled School Administration Time	33.0	33.0	35.6
Scheduled Instructional Time	59.5	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.5	1.2	1.0
Scheduled Preparation Time	4.5	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	31.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.0	99.0	80.3
Other	120.0	83.4	84.4
Total	185.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#269 - St. Francis, Harbour Grace

5-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	577	4,559
ESR Response Rate:	93.8	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	76.8	83.8	84.2
Homeroom Period (taking attendance, etc.)	7.6	3.6	2.4
Scheduled Preparation Time	14.1	10.3	10.2
Library/Learning Resource Centre	1.6	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.9	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	22.7	48.8	48.3
Other	120.0	62.1	77.9
Total	167.6	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	77.3	68.0
Other	0.0	37.3	44.3
Total	60.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.7	3.9	3.7
Scheduled School Administration Time	25.0	33.0	35.6
Scheduled Instructional Time	61.3	53.5	51.6
Homeroom Period (taking attendance, etc.)	3.0	1.2	1.0
Scheduled Preparation Time	5.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	21.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	45.7	99.0	80.3
Other	6.0	83.4	84.4
Total	72.7	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#272 - Holy Cross Elementary, Holyrood

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.7	83.8	84.2
Homeroom Period (taking attendance, etc.)	1.5	3.6	2.4
Scheduled Preparation Time	9.2	10.3	10.2
Library/Learning Resource Centre	0.2	1.2	2.0
Other	0.5	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.5	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	58.6	48.8	48.3
Other	143.7	62.1	77.9
Total	215.8	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	75.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	25.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	70.0	77.3	68.0
Other	0.0	37.3	44.3
Total	88.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.9	3.7
Scheduled School Administration Time	26.5	33.0	35.6
Scheduled Instructional Time	38.5	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	5.0	7.2	6.3
Library/Learning Resource Centre	20.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	18.5	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	99.0	80.3
Other	240.0	83.4	84.4
Total	338.5	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#274 - St. Catherine's Academy, Mount Carmel

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.5	83.8	84.2
Homeroom Period (taking attendance, etc.)	2.5	3.6	2.4
Scheduled Preparation Time	10.7	10.3	10.2
Library/Learning Resource Centre	3.3	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.9	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	70.2	48.8	48.3
Other	50.7	62.1	77.9
Total	138.7	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	6.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	77.3	68.0
Other	0.0	37.3	44.3
Total	46.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	3.3	3.9	3.7
Scheduled School Administration Time	8.7	33.0	35.6
Scheduled Instructional Time	73.3	53.5	51.6
Homeroom Period (taking attendance, etc.)	1.0	1.2	1.0
Scheduled Preparation Time	13.7	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.9	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.3	99.0	80.3
Other	168.0	83.4	84.4
Total	201.2	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#277 - Norman's Cove Elementary, Norman's Cove

4-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	91.3	83.8	84.2
Homeroom Period (taking attendance, etc.)	2.0	3.6	2.4
Scheduled Preparation Time	6.0	10.3	10.2
Library/Learning Resource Centre	0.0	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	26.7	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	33.8	48.8	48.3
Other	15.0	62.1	77.9
Total	75.4	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	100.0	33.0	35.6
Scheduled Instructional Time	0.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	0.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	6.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	99.0	80.3
Other	0.0	83.4	84.4
Total	66.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#278 - All Hallows Elementary, North River

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.5	83.8	84.2
Homeroom Period (taking attendance, etc.)	4.1	3.6	2.4
Scheduled Preparation Time	9.1	10.3	10.2
Library/Learning Resource Centre	0.4	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.7	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.3	48.8	48.3
Other	252.0	62.1	77.9
Total	316.1	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.9	3.7
Scheduled School Administration Time	57.5	33.0	35.6
Scheduled Instructional Time	37.5	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	0.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	22.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	115.5	99.0	80.3
Other	0.0	83.4	84.4
Total	137.5	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#280 - Laval High, Placentia

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	577	4,559
ESR Response Rate:	81.8	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.0	83.8	84.2
Homeroom Period (taking attendance, etc.)	6.2	3.6	2.4
Scheduled Preparation Time	13.1	10.3	10.2
Library/Learning Resource Centre	2.7	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.5	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	73.4	48.8	48.3
Other	73.8	62.1	77.9
Total	162.6	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.9	3.7
Scheduled School Administration Time	26.0	33.0	35.6
Scheduled Instructional Time	59.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	2.3	1.2	1.0
Scheduled Preparation Time	10.3	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.8	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	99.0	80.3
Other	226.7	83.4	84.4
Total	290.4	204.0	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 9 - Avalon West

#281 - St. Edward's Elementary, Placentia

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	93.5	83.8	84.2
Homeroom Period (taking attendance, etc.)	0.7	3.6	2.4
Scheduled Preparation Time	5.8	10.3	10.2
Library/Learning Resource Centre	0.0	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	5.0	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	20.9	48.8	48.3
Other	18.0	62.1	77.9
Total	43.9	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	43.5	33.0	35.6
Scheduled Instructional Time	56.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.5	1.2	1.0
Scheduled Preparation Time	0.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	6.5	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	94.5	99.0	80.3
Other	0.0	83.4	84.4
Total	101.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#285 - Holy Redeemer Elementary, Spaniard's Bay

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.6	83.8	84.2
Homeroom Period (taking attendance, etc.)	4.4	3.6	2.4
Scheduled Preparation Time	6.4	10.3	10.2
Library/Learning Resource Centre	1.5	1.2	2.0
Other	1.1	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.6	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	49.2	48.8	48.3
Other	18.3	62.1	77.9
Total	85.2	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	77.3	68.0
Other	0.0	37.3	44.3
Total	120.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	50.0	33.0	35.6
Scheduled Instructional Time	44.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	6.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.5	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	967.5	99.0	80.3
Other	0.0	83.4	84.4
Total	993.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#286 - Fatima Academy, St. Bride's

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.1	83.8	84.2
Homeroom Period (taking attendance, etc.)	3.2	3.6	2.4
Scheduled Preparation Time	11.6	10.3	10.2
Library/Learning Resource Centre	3.1	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.4	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	84.9	48.8	48.3
Other	29.7	62.1	77.9
Total	128.0	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	19.0	3.9	3.7
Scheduled School Administration Time	35.0	33.0	35.6
Scheduled Instructional Time	39.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	2.0	1.2	1.0
Scheduled Preparation Time	5.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	117.0	99.0	80.3
Other	6.0	83.4	84.4
Total	137.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#287 - Dunne Memorial Academy, St. Mary's

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.8	83.8	84.2
Homeroom Period (taking attendance, etc.)	1.1	3.6	2.4
Scheduled Preparation Time	15.1	10.3	10.2
Library/Learning Resource Centre	0.0	1.2	2.0
Other	0.9	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.8	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.4	48.8	48.3
Other	34.0	62.1	77.9
Total	95.1	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.3	3.9	3.7
Scheduled School Administration Time	30.8	33.0	35.6
Scheduled Instructional Time	60.8	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.3	1.2	1.0
Scheduled Preparation Time	7.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.3	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	54.0	99.0	80.3
Other	24.0	83.4	84.4
Total	95.3	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#289 - St. Peter's Elementary, Upper Island Cove

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	577	4,559
ESR Response Rate:	95.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.6	83.8	84.2
Homeroom Period (taking attendance, etc.)	1.2	3.6	2.4
Scheduled Preparation Time	12.1	10.3	10.2
Library/Learning Resource Centre	0.1	1.2	2.0
Other	2.9	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.9	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	64.6	48.8	48.3
Other	58.5	62.1	77.9
Total	138.9	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	55.5	33.0	35.6
Scheduled Instructional Time	35.5	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	9.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.5	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	99.0	80.3
Other	60.0	83.4	84.4
Total	159.5	204.0	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 9 - Avalon West

#291 - Perlwin Elementary, Winterton

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.5	83.8	84.2
Homeroom Period (taking attendance, etc.)	1.3	3.6	2.4
Scheduled Preparation Time	10.0	10.3	10.2
Library/Learning Resource Centre	0.0	1.2	2.0
Other	0.2	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.8	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	33.3	48.8	48.3
Other	41.0	62.1	77.9
Total	86.1	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	35.5	33.0	35.6
Scheduled Instructional Time	60.5	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	4.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.0	99.0	80.3
Other	0.0	83.4	84.4
Total	54.0	204.0	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 9 - Avalon West

#433 - Tricon Elementary, Bay de Verde

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.1	83.8	84.2
Homeroom Period (taking attendance, etc.)	0.0	3.6	2.4
Scheduled Preparation Time	14.9	10.3	10.2
Library/Learning Resource Centre	2.0	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.0	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.3	48.8	48.3
Other	78.3	62.1	77.9
Total	140.6	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	0.0	33.0	35.6
Scheduled Instructional Time	80.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	5.0	1.2	1.0
Scheduled Preparation Time	15.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	99.0	80.3
Other	0.0	83.4	84.4
Total	24.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#435 - St. Anne's Academy, Dunville

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.2	83.8	84.2
Homeroom Period (taking attendance, etc.)	4.1	3.6	2.4
Scheduled Preparation Time	7.4	10.3	10.2
Library/Learning Resource Centre	0.0	1.2	2.0
Other	0.3	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.1	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	27.1	48.8	48.3
Other	63.0	62.1	77.9
Total	103.2	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	80.0	90.6	79.0
Behavioural/Therapeutic Counselling	20.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	100.0	77.3	68.0
Other	0.0	37.3	44.3
Total	100.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.9	3.7
Scheduled School Administration Time	59.5	33.0	35.6
Scheduled Instructional Time	13.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	0.0	7.2	6.3
Library/Learning Resource Centre	25.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	60.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	75.0	99.0	80.3
Other	0.0	83.4	84.4
Total	135.0	204.0	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 9 - Avalon West

#438 - Epiphany Elementary, Heart's Delight

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	10	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	83.3	83.8	84.2
Homeroom Period (taking attendance, etc.)	3.9	3.6	2.4
Scheduled Preparation Time	11.0	10.3	10.2
Library/Learning Resource Centre	0.7	1.2	2.0
Other	1.1	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.5	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.8	48.8	48.3
Other	14.0	62.1	77.9
Total	69.3	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	6.0	3.9	3.7
Scheduled School Administration Time	38.0	33.0	35.6
Scheduled Instructional Time	56.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	0.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	99.0	80.3
Other	0.0	83.4	84.4
Total	77.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#442 - Persalvic Elementary, Victoria

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.1	83.8	84.2
Homeroom Period (taking attendance, etc.)	3.4	3.6	2.4
Scheduled Preparation Time	8.6	10.3	10.2
Library/Learning Resource Centre	1.7	1.2	2.0
Other	0.3	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.5	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.1	48.8	48.3
Other	84.0	62.1	77.9
Total	143.6	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	50.0	90.6	79.0
Behavioural/Therapeutic Counselling	50.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	84.0	77.3	68.0
Other	0.0	37.3	44.3
Total	84.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.9	3.7
Scheduled School Administration Time	61.0	33.0	35.6
Scheduled Instructional Time	36.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	3.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	16.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.5	99.0	80.3
Other	8.0	83.4	84.4
Total	70.5	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#444 - Cabot Academy, Western Bay

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.9	83.8	84.2
Homeroom Period (taking attendance, etc.)	2.8	3.6	2.4
Scheduled Preparation Time	8.1	10.3	10.2
Library/Learning Resource Centre	0.8	1.2	2.0
Other	1.5	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.5	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	35.7	48.8	48.3
Other	19.0	62.1	77.9
Total	70.2	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	12.5	3.9	3.7
Scheduled School Administration Time	26.5	33.0	35.6
Scheduled Instructional Time	53.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	8.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	10.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	99.0	80.3
Other	9.0	83.4	84.4
Total	139.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#446 - Whitbourne Elementary, Whitbourne

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.3	83.8	84.2
Homeroom Period (taking attendance, etc.)	3.0	3.6	2.4
Scheduled Preparation Time	13.1	10.3	10.2
Library/Learning Resource Centre	1.6	1.2	2.0
Other	0.0	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.9	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	164.8	48.8	48.3
Other	14.0	62.1	77.9
Total	201.8	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	77.3	68.0
Other	0.0	37.3	44.3
Total	0.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.9	3.7
Scheduled School Administration Time	40.0	33.0	35.6
Scheduled Instructional Time	50.0	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	5.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	28.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	200.0	99.0	80.3
Other	48.0	83.4	84.4
Total	276.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#464 - Crescent Collegiate, Blaketown

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	43	577	4,559
ESR Response Rate:	95.8	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.9	83.8	84.2
Homeroom Period (taking attendance, etc.)	4.1	3.6	2.4
Scheduled Preparation Time	11.9	10.3	10.2
Library/Learning Resource Centre	1.6	1.2	2.0
Other	0.5	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.6	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	32.2	48.8	48.3
Other	48.7	62.1	77.9
Total	100.4	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	130.0	77.3	68.0
Other	12.0	37.3	44.3
Total	158.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	3.9	3.9	3.7
Scheduled School Administration Time	26.8	33.0	35.6
Scheduled Instructional Time	61.6	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	7.8	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.1	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.2	99.0	80.3
Other	45.3	83.4	84.4
Total	114.6	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 9 - Avalon West

#476 - Baccalieu Collegiate, Old Perlican

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	577	4,559
ESR Response Rate:	100.0	98.7	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.0	83.8	84.2
Homeroom Period (taking attendance, etc.)	2.3	3.6	2.4
Scheduled Preparation Time	11.1	10.3	10.2
Library/Learning Resource Centre	1.6	1.2	2.0
Other	0.4	0.4	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.2	18.5	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	56.6	48.8	48.3
Other	62.8	62.1	77.9
Total	131.6	129.4	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	90.6	79.0
Behavioural/Therapeutic Counselling	0.0	7.9	10.2
Scheduled Instructional Time	0.0	1.5	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	11.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	77.3	68.0
Other	0.0	37.3	44.3
Total	24.0	125.7	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	3.9	3.7
Scheduled School Administration Time	78.0	33.0	35.6
Scheduled Instructional Time	14.5	53.5	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.2	1.0
Scheduled Preparation Time	0.0	7.2	6.3
Library/Learning Resource Centre	0.0	1.1	0.7
Other	0.0	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	4.0	21.6	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	99.0	80.3
Other	0.0	83.4	84.4
Total	52.0	204.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#292 - St. Patrick's Elementary, Bay Bulls

4-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.7	82.6	84.2
Homeroom Period (taking attendance, etc.)	5.1	2.8	2.4
Scheduled Preparation Time	9.1	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	102.6	53.9	48.3
Other	36.0	87.4	77.9
Total	158.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	75.0	81.7	79.0
Behavioural/Therapeutic Counselling	25.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	83.5	68.0
Other	0.0	58.6	44.3
Total	92.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	50.0	39.3	35.6
Scheduled Instructional Time	50.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	87.5	80.3
Other	0.0	66.0	84.4
Total	40.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#293 - Immaculate Conception, Bell Island

4-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	12	1,379	4,559
ESR Response Rate:	88.9	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.4	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.8	2.4
Scheduled Preparation Time	9.7	10.1	10.2
Library/Learning Resource Centre	3.9	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.0	53.9	48.3
Other	51.6	87.4	77.9
Total	101.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	25.0	81.7	79.0
Behavioural/Therapeutic Counselling	25.0	14.7	10.2
Scheduled Instructional Time	46.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	4.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	21.0	83.5	68.0
Other	40.0	58.6	44.3
Total	81.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	62.0	39.3	35.6
Scheduled Instructional Time	32.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	6.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	82.0	87.5	80.3
Other	42.0	66.0	84.4
Total	144.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#294 - St. Augustine's Primary, Bell Island

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	1,379	4,559
ESR Response Rate:	77.8	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	90.7	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.2	2.8	2.4
Scheduled Preparation Time	8.7	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.5	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.7	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	53.9	48.3
Other	100.0	87.4	77.9
Total	180.7	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	50.0	39.3	35.6
Scheduled Instructional Time	0.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	50.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	87.5	80.3
Other	0.0	66.0	84.4
Total	160.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#296 - St. Michael's High, Bell Island

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	7	1,379	4,559
ESR Response Rate:	45.0	91.0	94.7

School information withheld due to a teacher response rate less than 50%.

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Scheduled Instructional Time	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.8	2.4
Scheduled Preparation Time	10.1	10.2
Library/Learning Resource Centre	3.5	2.0
Other	0.7	0.9

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.9	48.3
Other	87.4	77.9
Total	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Guidance Counselling	81.7	79.0
Behavioural/Therapeutic Counselling	14.7	10.2
Scheduled Instructional Time	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1
Scheduled Preparation Time	0.1	0.5
Library/Learning Resource Centre	0.0	0.0
Other	2.1	2.4

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	83.5	68.0
Other	58.6	44.3
Total	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Staff Supervision and Evaluation	3.6	3.7
Scheduled School Administration Time	39.3	35.6
Scheduled Instructional Time	46.8	51.6
Homeroom Period (taking attendance, etc.)	1.8	1.0
Scheduled Preparation Time	7.3	6.3
Library/Learning Resource Centre	0.4	0.7
Other	1.0	1.0

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	87.5	80.3
Other	66.0	84.4
Total	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#300 - Frank Roberts Junior High, Conception Bay South (Fox

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	25	1,379	4,559
ESR Response Rate:	96.9	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.3	2.8	2.4
Scheduled Preparation Time	12.1	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.7	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	33.0	53.9	48.3
Other	26.3	87.4	77.9
Total	75.3	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	8.0	83.5	68.0
Other	0.0	58.6	44.3
Total	26.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.7	3.6	3.7
Scheduled School Administration Time	26.3	39.3	35.6
Scheduled Instructional Time	60.8	46.8	51.6
Homeroom Period (taking attendance, etc.)	3.0	1.8	1.0
Scheduled Preparation Time	7.8	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.3	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.4	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.5	87.5	80.3
Other	68.5	66.0	84.4
Total	130.4	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#302 - Queen Elizabeth Regional High School, Conception Ba

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	28	1,379	4,559
ESR Response Rate:	94.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	6.7	2.8	2.4
Scheduled Preparation Time	9.2	10.1	10.2
Library/Learning Resource Centre	4.5	3.5	2.0
Other	0.1	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	25.4	53.9	48.3
Other	59.5	87.4	77.9
Total	104.9	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	83.5	68.0
Other	0.0	58.6	44.3
Total	84.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.7	3.6	3.7
Scheduled School Administration Time	25.0	39.3	35.6
Scheduled Instructional Time	47.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	1.8	1.8	1.0
Scheduled Preparation Time	9.7	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	14.3	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.8	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	35.7	87.5	80.3
Other	100.4	66.0	84.4
Total	151.9	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#303 - St. Edward's, Conception Bay South (Kelligrews)

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	24	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.2	2.8	2.4
Scheduled Preparation Time	10.8	10.1	10.2
Library/Learning Resource Centre	0.1	3.5	2.0
Other	1.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.4	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	58.1	53.9	48.3
Other	70.1	87.4	77.9
Total	146.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	83.5	68.0
Other	0.0	58.6	44.3
Total	78.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.6	3.7
Scheduled School Administration Time	85.0	39.3	35.6
Scheduled Instructional Time	12.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	77.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	105.0	87.5	80.3
Other	12.0	66.0	84.4
Total	194.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#304 - Holy Spirit High, Conception Bay South (Manuels)

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	34	1,379	4,559
ESR Response Rate:	95.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	77.6	82.6	84.2
Homeroom Period (taking attendance, etc.)	5.7	2.8	2.4
Scheduled Preparation Time	10.5	10.1	10.2
Library/Learning Resource Centre	3.6	3.5	2.0
Other	1.3	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.2	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.2	53.9	48.3
Other	94.2	87.4	77.9
Total	168.7	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	77.5	81.7	79.0
Behavioural/Therapeutic Counselling	22.5	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	147.5	83.5	68.0
Other	144.0	58.6	44.3
Total	311.5	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.5	3.6	3.7
Scheduled School Administration Time	30.2	39.3	35.6
Scheduled Instructional Time	54.2	46.8	51.6
Homeroom Period (taking attendance, etc.)	1.2	1.8	1.0
Scheduled Preparation Time	9.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.8	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	92.8	87.5	80.3
Other	12.0	66.0	84.4
Total	120.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#305 - Villanova Junior High, Conception Bay South (Manuels)

6-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	31	1,379	4,559
ESR Response Rate:	94.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	80.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	5.4	2.8	2.4
Scheduled Preparation Time	13.4	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.5	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	65.3	53.9	48.3
Other	65.1	87.4	77.9
Total	144.3	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	83.5	68.0
Other	0.0	58.6	44.3
Total	72.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	3.3	3.6	3.7
Scheduled School Administration Time	31.7	39.3	35.6
Scheduled Instructional Time	51.7	46.8	51.6
Homeroom Period (taking attendance, etc.)	4.0	1.8	1.0
Scheduled Preparation Time	9.3	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	11.6	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.3	87.5	80.3
Other	111.0	66.0	84.4
Total	203.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#306 - St. George's Elementary, Conception Bay South (Manuel)

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	1,379	4,559
ESR Response Rate:	81.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.4	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.3	2.8	2.4
Scheduled Preparation Time	13.6	10.1	10.2
Library/Learning Resource Centre	0.7	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.5	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	85.9	53.9	48.3
Other	162.7	87.4	77.9
Total	266.0	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	50.0	39.3	35.6
Scheduled Instructional Time	46.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	4.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	31.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	28.0	87.5	80.3
Other	0.0	66.0	84.4
Total	59.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#307 - Mobile Central High School, Mobile

7-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	1,379	4,559
ESR Response Rate:	90.9	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.3	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.4	2.8	2.4
Scheduled Preparation Time	10.6	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.7	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.5	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.6	53.9	48.3
Other	66.2	87.4	77.9
Total	125.3	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	30.0	81.7	79.0
Behavioural/Therapeutic Counselling	10.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	60.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	83.5	68.0
Other	0.0	58.6	44.3
Total	53.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.4	3.6	3.7
Scheduled School Administration Time	10.2	39.3	35.6
Scheduled Instructional Time	76.8	46.8	51.6
Homeroom Period (taking attendance, etc.)	4.0	1.8	1.0
Scheduled Preparation Time	6.4	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.2	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	33.3	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	38.0	87.5	80.3
Other	22.7	66.0	84.4
Total	93.9	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#308 - Mary Queen of the World, Mount Pearl

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	1,379	4,559
ESR Response Rate:	96.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	7.0	2.8	2.4
Scheduled Preparation Time	7.5	10.1	10.2
Library/Learning Resource Centre	1.6	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.3	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	73.9	53.9	48.3
Other	91.5	87.4	77.9
Total	195.7	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	83.5	68.0
Other	0.0	58.6	44.3
Total	140.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	60.5	39.3	35.6
Scheduled Instructional Time	39.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	53.8	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	210.0	87.5	80.3
Other	60.0	66.0	84.4
Total	323.8	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#309 - Morris Academy, Mount Pearl

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.2	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.5	2.8	2.4
Scheduled Preparation Time	9.2	10.1	10.2
Library/Learning Resource Centre	8.1	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.6	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	85.2	53.9	48.3
Other	110.4	87.4	77.9
Total	215.1	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	70.0	81.7	79.0
Behavioural/Therapeutic Counselling	30.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.4	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	83.5	68.0
Other	0.0	58.6	44.3
Total	99.4	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.6	3.7
Scheduled School Administration Time	51.5	39.3	35.6
Scheduled Instructional Time	37.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	1.0	1.8	1.0
Scheduled Preparation Time	5.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	18.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	75.0	87.5	80.3
Other	0.0	66.0	84.4
Total	93.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#310 - Mount Pearl Intermediate, Mount Pearl

4-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	34	1,379	4,559
ESR Response Rate:	89.8	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	77.4	82.6	84.2
Homeroom Period (taking attendance, etc.)	5.3	2.8	2.4
Scheduled Preparation Time	8.6	10.1	10.2
Library/Learning Resource Centre	5.3	3.5	2.0
Other	0.6	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.2	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.1	53.9	48.3
Other	85.1	87.4	77.9
Total	164.4	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	83.5	68.0
Other	156.0	58.6	44.3
Total	296.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	42.0	39.3	35.6
Scheduled Instructional Time	46.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	3.6	1.8	1.0
Scheduled Preparation Time	8.4	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.4	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	22.3	87.5	80.3
Other	144.0	66.0	84.4
Total	183.7	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#311 - Mount Pearl Senior High, Mount Pearl

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	31	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	74.2	82.6	84.2
Homeroom Period (taking attendance, etc.)	6.1	2.8	2.4
Scheduled Preparation Time	13.0	10.1	10.2
Library/Learning Resource Centre	4.0	3.5	2.0
Other	2.6	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	10.0	53.9	48.3
Other	63.0	87.4	77.9
Total	88.1	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	96.0	83.5	68.0
Other	0.0	58.6	44.3
Total	108.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.4	3.6	3.7
Scheduled School Administration Time	37.1	39.3	35.6
Scheduled Instructional Time	52.1	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	9.3	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.6	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.0	87.5	80.3
Other	80.0	66.0	84.4
Total	143.6	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#312 - Newtown Elementary School, Mount Pearl

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	25	1,379	4,559
ESR Response Rate:	103.4	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.7	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.8	2.4
Scheduled Preparation Time	7.7	10.1	10.2
Library/Learning Resource Centre	4.6	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.6	53.9	48.3
Other	126.8	87.4	77.9
Total	181.2	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.0	83.5	68.0
Other	0.0	58.6	44.3
Total	55.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	62.5	39.3	35.6
Scheduled Instructional Time	33.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.5	1.8	1.0
Scheduled Preparation Time	3.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	110.0	87.5	80.3
Other	36.0	66.0	84.4
Total	158.5	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#313 - O'Donel High, Mount Pearl

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	31	1,379	4,559
ESR Response Rate:	97.4	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.0	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.3	2.8	2.4
Scheduled Preparation Time	15.4	10.1	10.2
Library/Learning Resource Centre	0.1	3.5	2.0
Other	0.3	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.8	53.9	48.3
Other	83.5	87.4	77.9
Total	152.1	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	6.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	83.5	68.0
Other	0.0	58.6	44.3
Total	54.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.3	3.6	3.7
Scheduled School Administration Time	51.5	39.3	35.6
Scheduled Instructional Time	35.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	2.0	1.8	1.0
Scheduled Preparation Time	7.3	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	109.5	87.5	80.3
Other	63.0	66.0	84.4
Total	184.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#315 - St. Peter's Junior High School, Mount Pearl

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	33	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	80.2	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.5	2.8	2.4
Scheduled Preparation Time	12.5	10.1	10.2
Library/Learning Resource Centre	3.4	3.5	2.0
Other	0.4	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	27.4	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.8	53.9	48.3
Other	82.0	87.4	77.9
Total	163.2	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	60.0	81.7	79.0
Behavioural/Therapeutic Counselling	40.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.6	3.6	3.7
Scheduled School Administration Time	24.6	39.3	35.6
Scheduled Instructional Time	56.6	46.8	51.6
Homeroom Period (taking attendance, etc.)	2.1	1.8	1.0
Scheduled Preparation Time	12.1	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	52.6	87.5	80.3
Other	90.0	66.0	84.4
Total	161.6	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#316 - St. Peter's Elementary, Mount Pearl

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	32	1,379	4,559
ESR Response Rate:	92.3	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.0	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.1	2.8	2.4
Scheduled Preparation Time	7.5	10.1	10.2
Library/Learning Resource Centre	3.5	3.5	2.0
Other	1.9	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.9	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.1	53.9	48.3
Other	96.3	87.4	77.9
Total	186.3	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	80.0	81.7	79.0
Behavioural/Therapeutic Counselling	20.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	83.5	68.0
Other	6.0	58.6	44.3
Total	48.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.6	3.7
Scheduled School Administration Time	77.5	39.3	35.6
Scheduled Instructional Time	12.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	30.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	150.0	87.5	80.3
Other	0.0	66.0	84.4
Total	180.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#317 - St. Francis of Assisi, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	11	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.6	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.7	2.8	2.4
Scheduled Preparation Time	8.1	10.1	10.2
Library/Learning Resource Centre	4.7	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.6	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	56.7	53.9	48.3
Other	18.0	87.4	77.9
Total	97.3	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	3.6	3.7
Scheduled School Administration Time	37.0	39.3	35.6
Scheduled Instructional Time	53.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	2.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	5.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	87.5	80.3
Other	12.0	66.0	84.4
Total	107.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#318 - Holy Family School, Paradise

K-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	22	1,379	4,559
ESR Response Rate:	86.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.7	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.9	2.8	2.4
Scheduled Preparation Time	8.8	10.1	10.2
Library/Learning Resource Centre	0.3	3.5	2.0
Other	0.3	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.5	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.9	53.9	48.3
Other	108.6	87.4	77.9
Total	168.0	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	80.0	81.7	79.0
Behavioural/Therapeutic Counselling	20.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	66.0	83.5	68.0
Other	0.0	58.6	44.3
Total	84.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	75.0	39.3	35.6
Scheduled Instructional Time	25.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	197.5	87.5	80.3
Other	4.5	66.0	84.4
Total	228.0	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#319 - Paradise Elementary, Paradise

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	23	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.3	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.2	2.8	2.4
Scheduled Preparation Time	9.2	10.1	10.2
Library/Learning Resource Centre	5.3	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.2	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.3	53.9	48.3
Other	210.5	87.4	77.9
Total	276.9	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	70.0	81.7	79.0
Behavioural/Therapeutic Counselling	30.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	146.0	83.5	68.0
Other	76.0	58.6	44.3
Total	236.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	62.5	39.3	35.6
Scheduled Instructional Time	33.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	4.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	12.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	240.0	87.5	80.3
Other	46.6	66.0	84.4
Total	298.6	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#320 - Beachy Cove Elementary, Portugal Cove - St. Philip's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	24	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.3	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.5	2.8	2.4
Scheduled Preparation Time	7.2	10.1	10.2
Library/Learning Resource Centre	4.9	3.5	2.0
Other	0.1	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.7	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	37.1	53.9	48.3
Other	157.2	87.4	77.9
Total	217.0	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	77.0	81.7	79.0
Behavioural/Therapeutic Counselling	23.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	83.5	68.0
Other	96.0	58.6	44.3
Total	152.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.6	3.7
Scheduled School Administration Time	68.0	39.3	35.6
Scheduled Instructional Time	25.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	2.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	35.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	91.0	87.5	80.3
Other	187.0	66.0	84.4
Total	313.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#324 - Beaconsfield Junior High, St. John's

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	28	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.6	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.2	2.8	2.4
Scheduled Preparation Time	8.3	10.1	10.2
Library/Learning Resource Centre	3.9	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.1	53.9	48.3
Other	48.7	87.4	77.9
Total	137.8	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	267.0	83.5	68.0
Other	24.0	58.6	44.3
Total	305.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	6.3	3.6	3.7
Scheduled School Administration Time	18.1	39.3	35.6
Scheduled Instructional Time	62.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	3.4	1.8	1.0
Scheduled Preparation Time	9.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.8	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	24.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	365.0	87.5	80.3
Other	84.0	66.0	84.4
Total	473.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#325 - Bishop Abraham, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	14	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.9	2.8	2.4
Scheduled Preparation Time	7.5	10.1	10.2
Library/Learning Resource Centre	6.4	3.5	2.0
Other	1.4	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.2	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.5	53.9	48.3
Other	24.0	87.4	77.9
Total	92.7	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	90.0	81.7	79.0
Behavioural/Therapeutic Counselling	10.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.0	83.5	68.0
Other	100.0	58.6	44.3
Total	143.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	55.0	39.3	35.6
Scheduled Instructional Time	41.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	4.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	15.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.0	87.5	80.3
Other	36.0	66.0	84.4
Total	95.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#326 - Bishop Feild Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	1,379	4,559
ESR Response Rate:	91.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.6	2.8	2.4
Scheduled Preparation Time	7.8	10.1	10.2
Library/Learning Resource Centre	6.7	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.6	53.9	48.3
Other	19.6	87.4	77.9
Total	78.0	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	80.0	81.7	79.0
Behavioural/Therapeutic Counselling	20.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	160.0	83.5	68.0
Other	0.0	58.6	44.3
Total	180.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	100.0	39.3	35.6
Scheduled Instructional Time	0.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	60.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	87.5	80.3
Other	12.0	66.0	84.4
Total	162.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#327 - Bishops College, St. John's

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	36	1,379	4,559
ESR Response Rate:	97.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	79.2	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.5	2.8	2.4
Scheduled Preparation Time	12.9	10.1	10.2
Library/Learning Resource Centre	4.1	3.5	2.0
Other	1.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.6	53.9	48.3
Other	127.6	87.4	77.9
Total	187.1	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	40.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	132.0	83.5	68.0
Other	0.0	58.6	44.3
Total	172.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.9	3.6	3.7
Scheduled School Administration Time	27.7	39.3	35.6
Scheduled Instructional Time	55.4	46.8	51.6
Homeroom Period (taking attendance, etc.)	1.9	1.8	1.0
Scheduled Preparation Time	9.7	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.4	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.9	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	55.4	87.5	80.3
Other	160.0	66.0	84.4
Total	242.3	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#328 - Booth Memorial High School, St. John's

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	28	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	76.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.6	2.8	2.4
Scheduled Preparation Time	13.9	10.1	10.2
Library/Learning Resource Centre	3.6	3.5	2.0
Other	3.2	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.0	53.9	48.3
Other	58.6	87.4	77.9
Total	114.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	8.8	3.6	3.7
Scheduled School Administration Time	27.7	39.3	35.6
Scheduled Instructional Time	52.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	10.3	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	1.2	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	82.0	87.5	80.3
Other	73.0	66.0	84.4
Total	169.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#330 - Brother Rice Junior High, St. John's

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	1,379	4,559
ESR Response Rate:	67.6	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.2	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.5	2.8	2.4
Scheduled Preparation Time	10.9	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.4	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.4	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	29.4	53.9	48.3
Other	48.0	87.4	77.9
Total	93.8	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	25.0	81.7	79.0
Behavioural/Therapeutic Counselling	75.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	150.0	83.5	68.0
Other	0.0	58.6	44.3
Total	150.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.2	3.6	3.7
Scheduled School Administration Time	33.8	39.3	35.6
Scheduled Instructional Time	51.7	46.8	51.6
Homeroom Period (taking attendance, etc.)	2.0	1.8	1.0
Scheduled Preparation Time	10.3	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	26.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	71.0	87.5	80.3
Other	103.3	66.0	84.4
Total	200.8	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#331 - Cowan Heights Elementary School, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	18	1,379	4,559
ESR Response Rate:	83.3	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Scheduled Instructional Time	85.0	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.1	2.8	2.4
Scheduled Preparation Time	8.2	10.1	10.2
Library/Learning Resource Centre	6.7	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.9	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	68.5	53.9	48.3
Other	139.1	87.4	77.9
Total	233.5	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	36.6	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	83.5	68.0
Other	0.0	58.6	44.3
Total	126.6	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

Percentage of Time

Staff Supervision and Evaluation	15.0	3.6	3.7
Scheduled School Administration Time	47.5	39.3	35.6
Scheduled Instructional Time	21.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	4.0	7.3	6.3
Library/Learning Resource Centre	12.5	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

Average Minutes per Day

Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	40.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	130.0	87.5	80.3
Other	33.0	66.0	84.4
Total	203.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#334 - Larkhall Academy, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	1,379	4,559
ESR Response Rate:	87.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.3	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.8	2.8	2.4
Scheduled Preparation Time	8.8	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.2	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.3	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	68.8	53.9	48.3
Other	135.0	87.4	77.9
Total	226.0	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	83.5	68.0
Other	0.0	58.6	44.3
Total	138.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.6	3.7
Scheduled School Administration Time	95.0	39.3	35.6
Scheduled Instructional Time	0.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	60.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	100.0	87.5	80.3
Other	0.0	66.0	84.4
Total	160.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#335 - Leary's Brook Junior High, St. John's

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	23	1,379	4,559
ESR Response Rate:	90.3	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	77.0	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.1	2.8	2.4
Scheduled Preparation Time	14.4	10.1	10.2
Library/Learning Resource Centre	3.9	3.5	2.0
Other	1.5	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.5	53.9	48.3
Other	32.9	87.4	77.9
Total	85.5	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	30.0	81.7	79.0
Behavioural/Therapeutic Counselling	70.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	83.5	68.0
Other	0.0	58.6	44.3
Total	70.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.8	3.6	3.7
Scheduled School Administration Time	30.0	39.3	35.6
Scheduled Instructional Time	55.8	46.8	51.6
Homeroom Period (taking attendance, etc.)	2.7	1.8	1.0
Scheduled Preparation Time	10.7	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	29.7	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.2	87.5	80.3
Other	0.0	66.0	84.4
Total	119.8	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#336 - Gonzaga High School, St. John's

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	35	1,379	4,559
ESR Response Rate:	97.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	79.3	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.2	2.8	2.4
Scheduled Preparation Time	11.6	10.1	10.2
Library/Learning Resource Centre	3.0	3.5	2.0
Other	1.6	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	46.0	53.9	48.3
Other	97.8	87.4	77.9
Total	156.7	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	75.0	81.7	79.0
Behavioural/Therapeutic Counselling	25.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	6.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	83.5	68.0
Other	0.0	58.6	44.3
Total	126.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.7	3.6	3.7
Scheduled School Administration Time	33.3	39.3	35.6
Scheduled Instructional Time	49.8	46.8	51.6
Homeroom Period (taking attendance, etc.)	4.0	1.8	1.0
Scheduled Preparation Time	8.7	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	2.5	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	13.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	19.7	87.5	80.3
Other	80.0	66.0	84.4
Total	113.2	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#337 - Goulds Elementary, St. John's (Goulds)

K-4

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	25	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.6	2.8	2.4
Scheduled Preparation Time	9.5	10.1	10.2
Library/Learning Resource Centre	4.1	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.3	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	115.2	53.9	48.3
Other	128.4	87.4	77.9
Total	258.9	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	26.0	81.7	79.0
Behavioural/Therapeutic Counselling	23.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	51.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	96.0	83.5	68.0
Other	60.0	58.6	44.3
Total	174.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.5	3.6	3.7
Scheduled School Administration Time	79.0	39.3	35.6
Scheduled Instructional Time	18.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	2.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	6.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	172.0	87.5	80.3
Other	0.0	66.0	84.4
Total	178.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#339 - Holy Cross Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	1,379	4,559
ESR Response Rate:	95.5	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	93.3	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.8	2.4
Scheduled Preparation Time	6.7	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	53.4	53.9	48.3
Other	19.4	87.4	77.9
Total	88.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	56.0	83.5	68.0
Other	0.0	58.6	44.3
Total	74.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	53.5	39.3	35.6
Scheduled Instructional Time	46.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	70.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	99.0	87.5	80.3
Other	84.0	66.0	84.4
Total	253.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#340 - Holy Heart of Mary High School, St. John's

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	41	1,379	4,559
ESR Response Rate:	84.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.6	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.4	2.8	2.4
Scheduled Preparation Time	11.9	10.1	10.2
Library/Learning Resource Centre	3.2	3.5	2.0
Other	1.5	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	19.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	44.4	53.9	48.3
Other	105.5	87.4	77.9
Total	168.9	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	108.0	83.5	68.0
Other	0.0	58.6	44.3
Total	126.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.4	3.6	3.7
Scheduled School Administration Time	27.9	39.3	35.6
Scheduled Instructional Time	52.1	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.9	1.8	1.0
Scheduled Preparation Time	10.1	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	3.6	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.3	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	59.6	87.5	80.3
Other	120.7	66.0	84.4
Total	200.7	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#341 - I.J. Samson, St. John's

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	1,379	4,559
ESR Response Rate:	84.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	75.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.6	2.8	2.4
Scheduled Preparation Time	15.0	10.1	10.2
Library/Learning Resource Centre	4.6	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.2	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	43.3	53.9	48.3
Other	100.5	87.4	77.9
Total	161.0	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.7	3.6	3.7
Scheduled School Administration Time	24.2	39.3	35.6
Scheduled Instructional Time	59.8	46.8	51.6
Homeroom Period (taking attendance, etc.)	4.7	1.8	1.0
Scheduled Preparation Time	9.7	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	32.4	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	61.7	87.5	80.3
Other	20.0	66.0	84.4
Total	114.1	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#342 - MacDonald Drive Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.7	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.1	2.8	2.4
Scheduled Preparation Time	8.8	10.1	10.2
Library/Learning Resource Centre	3.3	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	29.4	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	35.4	53.9	48.3
Other	98.9	87.4	77.9
Total	163.7	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.2	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.0	83.5	68.0
Other	0.0	58.6	44.3
Total	50.2	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	12.5	3.6	3.7
Scheduled School Administration Time	62.5	39.3	35.6
Scheduled Instructional Time	25.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	35.4	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	18.0	87.5	80.3
Other	0.0	66.0	84.4
Total	53.4	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#343 - MacDonald Drive Junior High School, St. John's

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	30	1,379	4,559
ESR Response Rate:	95.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	75.4	82.6	84.2
Homeroom Period (taking attendance, etc.)	5.7	2.8	2.4
Scheduled Preparation Time	12.9	10.1	10.2
Library/Learning Resource Centre	4.0	3.5	2.0
Other	2.1	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	62.6	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.5	53.9	48.3
Other	103.5	87.4	77.9
Total	238.5	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	50.0	81.7	79.0
Behavioural/Therapeutic Counselling	50.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	72.0	83.5	68.0
Other	0.0	58.6	44.3
Total	72.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.3	3.6	3.7
Scheduled School Administration Time	25.3	39.3	35.6
Scheduled Instructional Time	56.9	46.8	51.6
Homeroom Period (taking attendance, etc.)	1.8	1.8	1.0
Scheduled Preparation Time	13.9	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	46.9	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	73.9	87.5	80.3
Other	71.5	66.0	84.4
Total	192.3	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#345 - Mary Queen of Peace, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	26	1,379	4,559
ESR Response Rate:	94.1	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.1	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.5	2.8	2.4
Scheduled Preparation Time	6.3	10.1	10.2
Library/Learning Resource Centre	4.7	3.5	2.0
Other	0.4	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	111.8	53.9	48.3
Other	109.8	87.4	77.9
Total	243.4	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	95.0	81.7	79.0
Behavioural/Therapeutic Counselling	5.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.0	83.5	68.0
Other	30.0	58.6	44.3
Total	104.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	75.0	39.3	35.6
Scheduled Instructional Time	25.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	32.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	87.5	80.3
Other	20.0	66.0	84.4
Total	172.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#347 - Prince of Wales Collegiate, St. John's

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	28	1,379	4,559
ESR Response Rate:	74.5	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	79.1	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.3	2.8	2.4
Scheduled Preparation Time	13.4	10.1	10.2
Library/Learning Resource Centre	3.4	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.4	53.9	48.3
Other	102.4	87.4	77.9
Total	143.8	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	150.0	83.5	68.0
Other	0.0	58.6	44.3
Total	150.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.4	3.6	3.7
Scheduled School Administration Time	43.2	39.3	35.6
Scheduled Instructional Time	44.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	2.2	1.8	1.0
Scheduled Preparation Time	10.2	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	24.8	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.8	87.5	80.3
Other	21.3	66.0	84.4
Total	85.9	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#348 - Roncalli Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	80.1	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.8	2.4
Scheduled Preparation Time	7.0	10.1	10.2
Library/Learning Resource Centre	12.9	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.8	53.9	48.3
Other	58.7	87.4	77.9
Total	114.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	7.0	39.3	35.6
Scheduled Instructional Time	86.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	7.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.2	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	87.5	80.3
Other	18.0	66.0	84.4
Total	80.2	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#349 - St. Andrew's Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	15	1,379	4,559
ESR Response Rate:	89.5	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.5	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.8	2.8	2.4
Scheduled Preparation Time	7.6	10.1	10.2
Library/Learning Resource Centre	5.2	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	75.6	53.9	48.3
Other	127.4	87.4	77.9
Total	217.9	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.6	3.7
Scheduled School Administration Time	40.0	39.3	35.6
Scheduled Instructional Time	46.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	3.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.2	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.5	87.5	80.3
Other	160.0	66.0	84.4
Total	236.7	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#350 - St. John Bosco, St. John's

K-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	1,379	4,559
ESR Response Rate:	73.1	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	76.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.1	2.8	2.4
Scheduled Preparation Time	10.2	10.1	10.2
Library/Learning Resource Centre	7.6	3.5	2.0
Other	2.2	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	27.6	53.9	48.3
Other	59.6	87.4	77.9
Total	99.1	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	83.5	68.0
Other	0.0	58.6	44.3
Total	60.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	4.5	3.6	3.7
Scheduled School Administration Time	59.5	39.3	35.6
Scheduled Instructional Time	26.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	9.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	55.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.0	87.5	80.3
Other	0.0	66.0	84.4
Total	89.5	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#353 - St. Kevin's Elementary, St. John's (Goulds)

5-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	24	1,379	4,559
ESR Response Rate:	93.5	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.2	2.8	2.4
Scheduled Preparation Time	10.8	10.1	10.2
Library/Learning Resource Centre	4.2	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	9.9	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.5	53.9	48.3
Other	10.2	87.4	77.9
Total	44.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	70.0	81.7	79.0
Behavioural/Therapeutic Counselling	30.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	12.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	96.0	83.5	68.0
Other	96.0	58.6	44.3
Total	204.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	3.6	3.7
Scheduled School Administration Time	62.5	39.3	35.6
Scheduled Instructional Time	24.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	6.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	8.2	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	17.5	87.5	80.3
Other	0.0	66.0	84.4
Total	25.7	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#354 - St. Kevin's High, St. John's (Goulds)

10-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.8	2.8	2.4
Scheduled Preparation Time	9.9	10.1	10.2
Library/Learning Resource Centre	2.4	3.5	2.0
Other	1.1	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	30.1	53.9	48.3
Other	29.3	87.4	77.9
Total	83.2	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	83.5	68.0
Other	0.0	58.6	44.3
Total	60.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.2	3.6	3.7
Scheduled School Administration Time	25.0	39.3	35.6
Scheduled Instructional Time	60.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	4.7	1.8	1.0
Scheduled Preparation Time	7.7	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	1.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	49.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	35.6	87.5	80.3
Other	76.0	66.0	84.4
Total	160.6	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#355 - St. Mary's Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	8	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	91.5	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.8	2.4
Scheduled Preparation Time	8.5	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	71.4	53.9	48.3
Other	118.0	87.4	77.9
Total	205.2	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	15.0	3.6	3.7
Scheduled School Administration Time	27.0	39.3	35.6
Scheduled Instructional Time	58.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	22.5	87.5	80.3
Other	0.0	66.0	84.4
Total	40.0	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#356 - St. Matthews Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	1,379	4,559
ESR Response Rate:	96.8	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	89.2	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.8	2.8	2.4
Scheduled Preparation Time	8.0	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.8	53.9	48.3
Other	5.4	87.4	77.9
Total	62.2	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	55.0	81.7	79.0
Behavioural/Therapeutic Counselling	45.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	11.6	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	83.5	68.0
Other	60.0	58.6	44.3
Total	131.6	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	12.5	3.6	3.7
Scheduled School Administration Time	50.0	39.3	35.6
Scheduled Instructional Time	31.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	1.5	1.8	1.0
Scheduled Preparation Time	4.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	14.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	87.5	80.3
Other	74.6	66.0	84.4
Total	148.6	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#359 - St. Paul's Junior High, St. John's

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	23	1,379	4,559
ESR Response Rate:	79.4	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.1	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.4	2.8	2.4
Scheduled Preparation Time	10.1	10.1	10.2
Library/Learning Resource Centre	3.8	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	98.3	53.9	48.3
Other	58.3	87.4	77.9
Total	173.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	19.8	83.5	68.0
Other	0.0	58.6	44.3
Total	19.8	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.0	3.6	3.7
Scheduled School Administration Time	27.6	39.3	35.6
Scheduled Instructional Time	54.2	46.8	51.6
Homeroom Period (taking attendance, etc.)	4.2	1.8	1.0
Scheduled Preparation Time	10.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	2.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	21.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	69.4	87.5	80.3
Other	6.0	66.0	84.4
Total	96.4	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



#360 - Rennie's River Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	1,379	4,559
ESR Response Rate:	72.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.5	82.6	84.2
Homeroom Period (taking attendance, etc.)	4.6	2.8	2.4
Scheduled Preparation Time	7.9	10.1	10.2
Library/Learning Resource Centre	2.0	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.2	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.2	53.9	48.3
Other	19.5	87.4	77.9
Total	83.9	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	90.0	81.7	79.0
Behavioural/Therapeutic Counselling	10.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	12.0	83.5	68.0
Other	0.0	58.6	44.3
Total	27.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	50.0	39.3	35.6
Scheduled Instructional Time	44.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	2.0	1.8	1.0
Scheduled Preparation Time	4.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	140.0	87.5	80.3
Other	0.0	66.0	84.4
Total	165.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#362 - St. Teresa's School/Ecole Ste-Thérèse, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	28	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.4	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.4	2.8	2.4
Scheduled Preparation Time	8.1	10.1	10.2
Library/Learning Resource Centre	3.1	3.5	2.0
Other	0.1	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	24.4	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	47.2	53.9	48.3
Other	68.2	87.4	77.9
Total	139.8	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	76.0	83.5	68.0
Other	0.0	58.6	44.3
Total	92.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.6	3.7
Scheduled School Administration Time	64.0	39.3	35.6
Scheduled Instructional Time	33.5	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	31.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	87.5	80.3
Other	140.0	66.0	84.4
Total	261.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#363 - Vanier Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	13	1,379	4,559
ESR Response Rate:	63.6	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.6	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.1	2.8	2.4
Scheduled Preparation Time	7.8	10.1	10.2
Library/Learning Resource Centre	9.6	3.5	2.0
Other	0.9	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	14.4	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.9	53.9	48.3
Other	74.0	87.4	77.9
Total	149.3	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.6	3.7
Scheduled School Administration Time	52.5	39.3	35.6
Scheduled Instructional Time	36.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	1.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	40.5	87.5	80.3
Other	96.0	66.0	84.4
Total	153.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#364 - Virginia Park Elementary School, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	80.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.6	2.8	2.4
Scheduled Preparation Time	8.6	10.1	10.2
Library/Learning Resource Centre	8.2	3.5	2.0
Other	0.4	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	17.6	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	39.1	53.9	48.3
Other	24.8	87.4	77.9
Total	81.5	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	40.0	81.7	79.0
Behavioural/Therapeutic Counselling	60.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	148.0	83.5	68.0
Other	1.4	58.6	44.3
Total	169.4	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.6	3.7
Scheduled School Administration Time	40.0	39.3	35.6
Scheduled Instructional Time	49.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.5	1.8	1.0
Scheduled Preparation Time	4.0	7.3	6.3
Library/Learning Resource Centre	1.5	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	33.5	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	111.0	87.5	80.3
Other	48.0	66.0	84.4
Total	192.5	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#366 - Topsail Elementary, Conception Bay South (Topsail)

K-5

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	26	1,379	4,559
ESR Response Rate:	97.1	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	85.7	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.4	2.8	2.4
Scheduled Preparation Time	8.2	10.1	10.2
Library/Learning Resource Centre	4.7	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	25.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	61.2	53.9	48.3
Other	115.3	87.4	77.9
Total	201.4	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	60.0	81.7	79.0
Behavioural/Therapeutic Counselling	40.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	83.5	68.0
Other	72.0	58.6	44.3
Total	192.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.6	3.7
Scheduled School Administration Time	80.0	39.3	35.6
Scheduled Instructional Time	15.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	20.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	87.5	80.3
Other	0.0	66.0	84.4
Total	80.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#367 - Holy Trinity Elementary, Torbay

K-8

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	29	1,379	4,559
ESR Response Rate:	88.1	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	84.3	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.0	2.8	2.4
Scheduled Preparation Time	12.3	10.1	10.2
Library/Learning Resource Centre	2.5	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	81.6	53.9	48.3
Other	113.4	87.4	77.9
Total	210.8	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	85.0	81.7	79.0
Behavioural/Therapeutic Counselling	15.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	90.0	83.5	68.0
Other	18.0	58.6	44.3
Total	118.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.6	3.7
Scheduled School Administration Time	95.0	39.3	35.6
Scheduled Instructional Time	0.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	35.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	180.0	87.5	80.3
Other	24.0	66.0	84.4
Total	239.0	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#368 - Holy Trinity High School, Torbay

9-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	24	1,379	4,559
ESR Response Rate:	96.7	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.1	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.5	2.8	2.4
Scheduled Preparation Time	12.8	10.1	10.2
Library/Learning Resource Centre	3.0	3.5	2.0
Other	0.6	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	68.2	53.9	48.3
Other	77.8	87.4	77.9
Total	164.1	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	85.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	15.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	83.5	68.0
Other	12.0	58.6	44.3
Total	76.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.7	3.6	3.7
Scheduled School Administration Time	20.7	39.3	35.6
Scheduled Instructional Time	66.7	46.8	51.6
Homeroom Period (taking attendance, etc.)	2.4	1.8	1.0
Scheduled Preparation Time	9.4	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	11.2	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	37.3	87.5	80.3
Other	40.0	66.0	84.4
Total	88.6	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#370 - Stella Maris Academy, Trepassey

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	20	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	82.1	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.4	2.8	2.4
Scheduled Preparation Time	10.2	10.1	10.2
Library/Learning Resource Centre	4.1	3.5	2.0
Other	0.4	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	54.9	53.9	48.3
Other	54.3	87.4	77.9
Total	127.3	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	86.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	14.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	13.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	83.5	68.0
Other	0.0	58.6	44.3
Total	49.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.5	3.6	3.7
Scheduled School Administration Time	59.0	39.3	35.6
Scheduled Instructional Time	31.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	3.5	1.8	1.0
Scheduled Preparation Time	6.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	150.0	87.5	80.3
Other	0.0	66.0	84.4
Total	150.0	179.5	191.4

Teacher Activities Report, 2002-03
(based on a 5 hour instructional day)



District 10 - Avalon East

#371 - Upper Gullies Elementary, Conception Bay South(Uppe

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	16	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	81.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.7	2.8	2.4
Scheduled Preparation Time	7.4	10.1	10.2
Library/Learning Resource Centre	4.1	3.5	2.0
Other	1.2	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.1	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.4	53.9	48.3
Other	92.0	87.4	77.9
Total	158.5	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	2.5	3.6	3.7
Scheduled School Administration Time	47.5	39.3	35.6
Scheduled Instructional Time	45.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	5.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	27.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	34.0	87.5	80.3
Other	88.0	66.0	84.4
Total	149.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#372 - St. Bernard's Primary, Witless Bay

K-3

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	86.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	1.5	2.8	2.4
Scheduled Preparation Time	7.1	10.1	10.2
Library/Learning Resource Centre	4.1	3.5	2.0
Other	0.4	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	31.2	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	62.1	53.9	48.3
Other	179.3	87.4	77.9
Total	272.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	5.0	3.6	3.7
Scheduled School Administration Time	45.0	39.3	35.6
Scheduled Instructional Time	46.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	4.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	45.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	150.0	87.5	80.3
Other	0.0	66.0	84.4
Total	195.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#447 - Baltimore School, Ferryland

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	25	1,379	4,559
ESR Response Rate:	90.9	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	78.8	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.4	2.8	2.4
Scheduled Preparation Time	11.3	10.1	10.2
Library/Learning Resource Centre	5.1	3.5	2.0
Other	1.4	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	23.9	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	31.8	53.9	48.3
Other	71.9	87.4	77.9
Total	127.6	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	58.0	83.5	68.0
Other	0.0	58.6	44.3
Total	80.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.3	3.6	3.7
Scheduled School Administration Time	34.3	39.3	35.6
Scheduled Instructional Time	47.8	46.8	51.6
Homeroom Period (taking attendance, etc.)	3.0	1.8	1.0
Scheduled Preparation Time	6.5	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	1.3	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.7	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	52.8	87.5	80.3
Other	37.8	66.0	84.4
Total	110.3	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#452 - District School, St. John's

8-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	1,379	4,559
ESR Response Rate:	84.8	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	62.0	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.5	2.8	2.4
Scheduled Preparation Time	8.3	10.1	10.2
Library/Learning Resource Centre	0.0	3.5	2.0
Other	27.3	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	21.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	66.0	53.9	48.3
Other	60.0	87.4	77.9
Total	147.0	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	83.5	68.0
Other	0.0	58.6	44.3
Total	0.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	20.0	3.6	3.7
Scheduled School Administration Time	30.0	39.3	35.6
Scheduled Instructional Time	0.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	50.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	120.0	87.5	80.3
Other	180.0	66.0	84.4
Total	300.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#465 - Holy Cross Junior High School, St. John's

7-9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	17	1,379	4,559
ESR Response Rate:	79.2	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	75.1	82.6	84.2
Homeroom Period (taking attendance, etc.)	5.3	2.8	2.4
Scheduled Preparation Time	12.0	10.1	10.2
Library/Learning Resource Centre	7.0	3.5	2.0
Other	0.6	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	22.0	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	50.6	53.9	48.3
Other	64.6	87.4	77.9
Total	137.2	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	70.0	81.7	79.0
Behavioural/Therapeutic Counselling	30.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	20.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	109.4	83.5	68.0
Other	0.0	58.6	44.3
Total	129.4	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.4	3.6	3.7
Scheduled School Administration Time	39.0	39.3	35.6
Scheduled Instructional Time	45.8	46.8	51.6
Homeroom Period (taking attendance, etc.)	4.0	1.8	1.0
Scheduled Preparation Time	9.8	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	28.2	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	63.8	87.5	80.3
Other	31.0	66.0	84.4
Total	123.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#466 - Macpherson Elementary, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	9	1,379	4,559
ESR Response Rate:	57.1	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	87.3	82.6	84.2
Homeroom Period (taking attendance, etc.)	3.0	2.8	2.4
Scheduled Preparation Time	9.3	10.1	10.2
Library/Learning Resource Centre	0.4	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.9	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	69.9	53.9	48.3
Other	57.7	87.4	77.9
Total	143.4	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	16.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	48.0	83.5	68.0
Other	0.0	58.6	44.3
Total	64.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	91.0	39.3	35.6
Scheduled Instructional Time	9.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	0.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	17.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	80.0	87.5	80.3
Other	0.0	66.0	84.4
Total	97.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#468 - Hazelwood Elementary School, St. John's

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	21	1,379	4,559
ESR Response Rate:	80.6	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	90.9	82.6	84.2
Homeroom Period (taking attendance, etc.)	2.9	2.8	2.4
Scheduled Preparation Time	4.2	10.1	10.2
Library/Learning Resource Centre	1.4	3.5	2.0
Other	0.6	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.2	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	42.0	53.9	48.3
Other	16.8	87.4	77.9
Total	74.0	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	80.0	81.7	79.0
Behavioural/Therapeutic Counselling	20.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.8	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	24.0	83.5	68.0
Other	4.4	58.6	44.3
Total	44.2	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	7.5	3.6	3.7
Scheduled School Administration Time	67.5	39.3	35.6
Scheduled Instructional Time	23.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.5	1.8	1.0
Scheduled Preparation Time	1.0	7.3	6.3
Library/Learning Resource Centre	0.5	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	24.0	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	70.0	87.5	80.3
Other	6.0	66.0	84.4
Total	100.0	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 10 - Avalon East

#473 - Cape St. Francis Elementary, Pouch Cove

K-6

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	19	1,379	4,559
ESR Response Rate:	100.0	91.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	83.4	82.6	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.8	2.4
Scheduled Preparation Time	12.3	10.1	10.2
Library/Learning Resource Centre	4.3	3.5	2.0
Other	0.0	0.7	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	30.8	19.6	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	77.7	53.9	48.3
Other	96.4	87.4	77.9
Total	204.9	160.9	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	100.0	81.7	79.0
Behavioural/Therapeutic Counselling	0.0	14.7	10.2
Scheduled Instructional Time	0.0	1.4	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.1	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	2.1	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	15.0	17.2	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	200.0	83.5	68.0
Other	0.0	58.6	44.3
Total	215.0	159.3	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.6	3.7
Scheduled School Administration Time	54.0	39.3	35.6
Scheduled Instructional Time	40.0	46.8	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.8	1.0
Scheduled Preparation Time	6.0	7.3	6.3
Library/Learning Resource Centre	0.0	0.4	0.7
Other	0.0	1.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	25.3	26.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	135.0	87.5	80.3
Other	0.0	66.0	84.4
Total	160.3	179.5	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 11 -Conseil Scolaire Francophone Provincial

#095 - École Notre-Dame du Cap, De Grau

K-7

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	14	4,559
ESR Response Rate:	40.0	55.0	94.7

School information withheld due to a teacher response rate less than 50%.

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Scheduled Instructional Time	89.3	84.2
Homeroom Period (taking attendance, etc.)	3.4	2.4
Scheduled Preparation Time	7.4	10.2
Library/Learning Resource Centre	0.0	2.0
Other	0.0	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.8	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.2	48.3
Other	9.5	77.9
Total	64.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Guidance Counselling	0.0	79.0
Behavioural/Therapeutic Counselling	0.0	10.2
Scheduled Instructional Time	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1
Scheduled Preparation Time	0.0	0.5
Library/Learning Resource Centre	0.0	0.0
Other	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)		16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	68.0
Other	0.0	44.3
Total		128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Staff Supervision and Evaluation	3.7	3.7
Scheduled School Administration Time	34.3	35.6
Scheduled Instructional Time	57.7	51.6
Homeroom Period (taking attendance, etc.)	1.0	1.0
Scheduled Preparation Time	0.0	6.3
Library/Learning Resource Centre	0.0	0.7
Other	3.3	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	28.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	80.3
Other	50.0	84.4
Total	138.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 11 -Conseil Scolaire Francophone Provincial

#107 - École Ste-Anne, La Grand'Terre

K-12

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	5	14	4,559
ESR Response Rate:	60.0	55.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.5	89.3	84.2
Homeroom Period (taking attendance, etc.)	5.0	3.4	2.4
Scheduled Preparation Time	6.5	7.4	10.2
Library/Learning Resource Centre	0.0	0.0	2.0
Other	0.0	0.0	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	10.8	18.8	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	14.5	36.2	48.3
Other	9.5	9.5	77.9
Total	34.8	64.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	0.0	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0		16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	0.0	68.0
Other	0.0	0.0	44.3
Total	0.0		128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	10.0	3.7	3.7
Scheduled School Administration Time	50.0	34.3	35.6
Scheduled Instructional Time	30.0	57.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.0	1.0
Scheduled Preparation Time	0.0	0.0	6.3
Library/Learning Resource Centre	0.0	0.0	0.7
Other	10.0	3.3	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	28.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	60.0	80.3
Other	0.0	50.0	84.4
Total	60.0	138.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 11 -Conseil Scolaire Francophone Provincial

#459 - Centre éducatif l'ENVOL, Labrador City

K-8,10

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	14	4,559
ESR Response Rate:	75.0	55.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	92.0	89.3	84.2
Homeroom Period (taking attendance, etc.)	0.0	3.4	2.4
Scheduled Preparation Time	8.0	7.4	10.2
Library/Learning Resource Centre	0.0	0.0	2.0
Other	0.0	0.0	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	18.8	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	36.2	48.3
Other	0.0	9.5	77.9
Total	0.0	64.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	0.0	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0		16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	0.0	68.0
Other	0.0	0.0	44.3
Total	0.0		128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	0.0	3.7	3.7
Scheduled School Administration Time	50.0	34.3	35.6
Scheduled Instructional Time	50.0	57.7	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.0	1.0
Scheduled Preparation Time	0.0	0.0	6.3
Library/Learning Resource Centre	0.0	0.0	0.7
Other	0.0	3.3	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	37.0	28.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	60.0	80.3
Other	0.0	50.0	84.4
Total	97.0	138.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 11 -Conseil Scolaire Francophone Provincial

#460 - École Française de Saint-Jean, St. John's

K-11

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	3	14	4,559
ESR Response Rate:	33.3	55.0	94.7

School information withheld due to a teacher response rate less than 50%.

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Scheduled Instructional Time	89.3	84.2
Homeroom Period (taking attendance, etc.)	3.4	2.4
Scheduled Preparation Time	7.4	10.2
Library/Learning Resource Centre	0.0	2.0
Other	0.0	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	18.8	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.2	48.3
Other	9.5	77.9
Total	64.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Guidance Counselling	0.0	79.0
Behavioural/Therapeutic Counselling	0.0	10.2
Scheduled Instructional Time	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1
Scheduled Preparation Time	0.0	0.5
Library/Learning Resource Centre	0.0	0.0
Other	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)		16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	68.0
Other	0.0	44.3
Total		128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Staff Supervision and Evaluation	3.7	3.7
Scheduled School Administration Time	34.3	35.6
Scheduled Instructional Time	57.7	51.6
Homeroom Period (taking attendance, etc.)	1.0	1.0
Scheduled Preparation Time	0.0	6.3
Library/Learning Resource Centre	0.0	0.7
Other	3.3	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	28.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	80.3
Other	50.0	84.4
Total	138.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 11 -Conseil Scolaire Francophone Provincial

#472 - École Boréale de Goose Bay, Happy Valley - Goose Ba

K-6,9

	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:	2	14	4,559
ESR Response Rate:	66.7	55.0	94.7

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Scheduled Instructional Time	88.0	89.3	84.2
Homeroom Period (taking attendance, etc.)	5.0	3.4	2.4
Scheduled Preparation Time	7.0	7.4	10.2
Library/Learning Resource Centre	0.0	0.0	2.0
Other	0.0	0.0	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	31.0	18.8	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	36.2	48.3
Other	0.0	9.5	77.9
Total	91.0	64.5	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Guidance Counselling	0.0	0.0	79.0
Behavioural/Therapeutic Counselling	0.0	0.0	10.2
Scheduled Instructional Time	0.0	0.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.0	0.1
Scheduled Preparation Time	0.0	0.0	0.5
Library/Learning Resource Centre	0.0	0.0	0.0
Other	0.0	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0		16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	0.0	68.0
Other	0.0	0.0	44.3
Total	0.0		128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>		
Staff Supervision and Evaluation	1.0	3.7	3.7
Scheduled School Administration Time	3.0	34.3	35.6
Scheduled Instructional Time	93.0	57.7	51.6
Homeroom Period (taking attendance, etc.)	3.0	1.0	1.0
Scheduled Preparation Time	0.0	0.0	6.3
Library/Learning Resource Centre	0.0	0.0	0.7
Other	0.0	3.3	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>		
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	19.0	28.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	60.0	60.0	80.3
Other	50.0	50.0	84.4
Total	129.0	138.0	191.4

Teacher Activities Report, 2002-03

(based on a 5 hour instructional day)



District 902 - Institutional Schools

#377 - NF School for the Deaf, St. John's

K-3,5,7-12

	School information withheld due to number of teachers less than 2.	<u>School</u>	<u>District</u>	<u>Province</u>
Number of Teachers:		1	1	4,559

	School information withheld due to a teacher response rate less than 50%.	40.0	40.0	94.7
ESR Response Rate:				

Teachers

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Scheduled Instructional Time	0.0	84.2
Homeroom Period (taking attendance, etc.)	0.0	2.4
Scheduled Preparation Time	0.0	10.2
Library/Learning Resource Centre	0.0	2.0
Other	0.0	0.9

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	20.5
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	48.3
Other	0.0	77.9
Total	0.0	146.7

Guidance Counsellors

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Guidance Counselling	80.0	79.0
Behavioural/Therapeutic Counselling	0.0	10.2
Scheduled Instructional Time	20.0	7.1
Homeroom Period (taking attendance, etc.)	0.0	0.1
Scheduled Preparation Time	0.0	0.5
Library/Learning Resource Centre	0.0	0.0
Other	0.0	2.4

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, and bus duty)	0.0	16.4
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	36.0	68.0
Other	0.0	44.3
Total	36.0	128.7

Principals, Vice Principals and Department Heads only

Instructional Work Cycle (within the 5 hour instructional day)

	<u>Percentage of Time</u>	
Staff Supervision and Evaluation	0.0	3.7
Scheduled School Administration Time	0.0	35.6
Scheduled Instructional Time	0.0	51.6
Homeroom Period (taking attendance, etc.)	0.0	1.0
Scheduled Preparation Time	0.0	6.3
Library/Learning Resource Centre	0.0	0.7
Other	0.0	1.0

Assigned Work (outside the 5 hour work/instructional day)

	<u>Average Minutes per Day</u>	
Scheduled Supervision Time (morning, recess, lunch time, an bus duty)	0.0	26.7
Scheduled Activities (staff meetings, parent/teacher consultations, time required at start and end of school day)	0.0	80.3
Other	0.0	84.4
Total	0.0	191.4